



**NEW MEXICO STATE UNIVERSITY BOARD OF REGENTS  
SPECIAL MEETING  
July 18, 2020 at 9:00am**

Due to the public health emergency issued by the Governor, the meeting will take place via online meeting and Webcast at the following address:  
<http://panopto.nmsu.edu/bor/>

**Regents of New Mexico State University**

Chair Dina Chacón-Reitzel, Vice Chair Ammu Devasthali, Secretary/Treasurer Luke Sanchez, Debra Hicks, Arsenio Romero

**Non-Voting Advisory Members** - ASNMSU President Mathew Madrid, Faculty Senate Chair Julia Parra, Employee Council Chair Letty Gallegos

**University Officials** - Chancellor Dan E. Arvizu, Ph.D., President John D. Floros, Ph.D., Provost Carol Parker, J.D., Vice Chancellor and Chief Strategic Financial Officer Ruth A. Johnston, Ph.D., Senior Vice President Andrew Burke, Ed.D., General Counsel Roy Collins III, J.D.

**AGENDA**

The Board of Regents meeting is available by webcast through the link at <http://panopto.nmsu.edu/bor/>

- A. **Call to Order**, Chairwoman Dina Chacón-Reitzel
  - 1. **Pledge of Allegiance**, *Chairwoman Dina Chacón-Reitzel*
  - 2. **Confirmation of Quorum**, *Chairwoman Dina Chacón-Reitzel*
  - 3. **Approval of the Agenda**, *Chairwoman Dina Chacón-Reitzel*
- B. **Approval of the Minutes**, Chairwoman Dina Chacón-Reitzel
  - 1. **Regular Meeting on May 14, 2020**
- C. **Consent Items**, Chairwoman Dina Chacón-Reitzel
  - 1. **NMSU Pedestrian Easement – University**, *Scott Eschenbrenner, Special Assistant to the President*
  - 2. **NMSU Utility Easement - Telshor**, *Scott Eschenbrenner, Special Assistant to the President*
  - 3. **NMSU Utility Easement - Terrace**, *Scott Eschenbrenner, Special Assistant to the President*
  - 4. **Arrowhead Park Master Ground Lease**, *Wayne Savage, Executive Director, Arrowhead Park*
- D. **Action Items**, Chairwoman Dina Chacón-Reitzel
  - 1. **Master of Science Athletic Training (MSAT) Program**, *Carol Parker, Provost & Senior Vice President Academic Affairs*
  - 2. **Revised Operating Budgets for Fiscal Year 2020-2021**, *Andrew J. Burke, Senior Vice President, Kimberly G. Rumford, Chief Budget Officer*

**E. Closed (Executive) Session**, Chairwoman Dina Chacón-Reitzel

1. Close meeting to consider the contents of the competitive sealed proposal solicited pursuant to the Procurement Code during the contract negotiation process. NMSA 1978, Sec 10-15-1 (H) (6)
  - a. Auxiliary Services – Comprehensive Hospitality and Facilities Services P3
2. Reconvene in open session and take final action, if any, on such contractual matters which shall be acted upon in open session following conclusion of the closed session

**F. Comments and Announcements**, Chairwoman Dina Chacón-Reitzel

1. **Upcoming Board of Regents Meetings**  
September 18, 2020  
December 2, 2020

**G. Adjournment**, Chairwoman Dina Chacón-Reitzel



**Board of Regents Meeting**  
**Meeting Date: July 18, 2020**  
**Agenda Item Cover Page**

**Agenda Item #: B-1**

- Action Item
- Consent Item
- Informational Item

**Presented By:** Luke Sanchez  
*Secretary/Treasurer*  
*NMSU Board of Regents*

**Agenda Item:** Regular Meeting Minutes of May 14, 2020

**Requested Action of the Board of Regents:** Motion to approve the minutes of the Board of Regents regular meeting held on May 14, 2020

**Executive Summary:**

As required by the New Mexico Open Meetings Act, the board shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted. All minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the board.

**References:**

NM Open Meetings Act §10-15-1 G.

**Prior Approvals:**

N/A



**NEW MEXICO STATE UNIVERSITY BOARD OF REGENTS  
REGULAR MEETING  
May 14, 2020 at 8:30am**

Due to the public health emergency issued by the Governor, the meeting will take place via online meeting and Webcast at the following address:  
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**Regents of New Mexico State University**

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**MINUTES**

**DRAFT MINUTES \*\*\*NOT OFFICIAL – SUBJECT TO APPROVAL BY THE BOARD OF REGENTS\*\*\***

**A. Call to Order, Chairwoman Dina Chacón-Reitzel**

Chairwoman Chacón-Reitzel called the meeting to order at 8:30 AM.

**Pledge of Allegiance**

**1. Introductions**

Before continuing to the introductions, Chairwoman Chacón-Reitzel noted that she is being hosted for the Web conference by State Veterinary diagnostics laboratory in Albuquerque. Chairwoman Chacón-Reitzel further noted some details about the history of NMSU, highlighting that it was the first degree-granting institution in the territory. The original New Mexico Constitution was ratified in 1911 and created the New Mexico Department of Agriculture to be overseen by the Board of Regents, making the Board of Regents the State Board of agriculture, thus solidifying the importance of both agriculture and the university and to the state. Today, NMDA is a producer and consumer service and a regulatory department made of five divisions, one of them being Veterinary Diagnostic services (VDS). This is the state's only full service Veterinary Diagnostic Laboratory and they work to deliver the most accurate diagnostic results in a timely fashion. Working with that veterinarians, livestock producers, pet owners, and regulatory agencies, VDS incorporates state of the art instruments to provide precise answers. VDS is part of the U. S. Department of Agricultural national animal health laboratory network which works to detect biological threats to the nation's food animals in order to protect animal and public health as well as the US food supply. This is the only veterinary diagnostics lab in the nation that is co-located with the state scientific lab, where human health is analyzed and with the State's office of medical investigator, where human death is analyzed. This unique setup as tri-services lab has allowed to New Mexico to have all of its human and animal disease and diagnostic officials in one place, where a unique and close relationship exist. Zoonotic labs had the ability to share personnel and equipment. Some of the diseases, obviously are in mind today, such as COVID-19 require a whole lot of testing

that's a priority, and that's a priority for the labs as well. Other states have looked at this relationship and hold it up as a model.

Chairwoman Chacón-Reitzel noted pride in having the association with the veterinary diagnostics laboratory and it serves as another example of NMSU serving the state of New Mexico, but also the nation. She further expressed appreciation for hosting her and hoped that everyone would have a chance tour the visionary lab in the future.

**Introduction of Mathew Madrid and Tiffany Flores, Incoming ASNMSU President and Vice President, Vice President Renay Scott**

Vice President Renay Scott introduced Mathew Madrid, noting that he will be the newly elected President of ASNMSU. Mr. Madrid is a double major in marketing and journalism with a minor in advertising, he is from Vado, New Mexico and his hope is to graduate in May of 2022. His career goals include working for a prominent advertising firm and working his way up through the leadership and administration of a firm, such as that.

His hobbies include graphic design and as he states, "I've been doing this since my junior year of high school, and it has shaped the way that I see the world."

Mr. Madrid noted that he was very excited to be coming into the role of President for a semester and that this will be his fourth year and his service has been the most enriching experience of his college career by far.

Vice President Scott also introduced the new incoming vice president of ASNMSU, Tiffany Flores. Tiffany is a double major in criminal justice and psychology with a minor in forensic psychology in Spanish. She is from Farmington, New Mexico and she expects to graduate in May of 2021. Her goal after attending NMSU is to go to law school and then perhaps a career in politics.

Ms. Flores was unable to attend, and Mr. Madrid spoke on behalf of Ms. Flores and noted that she is also very excited to begin exploring ideas about how to help students transition back to normal campus life once it's safe to do so. Further noting that she has a lot of good ideas and initiatives that she would like to advocate for during her time in ASNMSU.

**Introduction of Dr. Julia Parra, Chair Elect of NMSU Faculty Senate, Faculty Senate Chair Becky Corran**

Faculty Senate Chair Becky Corran introduced Dr. Julia Parra as the incoming Faculty Senate Chair.

Chair Corran noted that Dr. Parra is an Associate Professor in the College of Education and is the coordinator for learning design and technologies programs. Her teaching specialization is in learning design and technology with focus on classroom technology integration online course design strategies and tools for online teaching and learning and qualitative research which at this moment means that she's extraordinarily busy. She's currently serving on the board of directors for the online learning consortium and is on the Amistad Family Services Board of Directors.

As a faculty senator. She has served on numerous committees sponsored legislation represented faculty for the NMC online fab Task Force, and most recently served as the Vice Chair. Dr. Parra works hard to build relationships and cultivate innovation through her teaching, research, and service. Her willingness to lead the Faculty Senate will bring collaborative forward-looking insight to the shared governance and the NMSU system.

Dr. Parra noted her excitement for getting started as Faculty Senate Chair.

**Introduction of Derek Dictson, Vice President for University Advancement, Chancellor Dan E. Arvizu**

Chancellor Arvizu introduced Derek Dictson as vice president of university advancement and the new President of the NMSU foundation. Mr. Dictson joined NMSU on April 1, 2020 and he has previously served in

roles in advancement fundraising and leadership positions at both Auburn and Texas A&M. Vice President Dictson began his nonprofit management career in 2002 serving as the executive director of three community nonprofit organizations, prior to beginning his higher education advancement career. Vice President Dictson and his wife Nikki both grew up in New Mexico and graduated from NMSU in 1998 and they are members of several generations of their families that have attended and worked at NMSU. They are happy to return to Las Cruces with their two children Kylie and Logan and the administration are delighted to have them here as they have already hit the ground running. The Chancellor noted that they have already spent a lot of time together and expressed his confidence that the foundation is in great hands as a consequence of having Vice President Dictson come on board.

Vice President Dictson noted he is honored to be part of the future for NMSU.

**2. Confirmation of Quorum, Chairwoman Dina Chacón-Reitzel**

Regents Chief of Staff Adam Cavotta took roll of all Regents and University Officials. The following Regents and University Officials were present.

Regent Chacón-Reitzel  
Regent Devasthali  
Regent Hicks  
Regent Sanchez  
Regent Romero  
Chancellor Arvizu  
President Floros  
Provost Parker  
Vice Chancellor Johnston  
Senior Vice President Burke  
General Counsel Collins

It was also noted that the additional NMSU staff were in attendance: Adam Cavotta, Dustin Cox, Evan Conner, Becky Corran, Letty Gallegos, Renay Scott, Luis Cifuentes, Scott Eschenbrenner, Jeff Witte, Kathryn Hansen, Derek Dictson, Heather Watenpaugh, Gena Jones, Julia Parra, Rolando Flores, Enrico Pontelli, Tim Hanosh, Justin Bannister, Norma Noel, Kim Rumford, Ermelinda Quintela, Mathew Madrid, and Alton Looney.

A quorum is confirmed.

**3. Approval of the Agenda, Chairwoman Dina Chacón-Reitzel**

Regent Devasthali moved to approve the agenda as presented, with a second by Regent Sanchez. A roll call vote was taken.

Regent Romero Yes

Regent Hicks Yes

Regent Sanchez Yes

Regent Devasthali Yes

Regent Chacón-Reitzel Yes

Motion passed.

**4. Public Comment, Associate Vice President Justin Bannister**

Associate Vice President Bannister announced that there were no sign ups for public comment.

**B. Approval of the Minutes, Chairwoman Dina Chacón-Reitzel**

**1. Special Meeting April 21, 2020**

Regent Sanchez moved to approve the minutes for the special meeting on April 21, 2020 as presented, with a second by Regent Hicks. A roll call vote was taken.

Regent Romero Yes

Regent Hicks Yes

Regent Sanchez Yes

Regent Devasthali Yes

Regent Chacón-Reitzel Yes

Motion passed.

**C. Awards and Recognitions, Chairwoman Dina Chacón-Reitzel**

**1. Proclamation Recognizing Becky Corran for her Service to Faculty Senate as Chair, Provost Carol Parker**

Provost Parker read the proclamation for Becky Corran, which stated:

WHEREAS, Becky Corran will end her second term as the Chair of the Faculty Senate at midnight on May 15, 2020; and

WHEREAS, her experience of being a first-generation college graduate and tenured Associate Professor of Public Health at Doña Ana Community College has helped shape her leadership of the Senate; and

WHEREAS, Prof. Corran reached out to populations that were traditionally underrepresented within the Faculty Senate, including women, faculty of color, and LGBT faculty in order to support them as potential senators and collaborators on legislation; and

WHEREAS, Prof. Corran developed a reputation as a steady leader in the ever-changing times during her service as chair while at first as new leadership boldly shaped NMSU and later as the Coronavirus global pandemic shaped the entire higher education landscape; and

WHEREAS, Prof. Corran worked with Senators to advance legislation on key issues related to student success, such as curricular changes and new program development that helped to meet the State of New Mexico's need for licensed teachers in the public education system; and

WHEREAS, Prof. Corran demonstrated her strength in working collaboratively in order to advance principles of shared governance and the preeminent and indispensable role that faculty play in forming and refining the

curriculum; and

WHEREAS, Prof. Corran provided invaluable service to incoming members of the Board of Regents and the NMSU System administration during times of leadership transition, furthering their understanding of not only NMSU but of the local communities, region, and State; and

WHEREAS, Prof. Corran contributed invaluable service to the Office of the Provost by ensuring the faculty had a voice throughout the leadership transitions; and

WHEREAS, Prof. Corran, by holding the distinction of being a Branch Campus faculty member who was elected to Chair the system-wide Faculty Senate, helped demonstrate and define that NMSU is a system; and  
WHEREAS, Prof. Corran, as a strategic thinker, good listener, and patient advocate of new ideas, helped make the NMSU System a stronger organization; and

WHEREAS, Prof. Corran supported NMSU's efforts to request the Education Retirement Bureau better handle beneficiary issues; change the student course evaluation process to remove quantitative items; revise the Faculty Grievance process; recognize Indigenous Peoples' Day; and improve the Branch Campus curricular approval process; and

WHEREAS, Prof. Corran listened intently, shared openly, and did so with grace, dignity and perseverance among the students, faculty and staff with who she collaborated; and

WHEREAS, Prof. Corran led, understanding the importance of the intellectual, cultural, and geographical diversity of the NMSU system and that NMSU is spread across a large and diverse state, focusing to do what is best to serve others.

NOW, THEREFORE, BE IT PROCLAIMED in official session, that the Board of Regents of New Mexico State University thanks and commends Becky Corran for her dedicated service.

PROCLAIMED this 14th day of May 2020 while in regular session.

**2. Proclamation Recognizing John Gratton for his Service to NMSU Carlsbad as President, *Chancellor Dan Arvizu***

Chancellor Arvizu read the proclamation for John Gratton, which stated:

WHEREAS, John Gratton, Ph.D., President of New Mexico State University Carlsbad, has served as New Mexico State University since January 16, 2012; and

WHEREAS, as part of the NMSU system, NMSU – Carlsbad was established in 1950 as the state's first community college and was named the Carlsbad Instructional Center and in 1960 the center was renamed as a branch campus of NMSU; and

WHEREAS, the Regents of NMSU is the governing board of NMSU Carlsbad and through an agreement between the Carlsbad Municipal School District and NMSU Carlsbad, the local elected Board of Education for the Carlsbad Municipal Schools serves as an advisory board for NMSU Carlsbad; and



WHEREAS, Gratton built strong relationships with the Board of Regents, the local advisory board, City of Carlsbad, local businesses, including the energy and healthcare sectors, and Eddy County; and

WHEREAS, Gratton, as a past president of the Rotary Club and past president of the Carlsbad Chamber of Commerce, has been recognized for his service to the community and actively engaged in the Chamber of Commerce, strengthened relationships between NMSU Carlsbad with businesses and the community; and

WHEREAS, the Chancellor of the New Mexico State University System has said

“Dr. Gratton has developed a deep understanding of the unique workforce development needs in southeastern New Mexico, and has worked tirelessly to ensure that NMSU-Carlsbad is a strong community partner in addressing those needs through programing that responds to industry trends;” and

WHEREAS, Gratton, with the support of the Carlsbad community, was instrumental in launching the state’s third Early College High School program, which has created a pipeline of students prepared for success in college and the workforce; and

WHEREAS, under the direction of Gratton, NMSU Carlsbad has created and expanded impactful and exciting new programs of vocational study in industrial maintenance, healthcare and other growing fields; and

WHEREAS, Gratton brought forward major campus improvements, including the courtyard renovation and the renovation of the science labs; and

WHEREAS, under the direction of Gratton, NMSU Carlsbad focused on student access and student support, helped increase grant awards and revenue streams, expanded partnerships with business and fully engaged the community.

NOW, THEREFORE, BE IT PROCLAIMED in official session, that the Board of Regents of New Mexico State University thanks and commends John Gratton for his dedicated service.

PROCLAIMED this 14th day of May 2020 while in regular session.

**3. Proclamation Recognizing Tim Hanosh of NMDA as the 2019 Veterinarian of the Year, Chairwoman Dina Chacón-Reitzel**

Chairwoman Chacón-Reitzel read the proclamation for Tim Hanosh, which stated:

WHEREAS, Tim Hanosh, director of the New Mexico Department of Agriculture Veterinary Diagnostic Services Division, has served as director since July 2011; and

WHEREAS, as part of the land-grant university system, the New Mexico Department of Agriculture falls under the purview of NMSU, and the NMSU Board of Regents serves as the state’s Board of Agriculture; and

WHEREAS, Hanosh oversees the division that conducts the important work of providing diagnostic analysis from veterinarians and agencies to help identify diseases; and

WHEREAS, under Hanosh’s direction, the Veterinary Diagnostic Services works closely with NMSU Cooperative

Extension Services, primarily Extension Veterinarian and the NMSU College of Agricultural, Consumer and Environmental Sciences Extension Animal Sciences and Natural Resources; and

WHEREAS, New Mexico Secretary of Agriculture Jeff Witte has said: “Dr. Hanosh’s dedication to serving our New Mexico veterinarian community with timely and accurate animal health diagnostics is a testament to his dedication to the state;” and

WHEREAS, Hanosh was named the state’s 2019 Veterinarian of the Year by the New Mexico Veterinary Medical Association which recognizes veterinarians who have rendered outstanding service to the profession, served as an outstanding representative of the profession to the general public and whose activities, civic involvement and lifestyle exemplify the type of professional person that all veterinarians can be proud of; and

WHEREAS, under the direction of Hanosh, NMDA’s Veterinary Diagnostic Services Division became a fully-certified International Organization for Standardization (ISO) laboratory in 2018 for the first time in its existence.

NOW, THEREFORE, BE IT PROCLAIMED in official session that the Board of Regents of New Mexico State University thanks and commends Tim Hanosh for his dedicated service and extends our congratulations for receiving this prestigious honor.

PROCLAIMED this 14th day of May 2020 while in regular session.

#### **D. Regent Committee Reports**

##### **1. Real Estate Committee, *Regent Dina Chacón-Reitzel***

Regent Chacón-Reitzel reported that the Regents Real Estate Committee met on April 27, 2020. The committee had a few informational items and a couple action items that are on the agenda for today. The committee took action to recommend approval of the Annual Capital Outlay and Five-Year Facilities plans. This is item H-2 that is before the board for action. Also, the committee took action and recommended approval of an Easement for El Paso Electric that will be necessary for work being done at the Doña Ana Community College Gadsden Center. This is item G-3 on our consent agenda.

The committee took action to approve an update to the MOU between NMSU Grants and the Early College High School Program that provided for the use of NMSU Grants gymnasium by the Early College High School Program for some additional time each week.

The committee was provided with an informational report about Agriculture modernization facilities that are being planned and this report will be delivered to the entire Board of Regents today as informational item I-2 on the agenda.

The committee also reviewed a list of upcoming real estate transactions, such as leases that are nearing renewal.

##### **2. Audit and Risk Committee Report, *Regent Ammu Devasthali (No report)***

The next meeting will be held May 27, 2020. No report was given.

##### **3. Financial Strategies, Performance and Budget Committee Report, *Regent Debra Hicks***

Regent Hicks noted that the results of the last Regents Financial Strategies, Performance and Budget Committee meeting was able to be reported at the previous Board of Regents meeting, however there is an update since that time. Committee members were sent the Budget Adjustments and HED presentations on May 8 as an informational item. Typically, these items are put before the committee for presentation and discussion, but these items on the agenda today have not been through that process.

**4. Student Success Committee Report, Regent Arsenio Romero**

Regent Romero indicated that the next Regents Student Success Committee meeting will be held on August 4, 2020. Regent Romero thanked Regent Sanchez, Provost Parker, Vice President Scott and Adam for helping facilitate a planning session on May 6 as it was very informative. There will also be another planning meeting in mid-July when there should be results known about the special legislative session being held in mid-June. There were some conversations about potential topics including reentry plans and how that's going to affect not only the academic side for students but also the health and safety side. The intent is for this committee to be able to support that work moving forward. There are some additional potential topics for that August 4 meeting, which include discussion of tuition policy, increase the student experiences related to how we can make students feel safe coming back to campus. Provost Parker will provide an Academics 101 for the entire committee and then we want to be able to talk about how we can allow our entire community to really know more about net tuition and the strategies of net tuition moving forward.

The committee has a lot of work ahead of us. We're looking forward to the planning session in mid-July and then for our next student success committee on August 4.

**E. Advisory Member Reports**

**1. NMSU Faculty Senate Report, Chair Becky Corran**

Chair Corran noted that there is a summary report in the meeting packet that has links to all 21 propositions that the Faculty Senate considered this year. This is part of the ongoing conversation to think about Faculty curricular design and faculty senators are participating on an ongoing basis in those conversations.

Regent Sanchez mentioned that this was the first opportunity to fill out the new course evaluations and noted it was a great way to provide feedback to professors, beyond checking boxes.

**2. Associated Students of NMSU Report, President Evan Conner**

President Conner thanked the board and administrators for the opportunity while serving as ASNMSU President. Chairwoman Chacón-Reitzel thanked President Conner for his service to ASNMSU.

**3. NMSU Employee Council Report, Chair Letty Gallegos**

Chair Gallegos reported that Employee Council meets later in the afternoon and there is no report for today.

**F. Affiliated Entity Reports**

**1. Aggie Development Inc. Report, President & CEO Scott Eschenbrenner**

Mr. Eschenbrenner reported on infrastructure plans for Aggie Uptown, noting that as of last week there was a meeting with the contractor and they're expecting a substantial completion date by middle of next week (May 19). That will include all the utilities that will be underground University Avenue, along with sidewalks and ADA ramps and paving. The remaining items to finish out the construction have final completion on June 19 will include two turn lanes on University Avenue, a multipurpose asphalt trail, signage, striping and close out

documents. We're about a month away from wrapping up that project. It's been a fruitful project and hopefully bears fruit for the University soon.

Earlier this year the board approved a non-binding term sheet with Trilogy Health Services and Mr. Eschenbrenner has been in constant contact with Trilogy. The industry through this COVID-19 crisis has continuing to try and find ways to get through this crisis and manage future developments. Trilogy has indicated a pause for about another 30-day period, and they're going to re-analyze on a 30-day basis. In meeting with them, Mr. Eschenbrenner indicated that the project is still very high on their priority list. They see a tremendous pent up demand for their service and need here in our community and value this being their first university relationship and excited about the prospects. Also, Aggie Development has provided Trilogy with a ground lease draft and their senior leadership plans to continue working through their attorneys to review it. It is understood that they're moving forward with the ground lease and we want to try and get a basic general agreement to bring to the ADI board soon. Some of the challenges that they face, and not only just in the in the senior living community, but this is also going to happen in the retail office and casual dining space and several different sectors with this COVID-19 crisis is the beginning of several industry changes. One of the takeaways with Trilogy is how will future government regulations impact their industry and they're trying to get their arms wrapped around this. It was noted that less semiprivate rooms will be planned in the future. Communal dining areas may go away and they'll probably have to start redesigning their prototypes to adjust to smaller dining areas and they also have to adjust for prescreening rooms so if people want to come in and visit, they'll probably have to come to a screening room and get screened before they go in as well as any new residents as well.

This crisis had a slowdown effect on phone calls to the Real Estate office. One positive takeaway is that in the last week there were three different individuals reach out to the office to strike up conversation again, including one brand new contact. It's going to take time to work through this situation as everyone is still trying to figure out what the industry standards will be in the future. For example, if building office space, is there a requirement to have additional square footage for each employee? What will happen now with the seating capacity for casual dining inside the restaurant and what are the considerations for takeout food?

## **2. NMSU Foundation Report, Vice President Derek Dictson**

Vice President Dictson reported about the emergency funds that have been raised to support the students and staff who are experiencing financial food and housing hardships. At this time, efforts in fundraising for those activities have generated 519 gifts totaling over \$87,000 with the largest beneficiary being the Aggie Cupboard with approximately \$44,000 in gifts and the Student Emergency Fund with about \$20,000 in gifts. 'Giving Tuesday Now', was a new National Day of Giving in response to COVID-19 that was held on May 5 and in that 24-hour period 173 gifts were made, totaling over \$20,000. Those donors supported 38 different funds, but most of the gifts went to the Aggie Cupboard, the Aggie Finish Line Degree Completion program, and the Student Emergency Fund.

The second update was about alumni engagement activities. This is typically one of the busiest weeks of the year for our alumni group. This year we're conducting our ring ceremony, outstanding graduate awards, the young alumni welcome activities all online. The alumni team is working to complete those and transition future events online as necessary. The outstanding graduates will have their acceptance speeches featured on YouTube and distributed on our social media channels and we also took a half page ad in the bulletin newspaper to showcase these outstanding students. The alumni team is providing support for a virtual commencement ceremony and is hosting a cap decorating contest where the winner will be determined by having the most likes on social media. We're also hosting the new alumni welcome and ring ceremony on May 21 and that'll be on the NMSU Alumni and Friends Instagram page. Visit the class of 2020 message board at [support.nmsu.edu](https://support.nmsu.edu), too see that several hundred alumni and friends have posted messages of support for our

graduates.

NMSU Foundation has also just finished a national benchmarking exercise that was conducted by EAB and our advancement staffing, and operations were compared to dozens of universities across the US and a targeted cohort of 11 peer institutions. The data that we received from this benchmarking will help us guide our plans regarding our organizational structure, our staffing resource allocation, and fundraiser efficiency.

NMSU Foundation is also working on our new Memorandum of Understanding (MOU) with the university. We have a working group, which includes Regent Chacón-Reitzel, Regent Devasthali, Chancellor Arvizu, Foundation Board Chair Phil Cook, Foundation, Vice Chair Bobby Lutz and Vice President Dictson. We're going to be working toward the creation of that new MOU with the goal of hopefully proposing it to that board at your September board of regents meeting.

Vice President Dictson provided a brief update on our endowment noting that this has been a challenging year for all our investment portfolios and the NSMU endowment is no exception. Vice President Dictson noted that we fared fairly well in comparison to the broader market this fiscal year to date, our portfolio is down by about 7% calendar year to date, and we're down by about 11.7% and we continue to actively monitor our asset allocation in our investment strategy related to the endowment.

### 3. **Arrowhead Center Inc. Report, Director & CEO Kathryn Hansen**

Dr. Hansen reported on specific responses to the COVID-19 crisis, including pivots required for our K-12 entrepreneurship programs and our business acceleration programs. Some of the activities have, of course, paused, such as in person events, face to face client meetings, however most of our services and resources remained the same as before the COVID-19 crisis. In that, our clients are located across the state and our services and offerings have always been offered remotely. The biggest change we encountered was with our K-12 entrepreneurship programs and our inability to go into classrooms. We have pivoted and are delivering our content in online class settings and/or individual work from home. Of note is the sharp increase in views of our YouTube animated videos on entrepreneurship intended for elementary students. They've had 50,000 views since March 16. These videos were developed by the NMSU Learning Games Lab for us and are in both English and Spanish. For our business acceleration programs, due to the crisis we have extended the length of our programs to incorporate training on online marketing and sales as some businesses are pivoting in that direction. It is likely that some of our adaptations will remain with us as we monitor client preferences and our reach after the crisis. One outcome of note is the strengthening of relationships among our partners as we work to provide the best support to our clients during this time. We're having lots of discussions with government and private partners and have undertaken specific initiatives with the New Mexico Economic Development Department, City of Las Cruces, and organizations in the Border Plex, for instance, we have a video series featuring local business owners and how they're pivoting during the crisis and this is co-branded co-sponsored with the City of Las Cruces. Arrowhead is also doing specialized accelerators for companies going after Small Business Innovation Research proposals and this is sponsored by the New Mexico Economic Development Department. NMSU is also co-sponsoring a webinar series entitled "Regional Community Conversations", along with organizations from El Paso and Juarez focused on issues related to the crisis and regional collaboration in facing those issues. We were fortunate to have Chancellor Arvizu as a featured panelist on the first of this webinar series held in April. Another thing that we have seen is an increase in the number of applications for accelerator programs statewide. Businesses are desperate for any kind of assistance and we are figuring out how we can expand our capacity to meet the demand. On a positive note, Minerva Robotics is a company that was born in Mexico and is establishing a US Office and R&D operations in Las Cruces. It's focused on food robotics and has begun work with NSMU faculty and they will be sponsoring a graduate student in the fall. Finally, we have our annual board meeting coming up on June 10 which will include items on goals and metrics and our annual budget.

Regent Romero thanked Arrowhead for the work done with K-12 noting that these types of programs will be needed more in the future and requested to reach out regarding the entrepreneurship programs that Arrowhead has to offer.

Chairwoman Chacón-Reitzel recognized the agility of Arrowhead to assist the State of New Mexico during this crisis.

**G. Consent Items, Chairwoman Dina Chacón-Reitzel**

Regent Devasthali moved to approve the consent agenda as presented with a second by Regent Romero.

A roll call vote was taken, and the votes cast were:

Regent Romero Yes

Regent Hicks Yes

Regent Sanchez Yes

Regent Devasthali Yes

Regent Chacón-Reitzel Yes

Motion passed.

- 1. Disposition/Deletion of Property, Senior Vice President Andrew Burke**
- 2. Temporary Investments Report for the Quarter Ended December 31, 2019 and March 31, 2020, Senior Vice President Andrew Burke**
- 3. DACC-Gadsden - El Paso Electric Company Easement, Special Assistant to the President Scott Eschenbrenner**
- 4. Spring 2020 Degree and Certificate Conferral, President John Floros**

*Regent Hicks moved to recess until 9:45 AM with a second by Regent Sanchez.*

*Chairwoman Chacón-Reitzel called the meeting to order at 9:45 AM.*

**H. Action Items, Chairwoman Dina Chacón-Reitzel**

- 1. Operating Budgets for Fiscal Year 2020-2021, Senior Vice President Andrew Burke**

Vice President Burke presented the request for approval of the operating budgets for fiscal year 2020 and 2021 which is part of the annual budget process. The university prepares original budgets for the upcoming fiscal year operating budgets that have been constructed based on the budget guidelines approved by the board at the previous board of regents meeting. Vice President Burke was pleased that they've been able to get the documents put together given the current work from home status that we're working under and just to point out that HED already did extend the deadline for submission of these documents because of the current work status of most of our employees from May 1 to May 15. Last year, there was a budget committee meeting about a week before the budget approval meeting when we brought a couple of employee benefits items for approval and reviewed the various documents that are similar to what is being presenting to today. The summary sheets had been distributed in a similar way to the way that they were distributed this year. But as Regent Hicks indicated, there's not a recommendation from the budget committee at this time.

For the overall budget for each one of the campuses, the total expenditures that the board is being asked to approve today for the Las Cruces campus are about \$551 million which is a 5.8% increase over last year or \$30.2 million. For a point of reference, \$13 million of that is the state appropriations that we received from House Bill 2 in addition to our base appropriations from the previous fiscal year. Alamogordo is at \$17.4 million, Carlsbad \$16.6 million, Doña Ana \$77.5 million and Grants at \$10.2 million. The board is being asked to approve a total expenditure budget of \$672.6 million, that's a 5.5% increase or \$35 million dollar increase for the system and that represents \$13.8 million is represented within state of appropriation.

Dr. Burke displayed a slide that shows the format that HED requests the regents approve for each one of the campus budgets and it breaks the budget between the current funds are operating funds versus the plant funds. In terms of the overall expenditure budgets, 82% of the budget is for the Las Cruces campus on the expenditure side. That's the \$551 million previously mentioned and most of the budget or 89% is the current funds as opposed to the plant funds for construction renewal and replacement. Vice President Burke displayed a spreadsheet that is a comparison of the previous fiscal year approved budget to the new FY 21 Fiscal year budget and noted that the last three columns show what percentage of the budget tuition represents. As an example, \$121 million of the overall \$620 or 19.5% of the total and we're showing a 2.5% increase.

One of the other large components of the budget is the state appropriations and that's where the \$13.8 million increase that represents 36.3% of our overall budget and currently at a 6.5% increase and in the Las Cruces campus the state appropriation increase is \$11.6 million and there's not really any real significant differences in the budgeted amounts that aren't accounted for either in the increase state appropriation.

There is a downtick in sales and services in the comparative budget, most of that is auxiliaries as the previous two years had large freshman class increases that encouraged our revenue projections and we've adjusted that budget to be a little more closely matching revenues and expenditures. \$2.2 million of that drop is auxiliaries and then there's a decrease in sales and services on the ag research side, which probably has to do with the sale of livestock. A large portion of the budget is instruction and general or about 43.9% and then the next three components are research at \$110 million, public service at \$54.4 million and student aid at \$95.3 million are the other three largest components of the use or expenditure budgets and there's not a real big difference when the community colleges are added.

Vice President Burke displayed a table and graphs that shows a break out of Las Cruces campus on its own shows I & G at 40%, \$110 million for research \$52 million for public service, and student aid is a large portion of the system budget and the last several slices of the pie are auxiliaries, athletics and NMDA and their budgets, run just above \$20 million. Vice President Burke displayed the Las Cruces I & G sources and uses or budget guidelines document and what was approved at the last Regents meeting, more commonly this is called the central fund or budget within the university. There's new state money of \$2.3 million and compensation of \$5.3 million and we built the compensation of budget to match the amount we receive from the state and at this time we built the budget based on what was appropriated in House Bill 2 and we're anticipating a special session that most likely will reduce our budget significantly and require us to do a revised budget after and the timing of that may be the middle of June, and we happen to have a budget committee or Regents Financial Strategies, Performance and Budget Committee meeting scheduled on the 25<sup>th</sup>, so if that does occur, the timing for that meeting will work out well.

NMSU is required to submit a salary increase plan along with our budget given House bill 2 guidelines and it is essentially on hold so we're not planning to distribute salaries as of July 1 until we get the feedback from the legislative session. We also have built in student minimum wage increase of \$400,000 and a 3% blended tuition and fee increase that represents \$2.2 million dollars, and we have savings in our budget between utilities and a fringe rate adjustment of \$1.1 million. For the budget reduction and/or reallocation is \$2.6 million given the sources and uses, the state appropriated received, the tuition increased the board approved,

and the other areas where we would like to set aside funds, it would require us to make a \$2.6 million budget increase, but we are covering the current year budget shortfall that was part of sources and uses for FY 20. Investment in scholarships with the 2.5 million needed last year of the scholarship program, strategic investments in \$1.1 million. We basically got a balanced budget that we've built for I & G on the Las Cruces campus that has \$13.6 million of sources and \$13.6 million of uses. Just as an example, and what we might be looking at if we make an assumption that the 2.3 million of new money and the 5.3 million of the amount provided for compensation are reduced or eliminated, then both our sources and our uses would be reduced and we would present something to show how those could be changed in a budget revision that the board would approve probably later in the summer. If we're not providing a salary increase, given the guidance out of the special Session, then those two numbers would offset on the sources and uses and we would have to wait and see if there are any further cuts in terms of state appropriations, but instead of \$13.6 million on the sources and uses side they would be reduced by \$7.5 million so we would actually be distributing or asking for \$6 million in this particular that scenario of sources and \$6 million of uses.

Vice President Burke displayed information about the tuition and fee amounts, given the 3% tuition fee increase that the board approved. The hourly rate for residents at the Las Cruces campus would go from \$295 to \$304 or with change for about a \$9 increase per credit hour and the non-resident rate would increase \$10.70 per credit hour from \$356 - \$366. Graduate rates are roughly 5% higher on the resident side 8% higher on the non-resident side. The online rate, although it doesn't include fees that we sometimes charge as course fees on the Las Cruces campus, are about 25% above the resident in state rate. The full time flat rate for 15 credit hours, which is what our students are required to take as an example to be on the lottery scholarship, will change from \$3,905 per semester to \$4,022.20 or about \$117 that represents a 3% increase and then on the non-resident side the increases is about \$374.

Vice President Burke briefly highlighted several documents that breaks down the Las Cruces unrestricted I & G budget into categories, noting that 60% of the budget is budgeted for instruction and that is a favorable number in comparison to others in terms of how high it is. Additional charts were shown that breaks out Unrestricted current funds for the Las Cruces campus by line item, indicating that salaries and fringe at 80% but really the way we budget, most of Computer Services, student salaries are really captured within supplies expense so our real expenditures on salaries are much closer to 90% overall when considering the university as a whole. Additional documents about the community colleges sources and uses were shown and these are really what the board saw when approving the budget guidelines. Each one of the community colleges has a zero percent tuition increase and their sources and uses would adjust on the state appropriation side based on the special session legislation and these would need to be presented to the board again to construct a budget revision.

Chancellor Arvizu noted that compensation and new money for I & G is where there is uncertainty about what will happen with the anticipated goals of the special session to be to address FY 20 shortfalls, which aren't expected to effect NSMU, but the larger challenges is budget revisions for FY 21/22. It is anticipated the reserves will be used but the type of recovery, whether it's a an "L" shape they call it, which is a slow recovery or a U shape which is a fast recovery, will yield different estimates of what the budget shortfall at the state level might be going forward. And those numbers are somewhere between 1.8 billion and 2.4 billion for FY 21. Some large fraction of that can be covered by spending down the reserves and the reserve pool is something on the order of 25% at the state level and it is anticipated that the legislators are targeting coming out of that special session with the reserve somewhere in the 10 to 12% of the overall budget and it's in that context that what they will they will then decide how much of the Budget that's been appropriated HB 2 will be clawed back. It is noted as likely that compensation will either be zero or it'll be something that accommodates the increases in health care costs and contribution to pension plans. So those two things may be on the order of 1% plus or minus a little bit. They may decide to do that and essentially make employees whole relative to the expenditures and what they see in their paycheck every month. NMSU is not counting on any kind of compensation increase starting in July. In July, we will not provide an allocation for the compensation unless



we know for sure that there is something that we can count on. Coming out that legislative session will kind of reboot and figure out where we are and if we need to, then we will make sure that the employees get what they're coming to them, but we're going to hold off on the on the spend rate. Which is what we're hearing from the governor's office is, don't spend more than 50% of your expected budget in the first six months. So be very judicious about how cash flow is handled. It is not likely that we will get compensation or new formula money, which is the 2.3 million and 2.6 respectively and the overall budget deficit coming out of that scenario would be on the order of \$5 million. NMSU will need to start preparing for that sort of a budget reduction in FY 21 with an expectation that 22 will be even more challenging since there is no one time money to do adjustments as well. It is a bellwether of things to come and NMSU will accommodate whatever those changes are and make the necessary adjustments and there's a lot of planning that needs to be done for us to get ready for those outcomes.

President Floros noted what has communicated to faculty and staff is that there will be no decision made about the budget until later this year. We have also said that we're going to keep everybody on the payroll until the end of this fiscal year so that we don't have people worrying about their jobs. We do understand that we're very serious fiscal trouble in terms of the state budget. We may also be in very serious fiscal trouble when it comes to enrollment, which is another big chunk of our budget. We also understand that our budget is not very simple. It's not just state funds and tuition. We have a lot of other components, such as research and athletics. We don't have any of that data at this point and once we have the data we will start using our strategic plan as our guide to make appropriate moves and we will include as many of our faculty and staff as possible to inform that process and to move forward. President Floros wanted to make sure that the board are all getting the same information because there were a lot of different rumors flying around that we have already made decisions and we are already moving to do all sorts of things. Other universities have already made decisions, but they've made those decisions without information without data. We decided not to do that. President Floros informed the board about federal funding and the federal support that NMSU is getting for COVID-19. The whole system is going to get about \$14 million, half of it will have to go directly to students, so it's just passed through the University. The other half of about \$7 million will be for NMSU to cover some of the COVID-19 related expenses. The board will be pleased to hear that the \$7 million for the students have already been here, we're already starting providing that our students and about half of it has already been distributed. Several thousands of students have already applied for those money and the system is working very well. The other half isn't yet here and it will cover some of our shortfall in terms of the expenses we've experienced. For example, just the refund that we had to provide to our students for dining and housing and a few other related expenses amounts to more than \$3.5 million and that money will help us alleviate some of those shortfalls. President Floros noted that Dr. Burke did a good job of explaining quite a bit of our Budget and as the Chancellor said we're going to wait until we know what's happening at the state level to make decisions about compensation. We're going to wait until we know our enrollment numbers look like before we make some decisions about our budget and we're always going to use our strategic plan is our guide.

Regent Romero thanked the Chancellor Arvizu, President Floros and Vice President Burke for their work on making decisions, knowing that there is much uncertainty. For faculty and staff compensation, Regent Romero commented that it should be on the forefront that staff and faculty shouldn't take home less money next year as a result of benefit increases and insurance increases. Regent Romero eluded to future discussions about plans to address the budget challenges once there is more data.

Chairwoman Chacón-Reitzel thanked the administration and noted the difficulty in preparing the budget during this time of uncertainty. It was further noted that the board will have some time this summer to meet again and is expecting more to come as more is known as a result of the special session.

Regent Romero moved to approve the Operating Budgets for Fiscal Year 2020-2021 with a second by Regent Devasthali.

A roll call vote was taken, and the votes cast were:

Regent Romero Yes

Regent Hicks Yes

Regent Sanchez Yes

Regent Devasthali Yes

Regent Chacón-Reitzel Yes

Motion passed.

**2. Annual Capital Outlay Projects FY 2020-2021, Interim Associate Vice President Alton Looney; University Architect Heather Watenpaugh**

University Architect Heather Watenpaugh provided a presentation seeking approval of the five-year facilities plans for the entire NMSU system. Information on the current construction projects and recently completed projects was also presented. Some recent projects that have been completed within the last year and presentation of the five-year plans for all the community colleges, Las Cruces campus, Athletics, and NMDA were covered.

Juniper Hall was just completed for occupation this past fall and information was presented on the cost of the construction amount (Final Construction Cost: \$17,028,957) and end dates (Final Completion Date: 08/02/2019). It was noted that it is a beautiful facility and sits in the center of campus. On the third floor there's a fantastic cook's kitchen with phenomenal views of the mountains. Also, part of the revenue bond were some upgrades to existing residence halls and housing and some additional housing apartment style units work that was done as part of the scope of work. Devasthali Hall opened for classes for in the fall of 2019 and the academic portion was completed first so that we were able to make that start date for classes and then the University Art Museum opened in the spring of 2020. Our new art building sits on University Avenue with the main connecting corridor that connects University Avenue with the campus proper. There was also work on some demolition projects and we're very conscious of the space and how it is used. Dan Williams and the annex were removed, and we are currently in the process of removing Regents Row. Dan Williams was able to be removed with the general obligation bond funds. We are also in the process of removing Regents Row in the center of campus and Roberts Hall and which are at a little more than 50% complete. A big construction project that is under way for the DACC is the Gadsden Center expansion phase III, a \$6 million project and approximately 10,000 square feet facility with three classrooms, two chemistry labs, and one computer lab which is expected to open in August of 2020.

For the five-year plans for all campuses, the annual capital outlay process starts with meeting with the deans and VPs in October through December and we meet with every single Community college president and then we present down the line to the University Academic Council goes to the President's executive team and vice chancellor, then approval by the President, Provost and Senior VP for Administration and Finance. We recently took all this information to the Regents Real Estate Committee and today we're seeking approval from the Board of Regents. The reason that we present all of this at the May board meeting as their series of reports that were required to do for higher education department and DFA that occur during the summer for all building up to the summer hearings, which are scheduled for August 4 at the DACC Gadsden campus. Information from the summer hearings goes to add for recommendation to DFA and then to LFC. Depending on the year, this is a severance tax on year, these items could with the possibly have funding in July of next year for the projects that we're discussing today. Severance tax on projects focus on protection of the asset, utilities, and demolition and just a summary of what we received from this past legislative session

approximately \$9 million in House Bill 349 per severance tax bond funds and going to the voters on November 3 (Election Day) will be approximately \$30 million for the NMSU system for general obligation bond projects.

For five-year plans, the intention is that as items get funded the other projects move up on the list. The top two priorities for the Alamogordo campus this year are the mechanical duct work and boiler feed line for their classroom building. And number two priority is the Classroom building infrastructure and the classroom building infrastructure, they need to fix the exterior stucco some concrete, electrical, plumbing, code compliance and safety. The Carlsbad campus has one top request for the 2021 severance tax bond legislative session and its information technology and other infrastructure upgrades, and this project would work to improve the electrical infrastructure replacement upgrade and replace the data center and campus infrastructure and classroom technology. DACC has two priorities on this year's severance tax bond list. The top priorities and creative campus media building and number two is classroom and lab renovations. DACC their top request is the creative campus media building, and this is a combined request with local funds were asking for \$1.5 million combined with \$3.9 million for local fun commitment. Would be a new facility located at Arrowhead Research Park approximately 15,300 growth square feet for a \$5.4 million project. And these are some conceptual renderings the second request is a classroom and lab renovations and safety campus improvements. This would be completed as outlined in the DACC facilities masterplan which identifies their capital needs related to classroom reconfiguration, furniture, room finishes, and instructional equipment for their technology systems. The Grants campus has one top request and it is the Martinez Hall Roof Replacement. There are several different sections of this large building on the Grants campus. This project would replace all the roofs, so that the entire roof would not have any current issues. Martinez Hall houses the classrooms, laboratories, and offices. It's an extremely important building on this campus and this request would replace the roof. There are four requests in the severance tax bond year for the Las Cruces campus. The first one is to repair tunnel 'A' sections. The second one would be a selective demolition, per the space plan, in this case it would be the Greek complex. The third request is the Ag Science Center improvements and the fourth request data center information upgrades. Campus wide, on the Las Cruces campus, we have a tunnel that runs throughout the campus and it supports the buildings has our steam, water, fiber, domestic water, gas and electricity. We've completed two structural integrity reports and we've identified the sections that are most critical for repair to keep these utilities functioning. We've got about 15,000 linear feet of tonal running throughout campus that were built in different stages and we started repairing the tunnels in about 2015 and we are currently on phase five. This would be a phase seven request. We are we have identified through our structural integrity report they the priorities are categorized. We are currently addressing category A. We have completed reports and Phase 1 - 4 for possibly \$3.6 million, we have a funded project and active projects totaling about \$4 million, all for section category A. Our number two request for the Las Cruces campus is demolition per our space plan and this would be for Greek complex including Greek East and Greek west. These facilities have been vacant since the spring semester of 2018. The third request is Ag Science Centers and we are requesting \$3 million for improvements throughout the state. We're looking to make upgrades throughout the state at the Ag Science Centers for health, safety and welfare to protect the asset infrastructure by focusing on renovating and minor upgrades. Athletics projects include ADA improvements at the Pan Am center, football video boards at the football stadium, Coca Cola weight training facility roof replacement, women's softball stadium lighting, and football locker room upgrades and addition. Improvements for ADA are important for the spectators as our facilities are a bit dated. We would like to make some improvements to allow better conditions at the Pan Am. For Coca Cola Weight Room roof, there's some need to make some improvements and replace that roof. The request for NMDA is building renovations and we are currently in schematic design for a new lab building that will address the major health and safety issues for the current facility. This phase three project for \$10.5 million would address what phase one and two could not by replacing the existing building with a state-of-the-art facility that meets today's current code and health needs.

Regent Devasthali asked about the Creative Campus and wanted to clarify if the amount of the General

Obligation bond request. Ms. Watenpaugh indicated that is \$1.5 million as part of a \$5.4 million project. In follow-up, Regent Devasthali asked about what the local fund commitment represented. Ms. Watenpaugh indicated that the local fund commitment is the local bond that goes to the voters is \$3.9 project and that goes to voters.

Regent Hicks asked if that local fund commitment is part of the City of Las Cruces commitment. Ms. Watenpaugh replied that the city of Las Cruces is in addition to that commitment, which will be a 70,000 square foot facility and that total was roughly \$12 million. There was some discussion about two different Creative media facilities. Ms. Watenpaugh clarified that the Creative Media that DACC is proposing is about 15,000 gross square feet and it will be part of a bigger complex that will include the Las Cruces Arrowhead Center, Cinespace and DACC and that will that total be 70,000 square feet.

Regent Chacón-Reitzel asked about what will be done for the Ag Science Centers in the future because the \$3 million would not cover all the needs. Ms. Watenpaugh indicated that there is an RFP and a design team is helping to prioritize the needs based on the funding available. Ms. Watenpaugh further noted that in the next two severance tax years on the five-year facilities plan there will be \$1.3 million in 2022 and then there will likely be additional requests. This is a drop in the bucket and we're prioritizing the needs for health and safety and infrastructure protect the asset type conditions.

Regent Hicks thanked Ms. Watenpaugh and the rest of the facilities team for going through the presentation and adding the additional information that she requested.

Chairwoman Chacón-Reitzel thanked Alton Looney for his service as Interim Associate VP and express her appreciation for stepping up to the plate.

Regent Devasthali moved to approve the Annual Capital Outlay Projects FY 2020-2021 with a second by Regent Hicks.

A roll call vote was taken, and the votes cast were:

Regent Romero Yes

Regent Hicks Yes

Regent Sanchez Yes

Regent Devasthali Yes

Regent Chacón-Reitzel Yes

Motion passed.

**3. Transfer of Uncollectible Accounts Receivable to Inactive Accounts for fiscal year 2019 – 2020, Senior Vice President Andrew Burke**

Vice President Burke noted that it is an accounting requirement, but it does impact the budget, so staff are requesting approval of the transfer of uncollectable accounts receivable to inactive accounts for fiscal year 2019/2020.

State law precludes the university for writing off uncollectable accounts, accordingly we request approval to transfer accounts deemed uncollectable in the amount of \$3.1 million to the reserve for inactive accounts. We have a very large account receivable that's offset by this reserve account for inactive accounts. The amount transferred is offset by recoveries from prior year transfers of \$832,000. Those are collections and a net impact of \$2.27 million to the reserve for inactive accounts and in addition we assessed about \$600,000 in deferred payment charges. The total uncollectable accounts transfers represents approximately 2.23% of the

related tuition housing and other fee income. Looking at the last 10 years, the average percentage that's been charged is 2.47% so this year it's at 2.3%, but last year was a low in a range from 2.16% to 2.76% so we've done much better even this year than historically, but a little bit a couple hundred thousand dollars more needs to be charged this year than then last year.

NMSU has a has a balance requirement for pre-registration of \$1,000. Given the pandemic and students were sent away from campus we've temporarily increase that amount. We collect unpaid balances internally with a small staff that's in our Bursar's office or university accounts receivable office for about one year and most universities don't have that internal collections period. We think it's a little friendlier to our students because otherwise, at the end of the year, and at some universities, pretty much right at the end of the semester accounts are turned over to collections. The university has an external collection agency that that begins collections once the accounts are turned over. We do have plans and will be implemented a more formal payment plan. We're not changing really the requirements or the expectations but our new payment plan will require a down payment at the beginning of the semester and for a student to sign up and keep in mind that the down payment can be the financial aid in the merit scholarships or other scholarships that students are receiving. The balance that's left will be charged in more of a formal bill on a monthly basis for each semester. This will give us an opportunity to, from a retention standpoint, intervene with students. We really don't have an easy way to do that within our databases for collections of what students owe and hopefully be able to intervene and perhaps provide assistance to help move students from the fall to the spring and fall to the fall semester. Although the goal is obviously to collect a higher percentage of the student charges. The goal is also to have a stream of data that allows us to intervene with the student and help them at a time. Maybe they need financial assistance.

Regent Devasthali noted a similar request last year and it came through the Regents Financial Strategies, Performance and Budget committee last year. Vice President Burke responded that is correct, but this has come to the board as a separate item in the past. In the way that it's coming to the board now, and the finance committee it's been a pro forma request and notification to the board of the amounts that, from a financial accounting standpoint, we really need to write off, and provides the board the opportunity to monitor what we're doing and perhaps suggest interventions for changes to the actual collection processes themselves. In terms of the amounts they are specified through our financial accounting guidelines and our financial statements and audited situations.

Regent Devasthali asked if there have been any additional action taken to improve the collections process. University Controller Norma Noel noted that there is a difference between students that remain enrolled compared to students that do not remain enrolled. The students that do not remain enrolled enter the pre-collections process. For students, the process starts in six months after sending them the receive written notice. Enrolled students can set-up autopayments. There have been changes to decrease the amount of time that passes after a payment is not received. The is an ongoing analysis to see if there is a common factor to formulate preventative measures.

Regent Devasthali asked about a formal student payment plan and if it would be ready for Fall 2020. Ms. Noel noted that there is a plan to advertise the payment plan to students, which was delayed due to COVID-19. A Web site has been developed and information has been distributed to staff and students with more plans to reach out to students more in the future.

Regent Devasthali noted that there had previously been a suggestion to send notification of the payment plan availability to parents. Ms. Noel indicated that students must take action to allow parents to interact with their student account.

President Floros noted that many of the students enrolled at NMSU have difficult financial circumstances and limitations of working directly with parents regarding student accounts because of privacy regulations and the need for students to give that permission. President Floros went on to note that before the COVID-19 crisis

started, NMSU have already decided to switch to a different system of collecting the money, which is a monthly notification and a monthly payment for all students so that they get used to a fiscal responsibility, instead of just giving them a bill and expecting to pay at the end of the semester. So that process is going to go into effect this coming fall the timing, however, it probably couldn't have been worse time to start this process due to the crisis at hand. We're trying to figure out how we can work with that without necessarily reducing our enrollment even further because of financial issues. We understand that this is a serious issue financial issue for us university. We're fully aware of that and we're going to try to do the best we can to reduce that amount.

Chairwoman Chacón-Reitzel indicated her support of the monthly bill option discussed by Vice President Burke. Chairwoman Chacón-Reitzel asked if a student drops out and does not pay the balance, are they able to come back to school? Ms. Noel responded that the process pre-pandemic was to make sure their balance is below \$1,000 to register. Some assistance is available to help students. Vice President for Student Success Renay Scott responded that back in 2017 the Aggie Graduation Capstone Challenge started and focused on a population of individuals who may owe the institution money and wanted to return to the institution. Through that program funds are allocated to them to get their balance as low \$1,000. To participate in the program, they sign an agreement with Dr. Fowler in our Advising Center and commit to meeting with her on a monthly basis, sometimes more. Through the course of that process we get their balance down to under \$1,000 and let them register. As part of the program they must keep making payments. This program was put in place prior to having a payment plan. Through the course of the program, we have developed a 96% retention rate for those in the program and to date we have served 100 graduates our 100th Aggie Capstone graduate will graduate this spring. As a result, the average scholarship that we've given those students has been roughly \$3,000 and it has been a wildly successful campaign. Again, it's not for every student, but there is a program to participate in. However, those participants cannot have been in collections, so we usually get them back within a year, year and a half of having dropped out and then recover them and typically they pay off their balance.

Regent Romero moved to approve the Transfer of Uncollectible Accounts Receivable to Inactive Accounts for fiscal year 2019 – 2020 with a second by Regent Sanchez.

A roll call vote was taken, and the votes cast were:

Regent Romero Yes

Regent Hicks Yes

Regent Sanchez Yes

Regent Devasthali Yes

Regent Chacón-Reitzel Yes

Motion passed.

#### **4. Budget Adjustment Requests (BARs) for fiscal year 2019 – 2020, Senior Vice President Andrew Burke**

Vice President Burke noted that as an annual process of providing the university spend authority in relation to the State Auditor's Office the staff is requesting approval of budget adjustment requests or BARs for 2019/2020 or for the current year. On an annual basis, the university request approval for the Board of Regents to adjust our expenditure budget authority to align with our estimated actuals to adhere to the rules of the New Mexico Higher Education Department, State statutes and the State Auditor's Office. Those who serve on the Regents Audit and Risk Committee, may know that it could be an audit exception if we don't have spend authority in any of the categories that are included on these budget adjustment requests. Therefore,

they're structured in a way that there's two-page documents for unrestricted funds for each one of the campuses and then there's two-page documents for restricted funds. For each one of the campuses, the budget office goes through the process, of estimating expenditures for each one of these categories. Looking at the first couple of pages, the most significant difference or increase in request in both revenues and budget authority on the expenditure side is for the retirement of indebtedness. The increase is about \$28 million and that that's reflective of the bond refunding that we did earlier in the year. Otherwise, the adjustments just relate to providing enough spend authority in each one of those categories to follow state statute. If there were any significant exceptions, let's say on the Las Cruces I & G campus that that revenues and expenditures were significantly higher or lower than anticipated, we would inform the board at this time, but that's not the case. Although it is possible that will draw on our fund balance a little bit this year, last year we drew it down about \$400,000 it may be a bit more this year, but the process is to again allow us to have the spend authority we need to complete our expenditures and pay our salaries out for the remainder of the fiscal year.

Regent Devasthali moved to approve the Budget Adjustment Requests (BARs) for fiscal year 2019 – 2020 with a second by Regent Sanchez.

A roll call vote was taken, and the votes cast were:

Regent Romero Yes

Regent Hicks Yes

Regent Sanchez Yes

Regent Devasthali Yes

Regent Chacón-Reitzel Yes

Motion passed.

DRAFT

I. **Informational Items, Chairwoman Dina Chacón-Reitzel**

1. **Summary of Revisions to the Administrative Rules and Procedures of NMSU (ARP) for the period March 13, 2020 through April 20, 2020, General Counsel Roy Collins, III**

General Counsel Collins submitted the summary of revisions in advance and they are contained herein as part of the record of the meeting. There were no questions about the summary from any board member.

2. **Update on Agriculture Modernization Facilities, President John Floros, Dean Rolando Flores, Dean Enrico Pontelli, University Architect Heather Watenpaugh**

President Floros introduced the update by noting that the Ag Modernization projects started many years ago with a lot of preparation from the college. At the time the estimate was nearly \$75 million and that had to be divided into three GO bonds. It was later decided that this was probably not a feasible solution, so the leadership moved it two GO bond projects of \$25 million each with some other additional things to happen. The first GO bond was passed in 2018 as the Chancellor and President arrived at the university and we requested \$25 million we received \$25 million, but during that time, we also discovered that we have roughly a \$4.5 million shortfall, just for phase one of the project. Then we moved on to phase two asking for \$25 million, but knowing that we need more than that to complete phase two and instead of \$25 million we were actually allowed to go forward with only \$18 million, so the shortfall for the second GO bond, if it goes through as \$18 million, it will be roughly \$13.5 million for the second phase. The two phases together there is about an \$18 million shortfall for the ag modernization buildings and what we intend to do is to look through the buildings that we have on the list, look at some of the possibilities of big donors and maybe even naming opportunities to collaborate with the foundation, work with the two colleges that are affected, primarily the ACES college but a little bit of the rest of the university with Arts and Sciences being a component of one of those buildings, and decide how we can move forward, particularly if the second GO Bond gets approved and we have that money as well.

The first phase was a \$25 million bond that was approved in 2018. The total cost for that is \$29.5 million, which includes a 1) biomedical research building, 2) a Food Science Learning and Safety Center, which is primarily a meat processing related facility, a pilot plant with a few other attachments to it and 3) a feed mill facility which is something that we have needed for quite some time to do a lot of work in the in the animal science area and 4) is a small amount of other renovations for the infrastructure throughout the campus. That's where most of the money will be spent. The biggest component of that it would be the food science component with about \$13.2 million, then the biomedical research as phase one will have about \$8 million and the feed mill would be about \$2.45 million and other renovations at \$1.3 million. For phase two, which we're in right now, although we recommended how \$25 million, a recommendation came back for only \$18 million but the total cost for those for the buildings and Phase two will be \$31.5 million. There is a Student Learning and Public Outreach Center, which is a pavilion that a lot of things can happen. That's a \$12 million facility, Animal Physiology and Metabolism facility for about \$5.5 million and equine paddocks for \$670,000, the Water Conservation Rates and Ecology facility greenhouse for another \$650,000 and the second phase for the Biomedical Research Building which is another almost \$10 million and a few other innovations were \$2.8 million. When combined, out of the \$31.5 million total, we're only going to have in November, vote for the \$18 million of that amount. So the overall shortfall will be \$13.5 million for phase two and another \$4.5 million for phase one and that's how we get to \$18 million shortfall.

Dean Flores commented that the most important part for the phase are we are in right now, with the \$25 million, is what we call the Science Security and Safety facility. Ninety-eight percent of the beef that is producing in the state goes out of the state and then we buy it back and then all the value-added is kept



outside the state. One of the things that this facility will do is prepare students and others in the state to manage and run processing facilities for meat. Also, there is a very modest pilot plant for other food products that will be critical for increasing the value-added opportunities in the in the state of New Mexico. An investment that should have been done, maybe about 25 years ago, but it's better late than never. The biomedical facility is extremely important because we can make the connection between the food that we have and how is going to impact the individuals. Research is going to be conducted by some of the faculty in biology and some others in the college of art and sciences. The last part is the feed mill, and this is very critical. We have a very rudimentary feed mill on campus. However, when we see the size of the industry that we have, not only in terms of the beef, but also the potential for developing new feed products and the utilization of byproducts, this is extremely important. We are right now in the design process and when we have all these monetary restrictions that were from the original plan the size of the facilities will be reduced considerably. We are working with the architects and the engineering firms on potential for expansion at one point in the future. We're going to have an operation of functional meat processing food facility, but it will be reduced in size. In terms of the feed mill, we need to rely a lot on contributions from industry and this is also true of the biomedical facility. The guidelines that we got from the President are to make sure that we have something that is operational with the funds that we have.

President Floros commented further that the biomedical complex building was not originally part of the package, but it is intended to provide animals for research, from insects to other animals. As we move forward with the need for health-related research, there is a need to bring together additional resources for agricultural, health and medical sciences to become more competitive with NIH funding opportunities.

Dean Pontelli commented that Arts and Sciences is primarily involved through the Biology department and use of the animal facilities for captive bread animals but could also expand to an Insectary. This also contributes to collaboration between ACES and Arts and Sciences. Much NIH funding requires access to these facilities and these facilities will increase funding opportunities. Especially under the current circumstances, with virus research, this type of facility with help.

President Floros thanked the Facilities and Services staff, including Heather Watenpaugh and Alton Looney, for preparing for the presentation on the annual capital outlay projects and the Ag Modernization facilities.

Regent Romero asked if the Ag Modernization facilities are part of the 5-year facilities master plan and President Floros responded that they are part of the plan.

Regent Devasthali asked about previous requests and conversations about building a small animal lab at NMSU and if this is a related project. President Floros indicated that it is the same facility.

Regent Sanchez asked if Principle Investigators (PIs) have been identified to fill those facilities or if the facilities are being designed to recruit new faculty to campus. President Floros responded that there are already has been some work done to identify existing faculty that will use the facility, but it can be used to help recruit new faculty as well.

Regent Devasthali asked about the start-up funding for the PIs. President Floros noted that this is a serious concern and there are plans are being considered.

Dean Pontelli emphasized that this facility is going to attract outside funding and potential faculty.

Chancellor Arvizu noted that they are taking a broader look at the relationship between NMSU and the Burrell College of Osteopathic Medicine (BCOM) to build a more robust relationship. Regarding start-up packages for

Pls, Chancellor Arvizu noted that equipment, as well as the facilities, are both important and this is something they are thinking about as part of start-up packages.

Regent Devasthali commented about conversations with the Foundation about these facilities as being something that may be within donors' sphere of interest for endowments and estate plans.

Vice President Dictson noted that a list of potential naming opportunities has been gathered and they look forward to visiting with donors about this building.

Chairwoman Chacón-Reitzel noted that there are components of this topic that are of great interest to the university community and to the stakeholders out in the state as well. The Chairwoman noted that she has been on the beef Safety Research Committee at the national level and the beef industry for many years and she has seen the funding shrinking for animal science across the nation and the increase in funding for human health and it's always been a mystery because they are closely related. She further noted that our biomedical research opportunities are great, and it will attract more animal science funding and more human health funding and that is tied so closely to the animal health. She further noted that NMSU has been doing some of that research on campus for a long time with sheep that have implications for human health and there are many other examples.

Chairwoman Chacón-Reitzel asked Dean Flores about the meat lab to address what ACES is doing now in respect to sufficiently teaching our students but also with the supply chain issues across the nation and in New Mexico, noting further that it has really come to light locally and if the state that had we had this infrastructure in terms of capacities of processing plants, it could have helped get some more product to consumers.

Dean Flores noted that over the years the meat lab was decommissioned because of safety but also because of the position for the facility was eliminated by the previous administration. The facility can be used but cannot be used for human consumption and with a \$15,000 in equipment and a qualified operator it can be operational. Regarding the academic programs and readiness in the college, there is a posting being filled that has a joint appointment with animal and range science and family and consumer science that will address the need for meat processing. Both candidates have the qualifications to run this type of meat processing facility. For the other programs in the new facilities, food safety, food microbiology, food bioprocessing are the areas of concentration that faculty appointment will focus on and these positions will start in August. One faculty position is a food safety microbiologist and the other is a bioprocessing engineer (which is a joint appointment in ACES and in the Engineering College). They are looking for a third position to fill expertise areas of water utilization in food processing and dairy. The umbrella program for this effort is the Center of Excellence in Sustainable Food and Agricultural Systems (CESFAS). CESFAS is collaborative and all ACES faculty offer letters now include a requirement to participate in CESFAS.

Chairwoman Chacón-Reitzel mentioned funding opportunities for faculty positions as part of the fund-raising efforts.

**J. Report from the New Mexico Department of Agriculture to the Regents of New Mexico State University (Board of Agriculture), Cabinet Secretary & Director Jeff Witte**

Secretary Witte started by thanking Chairwoman Chacón-Reitzel for visiting the Veterinary Diagnostic Services Center to present the proclamation to Dr. Hanosh and he invited the board and leadership to visit the facility as well. The VDS is part of an over \$100 million building and that is really a hallmark for the State of New Mexico and the ability for animal and human health to work together. Secretary Witte expressed pride in the work of Dr Hanosh and noted the work of the staff, who he described as a "great team", that was able to support

efforts to go from no accreditation to ISO accreditation, and that's not an insignificant leap.

Secretary Witte shared that NMDA is the leader of what the state Emergency Operation Center (EOC) calls its Emergency Support Function #11 (ESF11) for food and agriculture. NMDA had four staff members rotating out of the EOC on a continual basis, since they opened the EOC from day one and that operation runs seven days a week and many hours a day. Secretary Witte commended Marshall Wilson, Michael King, Nathan Abrahamson, and Jeremy Knowlton for their work in Santa Fe. They have been working tirelessly this pandemic response and have been heading up gathering food for those in need. Secretary Witte noted that NMDA received a call one night from the Secretary of Human Services, and he said, "I need food I need it fast. We're in terrible shape". Within about 30 minutes the team had accumulated two truckloads over 80,000 pounds of food delivered up to those in need in the Navajo Nation and other areas of the state. Through the pandemic NMDA has facilitated well over a half a million pounds of food on a continual basis being delivered to those that are in need. Secretary Witte noted he was proud that most of the food was New Mexico food. Sourcing it as much as can be from New Mexicans and that's been the case of New Mexicans helping New Mexicans through this crisis. The EOC has moved to a virtual EOC where everybody's still working basically in the EOC, but they're scattered like we are across their home area so now they're connecting via these kinds of technologies like zoom or otherwise on a continual basis, but just operating out away from a group gathering. So it's been a bit of a challenge, but it's also been an opportunity like, what we've seen here also, as part of our response we were tasked by the Governor to lead the COVID safety practice submission for the recovery team for dairy, ranchers, farms and livestock shows and we participated with other agencies processing grocery stores, farmers markets, and fairs. NMDA submitted our, what we call COVID Safe Practices (CSP) to the Economic recovery team that has led to what occurred yesterday, which was a partial reopening of the state. Of course in food and agriculture most of our businesses were continuing to operate, as essential businesses, but we still had to come up with safety practices because as we continue to open the state there's going to be risk involved with continued spread and everyone rolled up their sleeves and got busy. One of the important things, and Extension really helped with this, is the 4H and FFA programs of the state. One of the priorities for the Governor was maintaining somehow the livestock shows for the 4H and FFA kids so we submitted some practices for that and hopefully we'll have some semblance of the livestock show at the county fair, State Fair and regional fair level in the state of New Mexico. NMDA has also been providing guidance for soil and water districts, because we oversee them and their relationship, making sure they meet in a legal fashion. They're small and they are a local subdivision of government, so we work closely with them. We work closely with the farmers' markets and getting them open and keeping them open. We had to adjust our pesticide training and testing schedule because EPA requires in person training, so we had to open a new facility. All our facilities that we typically use were associated with the university campus, either in Albuquerque or elsewhere. We had to find alternate locations for those to take place. We have been working with a lot of the agents and the new companies that are creating sanitizer. If they are doing it in a certain way, it's got to be registered as a pesticide. If not, it's going to be registered under FDA. We've been helping them out, making sure everybody is legal and working with the plant and floral nursery operations to get them opened and operating. They were operating on a curbside basis and so that helped quite a bit. Another issue that we've been working on was connecting consumers to producers when it comes to food with the major meat processing plants g to connect local ranchers who might have cattle ready for processing but couldn't get them into market. We've been connecting producers and NMDA has set up a Web page, working with industry associations and others, and last checked, there were over 35 individual ranchers who had who had registered and are ready to sell product direct to the consumer. They must go through a processing plant and there are steps to do that and the personnel in college of ACES and Animal Science department put together a great document on how to make that happen. It's a great team concept and it's really opened an opportunity for the buy local movement. NMDA has additional information about COVID-19 and our response on our website. Secretary Witte also noted that this week we celebrate our students. With graduation coming on Saturday with the virtual commencement, at NMDA we're very proud of three of our students are graduating and really that's what that's what it's all about is helping these kids. Some of them are

going on to careers and some of them are going on to grad school, but it's really satisfying to see these three of our 17 kids are going to graduate and we really want to congratulate them.

Chairwoman Chacón-Reitzel noted that she had been on the weekly calls with Secretary Witte and commended his efforts to work collaboratively with others in the state, including other cabinet secretaries.

**K. Report from the NMSU System Chancellor to the Regents of New Mexico State University, Chancellor Dan E. Arvizu**

Chancellor Arvizu noted the ever-changing landscape for higher education and reflected on next steps for universities in dealing with the COVID-19 crisis. While some dire predictions were noted as some colleges and universities are likely to close, it is uncertain how the situation will play out. It was noted that the “new normal will be very different than what we've experienced to date”. It was noted that some universities have already made plans to go fully online and not return to campus in the fall and these decisions need to be made at a local level. Some estimates for reduction in enrollment are from 10 - 30% across the nation, but it's not uniform at every institution. This will be an opportunity for institutions to evaluate their mission and who they serve and NMSU is fortunate that we have a strategic plan, which has already begun to stand the test of this new dynamic and the institution remains focused on the strategic plan as our guiding document. Chancellor Arvizu noted that as a result of this crisis, NMSU will come out stronger. The challenge will be working together, and we will need the support of everyone, not only in this room, but in the community as well.

Chancellor Arvizu noted expenses already incurred to respond to the crisis are being tabulated and the uncertainty that surrounds expenses going forward. This is going to change our calculus a lot in terms of how we do our budgets and it's very clear that we are going to be focused on our priorities. That does not mean that we're going to distribute cuts evenly across our enterprise. We are going to look at those things that are going to propel us for the future will make investments in some of those will have to offload others and that process is now starting to occur. We've been trying to communicate as much as possible. We've now we're entering our ninth week of the crisis and President Floros has led eight town hall meetings. That is going on at the various campuses across our system as well as our central planning that includes everybody in our system.

President Floros noted that we started the response to this crisis by giving our students an extra week for a spring break that allowed the university a two-week time to prepare for online education. Our faculty and our staff did a tremendous job of really transforming everything, every single course that we offer, to an online format. It's not the best and it's not really the way we would like to educate our students, but at least we help their students achieve their academic goals for this semester. For those that are graduating, we did a pretty good job in helping our students move on and a lot of good things were heard from our students, faculty, and staff. It was it was a tough process, but we succeeded. The evidence will show itself this Saturday when we have our virtual commencement and we celebrate with our graduating seniors.

We have also announced online classes for the summer. This summer we are also going to start to test several options that we have by allowing some small groups of students to come back to campus and monitor to see how things are working out so that when August comes around, we have tested several things and we understand how to react and handle situations, at least better than then we would have otherwise. For this fall, we have already publicly announced that NMSU will be open for face to face education and we are working through a lot of details right now and we have requested that every single unit come forward with a plan as to how they're going to accommodate students coming in this fall. Each unit might be a little different, but we did provide them with some general principles, and we did provide them with some general guidance. We also understand that many of those things are uncertain and it may change within a day or week or month or by August, so we will remain flexible and we will adapt as the information evolves. President Floros presented

some information about what our students think and what our faculty and staff think about coming back in the fall. We had a very large survey done for about 4,500 of our students and we asked them if they are going to come back in the fall and 92% of the students said yes, 6% said maybe, and only 2% said no. That's better than the type of retention we get during normal times. There's a lot of time between now and the fall so things may change, but as of a week ago, that's where our students are 98% of the students are coming back or probably coming back with 2% that said no. Of those are coming back, about half of them want to have their face to face meetings and the other half don't necessarily care about face to face meetings. Twenty-five percent of the total would like to have the ability to have face to face and online with the flexibility to bet to go back and forth and another quarter of them would only like to have online classes, but they still coming back. In other words, they would like to have online classes, while they're still here and they have all sorts of other experiences. National data indicates that when asking the students if classes are online this coming fall, would you come back, would you register, would you be a student this coming fall? The answer to that is 50% said yes 50% said no. The same question was asked in the town hall meeting last week and the answer to that question was 55% of our faculty, and staff said yes they want to come back, 12% said that maybe they want to come back and 30% said no they do not want to come back. President Floros noted that there are a lot of unknowns and the survey will be given again in the town hall coming up today and we'll see if we have any changes in that area.

President Floros noted that the number one priority is to provide a safe environment, but we're never going to get it down to zero risk. NMSU will take measures to provide a safe environment for our students to come back and a safe environment for our faculty and staff to come back. We are going to ask people that can do the work from home to do that and if you are sick don't show up for work. For students coming to class they are going to be doing certain things differently, like social distancing, one-way hallways, one-way doorways, a reduced number of students in our classrooms and in our laboratories. There is much being planned, and we are working through the process to have more concrete plans by mid-June and every unit is working towards that right now.

President Floros acknowledged the hard work of the leadership team, noting that every week for the last eight weeks the leadership took part in town hall meetings and they prepare for and addressed comments and questions. The leadership have been right there in front of our people and we try to inform everybody as well as we could. He didn't know of any other university that has done the type of communicating that we have done with this weekly town hall meeting and people seem to appreciate that. Today, we are going to ask town hall participants if they want to continue having the town hall meetings.

Provost Parker noted that the strategic plan has been invaluable. It helps every day when we need to discuss priorities for both tactics as well as resource allocation. Part of the plan includes becoming a much more data informed University and in her first 10 months now she have done a lot of work in the background, focusing on trying to build an infrastructure to better understand the productivity and outcomes that we're achieving in the academic sector. We've done a lot of work in understanding how we sequence our courses, the curriculum itself and the impact that that has on retention and graduation rates. We've looked at the productivity of our faculty in deeper ways than we have ever been able to do before. We've looked at our ability to project course demand to better serve our students in terms of delivering up the courses when they need them. Some positions were into undertaking this work and now, literally, seemingly almost just in time we have that broader the infrastructure in place, it is getting stronger every day and we are now beginning to get to the point where we are now looking at individual programs. With the ability to work on making improvements, but also, this will be very helpful now as we move into a situation of needing to be careful with our resource prioritization. That work will continue in the coming year, and we will be able to undertake that work in much more sophisticated and informed ways than we may have been able to even just a few years ago. Specifically, our faculty converted 23,065 sections to online in two weeks or less and now we've gotten our students to graduation and it was really a team effort. Provost Parker commend the deans and their college leadership for

all the effort they put into getting our students through that and we are now focusing on fall and how we will return to campus. The deans have drafted plans, we will need to adapt for the pandemic environment. We will be adapting face to face delivery and where it will be achievable and that will include having strategies for the labs, the studios, the production sections, the capstones, the performance sections where the experiential component is necessary and will have to occur on campus. We also have a plan for managing large sections. That will be probably based on a hybrid model where some students are on campus and others are not. That work is underway, and we are already working on implementation. A big concern is that the students fall schedules, for which they have already registered, should be disturbed as little as possible. There is concern about retention and changes shouldn't be made unilaterally to the schedule to accommodate some of these adaptations. It's our intent to, in partnership with Vice President Scott and her advising team, reach out to students who might be impacted by minor or even major schedule changes and work with them to be sure we can get them into the best position possible and then, and only then, implement those changes to the schedule. If we must take a large section and divide it up or something like that, and that's going to require evaluating or reevaluating the original schedule for about 4000 sections. We have a project plan and we are working with the college leadership to go through that process and do that work as quickly as we can so that we are fully prepared for the academic delivery in fall. We also are going to have to work very closely with ICT and with facilities to make any adaptations to the actual physical plant or technology to support the adaptations that the faculty seek to make.

Vice President Scott reminded everyone that goal one is about increasing student success and social mobility has two main objectives. The first objective talks about diversifying, optimizing, and increasing enrollment and the second objective talks about increasing student learning, retention, and degree attainment and our team, all of us, everybody at the university, are laser focused on those two objectives. Before the pandemic we were up 100% in international students who had been admitted to NMSU in undergraduate programs. We were up 20% in admitted students at the domestic, here in the United States, both in state and out of state and we have increased 10% in admitted students that were transferring into New Mexico State from other community colleges, not counting our branch campuses, certainly that was happening as well. On the graduate level, we were up 46% in international applications for graduate education. When we talked about diversifying enrollment, we became very aggressive in our international recruitment, particularly with our neighbors in the South in Mexico. Graduate applications from in state, were up at 5% applications from students at NSMU looking to continue in graduate education were up 22%. From the recruitment side things were looking very good. Retention had increased as we had reported earlier from last fall to fall of 2020 and, as President Floros stated, about 92% of our students, even now, want to come back. After the pandemic and here are some of the things that we're hearing that caused me a moment to pause. So many of our agencies who tell us about it and talk to us about whether international students can come to the United States to study are unsure whether they are going to be able to come. Maybe a visa is granted on our side of the aisle, but maybe on the other side of the ocean at their home country, they're not granted a visa. Where we were really being aggressive. We're just not sure if international students will come. However, that's where working with the provost and offering online opportunities to begin is a strategy, we're using to try to help those students realize their dream of a NMSU education. When we work with out of state families and students, many of them share with us, they're just not sure. They all tell us they want to come; they have put deposits down on higher levels than before, and Yet they don't know whether their states will allow them to come to other states. And again, there's just so much unknown. Registration is open and as of today, the other side of the whole enrollment picture. Here's where we sit the system overall today is down 16.5% in registering for the fall, we are currently 1,850 students less than a year ago registering for fall classes. Many of those students tell us they want to know more, and they're and uncertainty is keeping them from making commitments. There's not necessarily good news for the main campus, per se, it. However, at the main campus we are down 8.5% overall, which is a little less than the overall in the system and yet, that number is part of it. It's about uncertainty. Today, the numbers could be down as much as 5-8% prior to the pandemic. The figures shared with the Chancellor the President were

looking to be up to 2-3%. Vice President Scott didn't want to make any predictions because there is plenty of time to work strategically to get students here. Summer enrollment on the main campus, despite being mostly remote is up 3.3% for undergraduates. This indicates students want a higher education and they want it from NMSU. Things aren't looking good. The numbers likely reflect uncertainty that students have about what will happen in the fall. Vice President Scott indicated that there is reason to have cautious optimism because the student success team and the entire university team is going to work very hard to get students here and prepare this campus for a safe, wonderful, quality education in the fall.

Vice President Cifuentes reiterated the incredible work that has been done by Vice President Scott and her team have been incredible help to us on the graduate side. The numbers are quite good on the application side. It was announced that as of the 12th of May we have 1,949 applications that is compared to a total of 1,960 in all of 2019. While we have lower enrollment at this time there is the potential to recover in the summer and as VP Scott said, we're excited that the number of in state applications and in-house applications are up. The obvious elephant in the room is going to be the yield and our strategy to address that is fourfold we're going to focus existing resources on making sure that students are close to completion, get what they need in order to be able to get to graduation, going to have an aggressive summer campaign of calling students, we're going to target the online graduate programs, particularly the professional programs, and as VP Scott said we're going to push and support creation of online courses that are going to help us capture the international and out of state students who cannot be on campus next fall on the research side. It was also reported that, owing to the delays that resulted in reporting because all of us went to a stay at home environment, the numbers provided on April 15 we're under reported. As of today, we are at 90% of the goal that we set for this year for funds requested by our faculty and in fact, we have already met the goal for funds awarded at this point we're at \$89 million. Kudos goes to the faculty who, in spite of everything they were asked to do over the spring with online teaching and all the added work, are still submitting proposals as reported to the board at the last meeting our expenditures are tracking with but we're expecting them to slow. However, we're about to publish our return to research plan which will be on the website on Monday and provide it to the faculty, Vice President Cifuentes will give Adam Cavotta the link so the board can look at that information. Today we have several members of TriCore research labs in Albuquerque who are in Foster Hall in our biology building looking at a laboratory space that we have set aside to initiate on campus COVID-19 testing capacity.

Regent Sanchez asked if NMSU students and faculty researchers will be working with TriCore or if TriCore will be just using NMSU facilities. Vice President Cifuentes indicated that TriCore will be working with NMSU biomedical faculty with training opportunities available for NMSU undergraduates. The reason NMSU is looking at a potential public private partnership is because NMSU is not really set-up to handle a lot of the HIPAA and CLIA requirements that would be need to be met in order for us to do this kind of testing, but external third parties can and so by creating a public private partnership we can take advantage of our research expertise and their expertise in in handling the external requirements for this kind of testing.

Regent Sanchez asked if among graduate programs there are any issues noted for students seeking to enroll in graduate programs that have taken undergraduate courses online (as a result of COVID-19 restrictions) that would normally have provided laboratory training considering that often this experience is not preferred or allowed by the admitting institution.

Vice President Cifuentes didn't have any specific details to share but he speculated that there will be local response to this issue. A specific focus of the plan, as undergraduate and graduate researchers return to campus, is to provide for laboratory use by students performing research. The logistics of scheduling the students' lab use is something that still needs to be determined.

Chancellor Arvizu noted that it was still uncertain what will happen to any one individual institution and it's very clear that higher education is going to be challenged to reinvent itself and, in other ways, to show that it adds value. He expressed confidence that NMSU is in a position that allows us to continue to flourish, even under these very challenging circumstances. The things that we have going for us are the affordability of the institution and excellent programming and that we have a mission that focuses our attention. Our location essentially provides a lot of opportunity for distancing because we are not in an urban area. We need to continue to be very explicit about what our plans are as we learn, and we can be definitive about what it is that we provide in terms of services. Going to fully online is not the wave of the future for all higher education. There's going to be some mix of online and we must do more than we have been doing in the past and we're showing that we can do that. Chancellor Arvizu noted that NMSU must position itself to respond to the circumstances with the research enterprise and to become an R1 institution, considering the highest priority items that we are going to both seek funding for and ultimately make significant statement in the academic communities. We were approached by the state operating laboratory for testing of COVID-19 to help stand up capability in southern New Mexico. This has precipitated a conversation with Dr. Cifuentes and several key faculty who have put together a White Paper on how we're going to approach testing in the southern part of the state. The public private partnership is going to be one of our highest priorities and we will be seeking stimulus funding for COVID-19 testing to help get that started and then that will be a catalyst for attracting additional money. Chancellor Arvizu is working with Vice President Dictson regarding how we can make sure that we provide our system priorities to the NMSU Foundation, so they know what's highest on our list. Among those priorities will be scholarships that we know we've had challenges funding previously, testing capacity and specifically this more robust approach it relates to the Ag Modernization facilities that the board has heard about today. There's a way that we're going to pivot to go at be able to not only stand up a capability but allow us to go after external funds that will be forthcoming in this new environment. The government plans on spending \$250 billion on COVID-19 testing or things that relate to testing and testing infrastructure. We need to position ourselves to receive some of those funds and compete for those awards. We think, with our new facilities and new capabilities, we will be able to do that very well. Consistent with that, we also have another significant critical infrastructure project that we're working on and it has to do with setting up the critical infrastructure for our energy-water nexus, which many recognize is a key element of our Produced Water Research Consortium. That we are collaborating with the state on and oil and gas in the eastern part of the state. We have another proposal that's called the Integrated Digitally-networked Enterprise Accelerator Laboratory (IDEAL). The IDEAL, critical infrastructure, energy/water lab would be another ask that would be making to help set up an infrastructure that will help us position for the future. Chancellor Arvizu noted that he will be presenting to the to the Board of Regents, a list of our system wide priorities to get the board's endorsement so that we can take these to various donors in various venues and hopefully get the additional support from our sponsors and private sector partners.

**L. Announcements and Comments, *Chairwoman Dina Chacón-Reitzel***

**1. "Gun's Up" – Good News for NMSU!**

Chancellor Arvizu acknowledged that Secretary Witte and his wife Janet are celebrating their 32nd wedding anniversary today. Chancellor Arvizu also thanked President Floros and Athletic Director Mario Moccia for working to keep Chris Jans as the NMSU basketball coach for another year, noting that he had been courted by a number of programs. Chancellor Arvizu also commended our leadership team, including President Floros and everyone in the meeting today, have done an outstanding job of pivoting and addressing the needs that were



totally unanticipated, to get us to where we are. In addition, Chancellor Arvizu thanked the frontline workers, those who are part of our custodial staff, part of our health care workers that are dealing with students, the people that are making sure that our students, who are still on campus, are getting their dining services and overseeing the dormitories and our proctors, mentors and advisors are doing tremendous work. It is impressive that our staff and faculty have endured all these new rules and working from home. Chancellor Arvizu also recognized the students, especially those who are graduating this year, who have been marvelous in terms of accommodating these changes. No one anticipated this, we would not have opted to have this kind of an outcome at the end of the semester, but they did a tremendous job. Chancellor Arvizu and President Floros participated in a celebration with NMSU Native American and Black Programs students yesterday in an uplifting and emotional event that caused him to reflect on the reasons why we're here, to serve the students, especially the underserved, and they're going to serve us extremely well going into the future. In closing, the Chancellor again acknowledged his appreciation for the staff and the support from the Regents as well noting that they have been marvelous in helping us get through these challenging times.

Regent Romero congratulated the students that are graduating in the class of 2020, noting that he was very proud of every single one of them, especially with changes and how we're approaching the celebrations for these students. Regent Romero challenged the graduates moving forward to remember that once and Aggie, you're always an Aggie and as they move out into the next adventure in life, they think about how they are going to be able to come back and improve on this culture and improve on our university, but also to be able to go out and improve our entire state. Regent Romero also thanked President Floros for the town hall meetings because they have been very informative and an opportunity to make sure that he is caught up on what's going on the NMSU campus. He said, "I love the transparency. I love the communication that's happening" and he went on to thank the entire leadership team for the town hall meetings. Regent Romero noted that when it comes to having stable Internet access across the state, he thanked Chancellor Arvizu and the rest of that and the NMSU leadership team for stepping up and very quickly addressing access to the Internet for thousands of more students across the state.

Regent Sanchez thanked the faculty that helped student be successful this semester, noting that as a student, it was challenging, especially with some of the higher-level courses, and every single one of his professors made it possible for him and everyone else in those classes. Regent Sanchez congratulated the students graduating this semester, noting that he has a cousin who's graduating from NMSU, his second oldest sister Francesca is graduating with her master's degree from NMSU this semester and he also has five friends from five different colleges who are outstanding graduates graduating this semester as well. Regent Sanchez said he was extremely proud of all of those people and his family both blood family and friends family, that he met here at NMSU.

Regent Devasthali thanked administration and the whole leadership team for the amazing job that they all have done keeping the university going under the most difficult circumstances. She also thanked the faculty and the staff for being so flexible and pivoting the online instruction in such an effective way and providing the kind of instruction that was absolutely necessary for our students. She congratulated the graduating students including our graduate students who are receiving are PhDs, who unfortunately, the board will not see being hooded by their professors. Regent Devasthali noted that it is bittersweet because one of the highlights for Regents was sitting there on that stage and watching our students walk by and celebrating their accomplishments.

President Floros commended the housing staff that stepped up and they've done a lot of wonderful things. He noted that at some point during the crisis we had more than 750 students still staying the dormitories and that took a lot of effort from our staff. President Floros also commended the health and wellness center staff as they've been extremely busy and very brave all throughout this crisis. President Floros also commended the Student Success staff. As was noted through the numbers from Vice President Scott, if we didn't have the crisis,

we would be probably be about 3%, if not better, ahead of last year. Doing all of this remotely, trying to recruit from afar, trying to advise students from afar, it's been very difficult for our staff and kudos to them for really stepping up to the challenge and doing it much better than expected. President Floros also recognized the efforts of the IT staff who have been very inventive and worked very hard to get accomplish enhanced Internet access and have been very creative about where we can find Wi Fi. President Floros, recognized the finance and registrar's staff for working on securing the CARES funding and distributing it to students as soon as possible.

Chairwoman Chacón-Reitzel congratulated the graduates and noted that NMSU ran a fine half page ad in the Albuquerque Journal that she saw on Wednesday, and it says, "Even though we are unable to celebrate your accomplishments together. Just know that your journey and achievements have brightened NMSU". Chairwoman Chacón-Reitzel told graduates to, "go forth and prosper and don't forget where you came from. We need you to come back home." She also noted that the commencement is the highlight of the Regents' year and to have the honor of being at and celebrating the students' big accomplishment will be missed, but we know that you will do good things in life.

**M. Upcoming Board of Regents Meetings, Chairwoman Dina Chacón-Reitzel**

Chairwoman Chacón-Reitzel referenced the upcoming meeting dates and noted that the board has one meeting scheduled for September 11, with hopes that it'll be at NMSU in person. There will be another meeting on October 22 - 23 for the Board of Regents Retreat and another meeting December 2 for the Regular Board of Regents meeting. As mentioned previously in the meeting, due to COVID-19 and the special legislative session in June, the board may need to schedule some special meetings this summer.

**1. Proposed Dates (all meetings to take place at NMSU Las Cruces campus unless otherwise specified):**

- **September 11, 2020** – Board of Regents Regular Meeting
- **October 22, 2020 – October 23, 2020** – Board of Regents Retreat
- **December 2, 2020** – Board of Regents Regular Meeting

**N. Adjournment, Chairwoman Dina Chacón-Reitzel**

Regent Sanchez moved to adjourn with a second from Regent Romero. Meeting was adjourned at 12:57 PM.



**Board of Regents Meeting**  
**Meeting Date: July 18, 2020**  
**Agenda Item Cover Page**

**Agenda Item #: C-1**

- Action Item
- Consent Item
- Informational Item

**Presented By:** Scott Eschenbrenner  
*Special Assistant to the President*

**Agenda Item:** NMSU Pedestrian Easement - University

**Requested Action of the Board of Regents:** Motion to approve the Grant of a Pedestrian Easement to City of Las Cruces for installation of a multiuse path along University Blvd.

**Executive Summary:**

Requesting approval of a Grant of a Pedestrian Easement to City of Las Cruces for installation of a multiuse path along University Blvd., including but not limited to, the right to access to construct and thereafter operate and maintain underground City utilities and related improvements across real property owned by Property Owner.

**References:**

Please see attached.

**Prior Approvals:**

Regents Real Estate Committee - Unanimous consent on June 25, 2020 for approval of a Grant of a Pedestrian Easement to the City of Las Cruces.

GRANT OF ACCESS EASEMENT

The Regents of New Mexico State University ("Property Owner"), as Grantor, for valuable consideration, grants to the CITY OF LAS CRUCES, a New Mexico municipal corporation whose address is PO Box 20000, Las Cruces, New Mexico 88004, ("City"), as Grantee, a pedestrian easement for installation of a multiuse path along University Blvd., including but not limited to, the right to access, to construct and thereafter operate and maintain the multi-use trail improvements across real property owned by Property Owner.

Being an Easement located within the Section 22, T.23S., R2E., N.M.P.M. of the U.S.G.L.O. Surveys, Dona Ana County, New Mexico, and being more particularly described on Exhibit "A" attached hereto and made a part hereof:

Property Owners states that they are the owners of said real property, and that said real property is free and clear of all encumbrances and liens which might affect the Property Owner's ability to validly convey this easement to the City.

**EXECUTED** on this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Regents of New Mexico State University

BY: \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF NEW MEXICO               )  
  )ss  
COUNTY OF BERNALILLO         )

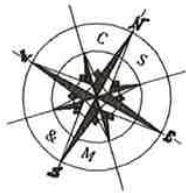
The foregoing instrument was acknowledged before me this day of \_\_\_\_\_, 20\_\_

by \_\_\_\_\_,  
on behalf of \_\_\_\_\_, its \_\_ \_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



CARTER SURVEYING AND MAPPING

3267 View Drive Las Cruces, New Mexico 88011  
(575) 313-2638 - Carter.Surveying1@gmail.com

#20194C

EXHIBIT "A"

An easement located within Section 22, T.23S., R2E., N.M.P.M. of the U.S.G.L.O. Surveys, Doña Ana County, New Mexico, and being more particularly described by New Mexico State Plane grid bearings (NAD83 Central Zone) and ground distances as follows:

BEGINNING at the northwest corner of this easement; WHENCE a 5/8" iron rod with plastic cap (PS #5948) found for the southernmost corner of Lot 2A-3, Memorial Medical Center Subdivision, Replat No. 3, as recorded in Plat Book 22, Pages 337-338 bears, S60°21'23"W., 540.51 feet;

THENCE from the point of beginning, along the south line of University Avenue the following four (4) courses:  
N48°08'51"E, 571.07 feet to an angle point of this easement;

N48°10'25"E, 518.26 feet to an angle point of this easement;

N47°55'45"E, 44.24 feet to an angle point of this easement;

N49°10'11"E, 688.71 feet to a point for the northeast of this easement; WHENCE a 1/2" iron rod with plastic cap (PS #6550) found for the easternmost corner of Lot 58, Block I, The Greens at Desert Hills Replat No. 1, as recorded in Plat Book 15, Pages 322-324 bears, N08°29'43"W., 94.57 feet;

THENCE leaving University Avenue, S40°49'49"E, 20.15 feet to a point for the southeast corner of this easement;

THENCE S49°10'11"W, 688.49 feet to an angle point of this easement;

THENCE S47°55'45"W, 44.06 feet to an angle point of this easement;

THENCE S48°10'25"W, 518.29 feet to an angle point of this easement;

THENCE S48°08'57"W, 571.64 feet to a point for the southwest corner of this easement;

THENCE N40°14'19"W, 20.14 feet to the point of beginning. Containing a total of 0.843 acres, more or less.

This description was prepared by Benjamin L. Carter, PS #22648. Field notes by Carter Surveying and Mapping.

*B. L. Carter*  
Benjamin L. Carter, PS 22648



*6/18/2020*  
Date



**Board of Regents Meeting**  
**Meeting Date: July 18, 2020**  
**Agenda Item Cover Page**

**Agenda Item #: C-2**

- Action Item
- Consent Item
- Informational Item

**Presented By:** Scott Eschenbrenner  
*Special Assistant to the President*

**Agenda Item:** NMSU Utility Easement - Telshor

**Requested Action of the Board of Regents:** Motion to approve the Grant of a Utility Easement to City of Las Cruces for installation of an 8-inch sanitary sewer line, 12" water line and 4 low pressure gas line on Telshor Blvd.

**Executive Summary:**

Requesting approval of a Grant of a Utility Easement to City of Las Cruces for installation a 8-inch sanitary sewer line, 12" water line and 4 low pressure gas line on Telshor Blvd., including but not limited to, the right to access to construct and thereafter operate and maintain underground City utilities and related improvements across real property owned by Property Owner.

**References:**

Please see attached.

**Prior Approvals:**

Regents Real Estate Committee – Unanimous consent on June 25, 2020 for approval of a Grant of an Utility Easement on Telshor to the City of Las Cruces.

GRANT OF ACCESS EASEMENT

The Regents of New Mexico State University ("Property Owner"), as Grantor, for valuable consideration, grants to the CITY OF LAS CRUCES, a New Mexico municipal corporation whose address is PO Box 20000, Las Cruces, New Mexico 88004, ("City"), as Grantee, a pedestrian easement for installation of a multiuse path along University Blvd., including but not limited to, the right to access, to construct and thereafter operate and maintain the multi-use trail improvements across real property owned by Property Owner.

Being an Easement located within the Section 22, T.23S., R2E., N.M.P.M. of the U.S.G.L.O. Surveys, Dona Ana County, New Mexico, and being more particularly described on Exhibit "A" attached hereto and made a part hereof:

Property Owners states that they are the owners of said real property, and that said real property is free and clear of all encumbrances and liens which might affect the Property Owner's ability to validly convey this easement to the City.

**EXECUTED** on this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Regents of New Mexico State University

BY: \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF NEW MEXICO         )  
  )ss  
COUNTY OF BERNALILLO    )

The foregoing instrument was acknowledged before me this day of \_\_\_\_\_, 20\_\_

by \_\_\_\_\_,  
on behalf of \_\_\_\_\_, its \_\_\_\_ .

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



CARTER SURVEYING AND MAPPING

3267 View Drive Las Cruces, New Mexico 88011  
(575) 313-2638 - Carter.Surveying1@gmail.com

#20194A

EXHIBIT "A"

An easement located within Section 22, T.23S., R2E., N.M.P.M. of the U.S.G.L.O. Surveys, Doña Ana County, New Mexico, and being more particularly described by New Mexico State Plane grid bearings (NAD83 Central Zone) and ground distances as follows:

BEGINNING at a point along the southerly line of University Avenue for the northwest corner of this easement; WHENCE a 5/8" iron rod with plastic cap (PS #5948) found for the southernmost corner of Lot 2A-3, Memorial Medical Center Subdivision, Replat No. 3, as recorded in Plat Book 22, Pages 337-338 bears, N53°13'49"W., 158.33 feet;

THENCE from the point of beginning, along the south line of University Avenue, N50°07'52"E, 125.09 feet to a point for the northeast corner of this easement;

THENCE leaving University Avenue, S12°19'43"E, 370.82 feet to a point for the southeast corner of this easement;

THENCE S60°04'47"W, 103.86 feet to point for the southwest corner of this easement;

THENCE N12°19'43"W, 325.89 feet to a point of curvature;

THENCE along the arc of a curve to the left, having a radius of 20.38 feet, an arc length of 23.22 feet, through a central angle of 65°16'34" and whose chord bears, N45°08'03"W, 21.99 feet to the point of beginning. Containing a total of 0.822 acre, more or less.

This description was prepared by Benjamin L. Carter, PS #22648. Field notes by Carter Surveying and Mapping.

*B. L. Carter*  
Benjamin L. Carter, PS 22648



*6/18/2020*  
Date





**Board of Regents Meeting**  
**Meeting Date: July 18, 2020**  
**Agenda Item Cover Page**

**Agenda Item #: C-3**

- Action Item
- Consent Item
- Informational Item

**Presented By:** Scott Eschenbrenner  
*Special Assistant to the President*

**Agenda Item:** NMSU Utility Easement - Terrace

**Requested Action of the Board of Regents:** Motion to approve the Grant of a Utility Easement to City of Las Cruces for installation a 8-inch sanitary sewer line, 12" water line and 4 low pressure gas line on Terrace Dr.

**Executive Summary:**

Requesting approval of a Grant of a Utility Easement to City of Las Cruces for installation a 8-inch sanitary sewer line, 12" water line and 4 low pressure gas line on Terrace Dr., including but not limited to, the right to access to construct and thereafter operate and maintain underground City utilities and related improvements across real property owned by Property Owner.

**References:**

Please see attached.

**Prior Approvals:**

Regents Real Estate Committee – Unanimous consent on June 25, 2020 for approval of a Grant of an Utility Easement on Terrace to the City of Las Cruces.

GRANT OF UTILITY EASEMENT

The Regents of New Mexico State University ("Property Owner"), as Grantor, for valuable consideration, grants to the CITY OF LAS CRUCES, a New Mexico municipal corporation whose address is PO Box 20000, Las Cruces, New Mexico 88004, ("City"), as Grantee, a utility easement for installation of a 8-inch sanitary sewer line, 12" water line and 4" low pressure gas line, including but not limited to, the right to access to construct and thereafter operate and maintain underground City utilities and related improvements across real property owned by Property Owner.

Being an Easement located within the Section 22, T.23S., R2E., N.M.P.M. of the U.S.G.L.O. Surveys, Dona Ana County, New Mexico, and being more particularly described on Exhibit "A" attached hereto and made a part hereof:

Property Owners states that they are the owners of said real property, and that said real property is free and clear of all encumbrances and liens which might affect the Property Owner's ability to validly convey this easement to the City.

**EXECUTED** on this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Regents of New Mexico State University

BY: \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF NEW MEXICO            )  
  )ss  
COUNTY OF BERNALILLO        )

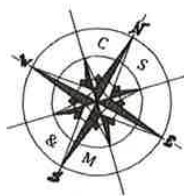
The foregoing instrument was acknowledged before me this day of \_\_\_\_\_, 20\_\_

by \_\_\_\_\_,  
on behalf of \_\_\_\_\_, its \_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



CARTER SURVEYING AND MAPPING

3267 View Drive Las Cruces, New Mexico 88011  
(575) 313-2638 - Carter.Surveying1@gmail.com

#20194B

EXHIBIT "A"

An easement located within Section 22, T.23S., R2E., N.M.P.M. of the U.S.G.L.O. Surveys, Doña Ana County, New Mexico, and being more particularly described by New Mexico State Plane grid bearings (NAD83 Central Zone) and ground distances as follows:

BEGINNING at the northwest corner of this easement; WHENCE a 5/8" iron rod with plastic cap (PS #5948) found for the southernmost corner of Lot 2A-3, Memorial Medical Center Subdivision, Replat No. 3, as recorded in Plat Book 22, Pages 337-338 bears, S52°58'44"W., 1522.10 feet;

THENCE from the point of beginning, N49°01'30"E, 79.85 feet to a point for the northeast corner of this easement; WHENCE a 1/2" iron rod with plastic cap (PS #6550) found for the easternmost corner of Lot 58, Block 1, The Greens at Desert Hills Replat No. 1, as recorded in Plat Book 15, Pages 322-324 bears, N42°21'19"E., 810.06 feet;

THENCE S41°45'38"E, 31.15 feet to a point for the southeast corner of this easement;

THENCE S48°15'35"W, 79.86 feet to point for the southwest corner of this easement;

THENCE N41°44'25"W, 32.21 feet to the point of beginning. Containing a total of 2,530 square feet, more or less.

This description was prepared by Benjamin L. Carter, PS #22648. Field notes by Carter Surveying and Mapping.

  
Benjamin L. Carter, PS 22648



  
Date



**Board of Regents Meeting**  
**Meeting Date: July 18, 2020**  
**Agenda Item Cover Page**

**Agenda Item #: C-4**

- Action Item
- Consent Item
- Informational Item

**Presented By:** Wayne Savage  
*Executive Director*  
*Arrowhead Park*

**Agenda Item:** Arrowhead Park Master Ground Lease

**Requested Action of the Board of Regents:** Motion to approve the Arrowhead Park Master Ground Lease

**Executive Summary:**

Board is requested to approve revisions to the Master Ground Lease between the Regents of NMSU and Arrowhead Center, Inc. for the lands comprising Arrowhead Park.

The most recent version of the Arrowhead Park Master Ground Lease was approved in February of 2007. Numerous changes in requirement, organization and position titles, and operating policies/procedures require the document be updated. Required edits and changes were made in a number of sections, along with new sections being added for compliance with Title IX, Clery Act, and Export Control Requirement.

Most significant changes:

- With 55 years remaining on the original term of the lease, and some developer/tenants requesting lease terms up to 60 years, Arrowhead is requesting extending term of the Master Ground Lease to 99 years.
- Original lease called for payment of two forms of ground rent: a base rent, and then an additional rent based on 1/2 of the net proceeds. As Arrowhead's primary focus on use of revenues is to reinvest in building of infrastructure to enhance development of the Park, lease language is revised to eliminate the additional rent and provide a formula to increase the base rent over time.

**References:**

Arrowhead Park Master Ground Lease, prior version approved February 6, 2007  
The New Mexico University Research Park and Economic Development Act (URPEDA) 1989, as amended

**Prior Approvals:**

Arrowhead Center, Inc. Board of Director, June 10, 2010  
Regents Real Estate Committee, June 25, 2010

NMSU - AHC Inc. Arrowhead Park Master Ground Lease  
Table of Proposed Changes

Rev. 2, May 12, 2020

Section	Title	Original	Proposed
1	Land, Improvements and Development	Included Dona Ana (Tract 1) and Eddy County (Tract 2) lands, and as adjusted by Amendments 2, 3, 4, 5.	Eliminating references to Tract 1 and 2. Updating to reflect current status of ~200 acres on main campus as per Amendment 5, with current survey as Exhibit A
		Lessee will be responsible for some construction and development	Clarifying that Lessee revenues from subleases are to be used for operations expenses and reinvested in development of infrastructure and improvements.
2	Agreements	Refers to superseded ground lease between Regents of NMSU and previous NMSU Research Park Corporation	Deleting Section as references are no longer valid. All other Agreements covered in Section 29.
3	NMSU's Agent	Lists President as Agent of NMSU Regents.	Correcting to current relationship of Chancellor as Agent.
4	Term	Term runs through June 30, 2075.	Proposing revised term of 99 years.
5	Rent	References annual Land rent and additional base rent.	Proposing to continue the \$25,000 additional land rent, but eliminate the 1/2 of net proceeds paid as rent, to allow Park to focus on reinvestment into infrastructure and amenities to add value to Park.
6	Payment of Rent	Provides detail on payment of rents.	Remove information on payment of rent.
7	Annual Reports	Documents annual requirement for provision of annual development plan to NMSU Regents, and NMSU right to conduct annual audit of Lessee's financial statements.	Formatting change only.
8	Use of Premises		Correcting reference to "Annual" development plan, and the New Mexico University Research Park and Economic Development Act (URPEDA).
9	Subleasing	Provides for "written approval" of NMSU for each proposed Sublease.	Clarifying NMSU's "written approval" to mean the "Acknowledgement Signature" of the Chancellor within each Sublease as the Agent of the NMSU Regents.
10	Taxes and Assessments		No changes.
11	Subordination		No changes.
12	Indemnification and Liability Insurance		UGC completed minor updates to insurance language.
13	Repairs and Fire Insurance	Includes language on conditions of insurance proceeds deemed as gross revenues of Lessee.	Clarifying that insurance proceeds only recognized as gross revenues if a "gain" is recognized per IRS guidelines.
14	Fire and Police Protection		No changes.
15	Utilities	Document only refers to NMSU cooperating with Lessee to arrange for Utilities at leasehold line of sublessees.	Expanding to reflect current NMSU and AHC Inc relationship on Infrastructure, Utilities, and Storm Water management.
16	Mechanic's and other Liens: Construction		No changes.
17	Default of Lessee, Right of Termination		Formatting change only.
18	Priority of Lien or Lease		No changes.
19	Condemnation		No changes.
20	Certificate of Landlord		No changes.
	(new section)		Adding language for Lessee and Sublessee responsibility under Clery Act
	(new section)		Adding language for Lessee and Sublessee responsibility under Title IX.
	(new section)		Adding language for Lessee and Sublessee responsibility under Export Control requirements.
21	Quiet Enjoyment		No changes.
22	Title to Buildings and Improvements		No changes.
23	Cooperation for Mortgagee Protection		No changes.
24	Negation of Partnership		No changes.
25	Governing Law		No changes.
26	Lease Embodies All Agreements Between Parties		Updating references to relevant agreements, including the NMSU - AHC Inc. MOA and agreements with NMSU FS and ICT for provision of Utilities to Park.
27	Amendments		No changes.
28	Waiver of Breach		No changes.
29	Memorandum of Lease for Recording		No changes.
30	Rights and Remedies Cumulative		No changes.
31	Notices		Updated for current titles, addresses.
32	Additional Land	Allowed for "Greenhouse land" to be added to Master Ground Lease.	Section removed as Greenhouse land was added to MGL in Amendment 5, and now incorporated into Section 1 as part of the Land.
**	(all sections)		Change NMSU to Lessor and AHC to Lessee

## **MASTER GROUND LEASE**

THIS MASTER GROUND LEASE ("Ground Lease") is between THE REGENTS OF NEW MEXICO STATE UNIVERSITY ("LESSOR") and ARROWHEAD CENTER, INC., a New Mexico non-profit corporation ("LESSEE").

### 1. LAND, IMPROVEMENTS AND DEVELOPMENT

In consideration of the rents herein reserved and the covenants and agreements herein contained on the part of the LESSOR and LESSEE to be kept, observed and performed, LESSOR leases unto LESSEE, and LESSEE hires and takes from LESSOR, the following land.

The land consisting of approximately 200 acres, situated in the grounds of New Mexico State University Las Cruces Campus, Dona Ana County, New Mexico, described on Exhibit "A" attached hereto which Exhibit is by reference incorporated herein and made a part of this instrument. This tract of land shall hereinafter be referred to as the Land. The Land is situated in an area which the LESSOR and LESSEE desire to develop as a University Research Park pursuant to New Mexico Research Park Act, 21-28-1 et seq NMSA 1978 and is intended to be leased and developed in accordance with the New Mexico Research Park Act, 21-28-1 et seq NMSA 1978 and development plan submitted by LESSEE to the LESSOR for approval and amended and revised from time to time.

The Land may be subdivided for one or more sublessees. LESSOR and Lessee will cooperate with each other in the development of the Land as a Research Park, including, but not limited, in the consolidation or subdivision of parcels and the creation of restrictive covenants, easements, and other controls and rights which may contribute to the success of the Research Park. The parties contemplate that LESSEE will sublease parcels for development by sublessees but may, in accordance with the approved development plan, or otherwise in accordance with this lease or any sublease, be responsible for some construction and development. Revenues for land subleases received by LESSEE are to be used for operations expenses and to be re-invested in development of infrastructure and improvements for the Research Park.

### 2. LESSOR's AGENT

Except as otherwise provided, LESSOR hereby designates and appoints the Chancellor of New Mexico State University as its agent for the purpose of exercising any rights, enforcing any duties, or executing any documents pursuant to this Ground Lease.

### 3. TERM

LESSEE, by virtue of this Ground Lease, shall be granted the right to lease the Land for a term which shall commence on the effective date of this Agreement and end on June 30, 2119, subject however to earlier termination as provided herein.

#### 4. RENT

The initial annual Land Rent paid to NMSU under this Lease shall be a fixed amount set at \$25,000 per year. The Land Rent will be reviewed and approved each year as part of the Annual Development Plan process and reporting to LESSOR.

Net proceeds from revenues after expenses for operations of the Research Park will be dedicated to investment in infrastructure and other improvements of the Land.

#### 5. ANNUAL REPORTS

Lessee shall annually provide LESSOR current development plans for the Land as approved by the Board of Directors of Lessee, which plans shall include a description of current and proposed uses, leases, subleases, improvements, an annual budget and the like. LESSOR shall have the right to approve or disapprove the development plans. If the development plans are disapproved, the Board of Directors of Lessee shall make such changes as are required by the LESSOR in order to obtain the LESSOR's approval.

LESSOR reserves the right to conduct, at Lessee's expense, an annual audit of Lessee's financial statements for the immediately preceding fiscal year.

#### 6. USE OF PREMISES

Lessee may use the Land for any lawful purpose permitted under this Ground Lease and under the Annual Development Plan, Covenants, Conditions, Restrictions and Permitted Uses.

Lessee shall not engage in any activities nor incur any obligations unless expressly authorized or reasonably implied by the terms of this Ground Lease or by said covenants, conditions, and restrictions. Lessee shall use its best efforts to develop and manage the Land in manner consistent with this Ground Lease and said covenants, conditions and restrictions, provided such use is consistent with the New Mexico University Research Park and Economic Development Act (URPEDA) as may be amended.

#### 7. SUBLEASING

Lessee agrees not to sublet the whole or any part of the Land or to sell assign or transfer this Ground Lease or any part or portion of the term hereby created or any interest therein or to permit the use of the Land except for Lessee's own purposes without having first obtained the consent in writing of LESSOR, which consent LESSOR agrees shall not be unreasonably withheld, and in case any such consent is given no subsequent similar transaction shall be entered into by Lessee without again obtaining the written consent of LESSOR thereto.

With LESSOR's written approval, with written acknowledgement of Lessor via signature of Chancellor as their representative, Lessee may sublease individual parcels to sublessees for uses consistent with this Ground Lease for such portion of the then remaining term of this Ground Lease as Lessee may choose. Lessee may extend the term of any sublease by all or part of any subsequent extensions of this Ground Lease;

provided, however, that at no time shall the remaining term of the sublease, including extensions then in effect, exceed the remaining term of this Ground Lease, including extensions then in effect.

Any sublease approved under this article ("Approved Sublease") shall be recognized by LESSOR notwithstanding subsequent breach by Lessee under this Ground Lease or subsequent breach by other sublessees under other subleases. All subleases shall require the sublessee to execute an estoppel agreement wherein the sublessee acknowledges the right of the LESSOR to enforce directly the sublease upon written notification from LESSOR that Lessee is in default under this Ground Lease. Until such notification is rescinded by written notice from LESSOR after cure of the breach, LESSOR shall be entitled to receive all rents from the sublessees. Lessee agrees to enforce diligently all provisions of all subleases. Failure to do so shall be deemed a default under this Ground Lease.

## 8. TAXES AND ASSESSMENTS

Lessee agrees that, commencing with the first (1st) day of the term hereof Lessee will assume and pay all taxes and assessments or payments in lieu thereof, known or unknown, levied or assessed upon the Land, provided that if by law any tax or assessment may be paid in installments, Lessee may exercise such option and in such event Lessee shall give LESSOR prompt written notice of such exercise and shall pay all such installments (and interest, if any) becoming due or applicable to any period Lessee is in possession during the term of this Ground Land. LESSOR will join in any application by Lessee (and will take such other action) as may be required to enable Lessee to exercise the right granted by this Article to pay any tax or assessment in installments. Lessee will furnish LESSOR, upon request, for inspection, within thirty (30) days after the date when any tax or assessment would become delinquent, official receipts of the appropriate taxing authority or other proof satisfactory to LESSOR evidencing the payment of such tax or assessment.

Lessee shall have the privilege, before delinquency occurs, of contesting objecting to, or opposing the legality or validity of any tax, assessment, imposition, or charge provided that prompt notice of such contest, objection, or opposition shall be given to LESSOR by Lessee at least five (5) days before any delinquency. In the event of such contest, objection or opposition Lessee agrees, within five (5) days after any final determination thereof adverse to Lessee to pay the amounts involved in such contest, together with any related penalties, fines, interest, costs, or expenses.

Taxes, assessments, impositions, levies, and charges which Lessee is obliged to pay pursuant to this section shall only be those assessed against the Land.

## 9. SUBORDINATION

LESSOR shall not subordinate its fee simple title to the Land or any portion thereof to any encumbrances except as hereinafter provided. LESSOR may subordinate its fee simple interest to liens and encumbrances incurred to finance common area improvements, streets, utility lines and similar improvements as provided for in the approved development plan which benefit the entire project or substantial portions thereof, rather than individual parcels. With respect to any encumbrance to which LESSOR agrees to subordinate pursuant to this paragraph, LESSOR agrees to execute reasonable documentation to affect the subordination.



## 10. INDEMNIFICATION AND LIABILITY INSURANCE

Lessee agrees to save, hold harmless and indemnify LESSOR, its Regents, officers, agents and employees, from any and all liability resulting from Lessee's use and occupation of the Land.

At Lessee expense, Lessee must procure and maintain general comprehensive commercial liability insurance against claims for personal injury, death, or property damage occurring upon, in, or about the Premises or adjoining streets and passageways, providing coverage for a combined single limit of \$2,000,000 for any one occurrence, and must contain contractual liability coverage, for Lessee indemnity obligations under this Lease, to the extent covered by customary contractual liability insurance coverage. LESSOR may increase such limit up to once every three years, upon at least 180 days' notice to Lessee, provided that any increased limit: (1) does not exceed the limit initially set forth times the then current U.S. Bureau of Labor Statistics Consumer Price Index Adjustment Factor, rounded to the nearer multiple of \$1,000,000; and (2) generally conforms to the limits customarily required by prudent landlords or institutional lenders for similar properties in the County.

Certificates of insurance naming NMSU as loss payee or additional insured, as applicable, must be filed with NMSU prior to commencement of construction of any Lessee or Sublessee improvements. Lessee shall be deemed to have satisfied the construction insurance requirements of this Article if the required insurance is provided by Sublessees, with LESSOR and Lessee as additionally named insureds.

At Lessee's expense, Lessee must procure and maintain Public Liability and Automobile Liability insurance coverage to include at least the following coverages:

- (1) Bodily injury, each person, excluding medical and medically-related expenses: \$400,000.
- (2) Medical and medically-related expenses: \$300,000.
- (3) Bodily injury, each occurrence, excluding medical and medically-related expenses: \$750,000.
- (4) Medical and medically-related expenses: \$300,000.
- (5) Property Damage, each occurrence: \$200,000.

Lessee coverage through the New Mexico State Risk Management Office is sufficient for all requirements of this section. Lessee agrees to include substantially the same language in all of its Subleases.

## 11. REPAIRS AND FIRE INSURANCE

LESSOR shall not be required to repair or rebuild, or make any repairs, replacements or renewals whatsoever to the Land, whether ordinary or extraordinary, or to maintain the Land in any way. Lessee hereby expressly waives any right to make any repairs at the expense of LESSOR. Lessee shall, at its cost and expense, maintain fire and extended coverage insurance with a replacement insurance endorsement throughout the term of this Ground Land in an amount equal to at least ninety percent (90%) of the replacement value (exclusive of foundation and excavation costs) of the buildings located on the Land.

Notwithstanding the foregoing, insurance coverage provided by the State of New Mexico is deemed acceptable to LESSOR. In the event any of the insurance required to be maintained by Lessee is provided by Lessor, Lessee shall reimburse Lessor a proportional amount of the premium paid by Lessor based upon gross square footage or such other methodology as the parties may agree. Sublessees shall not be able to obtain any required insurance through Lessor. Notwithstanding the foregoing, with respect to buildings constructed on the Land, Lessee shall be deemed to have satisfied the insurance requirements of this Section if the required insurance is provided by sublessees, with LESSOR as a named insured as its interest may appear. In the event said buildings are damaged or destroyed by a casualty insured against, Lessee or sublessee at Lessee's direction shall promptly and diligently either repair and reconstruct said buildings, or clear the same from the Land. In the latter event, any gain realized (as defined per applicable IRS regulations) from insurance proceeds received by Lessee (net of sublessee's rightful portion and clearing costs) shall be deemed gross revenues of Lessee subject to SECTION 5 of this agreement.

## 12. FIRE AND POLICE PROTECTION

The LESSOR agrees that during the term of this Ground Lease it will provide fire and police protection for the Land to both LESSEE and any subsequent sublessees to the extent that they are available on the New Mexico State University Las Cruces Campus. It is agreed that such service will be reimbursed by the Lessee to the LESSOR at the LESSOR's cost.

## 13. INFRASTRUCTURE, UTILITIES SERVICES, AND STORM WATER

### 13.1 Infrastructure

LESSOR will own the primary infrastructure within the Research Park to include roadways, medians, sidewalks, bike trails and walking paths, drainage features, and utility distribution, unless otherwise developed and owned by the City of Las Cruces or other private providers.

Lessee may reinvest portions of Research Park revenues into development of new infrastructure, and may seek other external funds for this purpose. LESSOR may, but is not required to, fund new infrastructure within the Research Park. LESSOR agrees to cooperate with Lessee in the design, development, and building/construction of new primary infrastructure-

Lessee will be responsible to provide infrastructure operations and maintenance funding to LESSOR as negotiated through the annual expense budgeting process.

### 13.2 Utilities Services

LESSOR agrees to cooperate with LESSEE to arrange for provision of water, sewer, electricity, communications, and natural gas utility services to either LESSEE or subsequent sublessees. Lessee or subsequent sublessees shall pay for all utilities services for the benefit of Lessee or subsequent sublessees. At a minimum, LESSOR and Lessee shall cooperate in order to ensure that services are available at the leasehold line of the sublessees. Lessee and LESSOR agree to (will) maintain written agreements for delivery of LESSOR-provided electrical, water, wastewater, fiber and internet services to the Research Park. Lessee will develop agreements with sublessees to pass on these utility services. Where alternate providers of utility services are available, sublessees will have the option to receive services from LESSOR or the alternate providers.

### 13.3 Storm Water Management

LESSOR is the operator of a Small Municipal Separate Storm Sewer System (MS4), as defined in the NPDES General Permit for discharges from Small MS4s and LESSOR has obtained the required permit for its storm water discharge. The Land under this Ground Lease is within the Storm Water Management Program. Lessee is required to comply with the requirements of the Program (as outlined by the Storm Water Management Plan) as it applies to storm water originating on the Land. The Storm Water Management Plan, as may be amended from time to time, and Annual Storm Water reports are posted on LESSOR Office of Facilities Services Web Page. Upon written request by Lessee, a written copy of the Storm Water Management Plan or Annual Storm Water report will be provided by LESSOR's Office of Facilities Services.

In the event Lessee fails to perform as required, LESSOR may take such action as necessary to accomplish the necessary work and Lessee consents to reimburse LESSOR for all costs associated with undertaking the work.

### 14. MECHANIC'S AND OTHER LIENS: CONSTRUCTION

Lessee shall keep the Land free and clear of mechanic's liens and all other liens for repair, services, or material and will at all times, save, hold harmless, and indemnify LESSOR, its officers, agents and employees, from any and all damages or claims arising out of any work done on the Land by or under the direction of Lessee.

Lessee shall provide LESSOR with prior written notice before commencing any construction on the Land. LESSOR shall have the right to post and maintain on the Land notices to protect LESSOR against liability for any liens or claim of liens.

Lessee shall have the right in good faith to contest the validity of any lien, claim, or demand and shall at its expense defend itself and LESSOR against the same or shall pay and satisfy any judgement that may be rendered thereon. If Lessee elects to act against such lien, claim or demand. Lessee shall first cause the same to be discharged by the recording of an appropriate bond.

### 15. DEFAULT OF LESSEE, RIGHT OF TERMINATION BY LANDLORD

The following events, or any of them, committed by Lessee, shall constitute a material breach and default by Lessee of this Ground Lease:

- 15.1 Defaulting in the payment of any installment or installments of the rental herein reserved, or in the payment of any installment or amount due on a loan obtained by Lessee secured by a deed of trust or mortgage executed by LESSOR, or in the payment of any tax, assessment, rate, levy, toll, charge, impost, duty or other similar obligation or liability payable by Lessee hereunder, or in the payment of any other sum of money which Lessee has agreed to pay to LESSOR as herein provided, and such default continues for thirty (30) days after written notice thereof has been given by LESSOR to Lessee, or
- 15.2 Filing a petition in bankruptcy or for reorganization or for an arrangement pursuant to the Bankruptcy Act of the United States or being adjudicated as bankrupt or insolvent or making an assignment for the benefit of its creditors or admitting in writing its inability to pay its debts generally as they become due, or

15.3 Defaulting in the observance or performance of any other covenant, agreement or obligation of Lessee contained in this Ground Lease, or any covenant, condition or restriction adopted by reference herein, and such default shall continue for sixty

(60) days after written notice thereof shall have been given by LESSOR to Lessee (provided LESSEE shall not be deemed to be in default, if Lessee commences the curing of such default within said sixty (60) day period and thereafter prosecutes the curing thereof with diligence).

In the event that Lessee commits one or more of the above acts of default, LESSOR, at or after the expiration of said respective periods of grace may, at its option, and without further notice or demand, terminate this Ground Lease and may enter in and upon said Land with or without process of law, and may remove all persons therefrom and repossess itself of the said Land, and no compensation, damage or allowance shall be made to Lessee for any buildings or other improvements located on said Land, and all right, title and interest of Lessee in or to said Land and said buildings and other improvements, whether in law or in equity, shall immediately cease and terminate, all with the same force and effect as if the term of this Ground Lease had duly expired. The foregoing to the contrary notwithstanding, LESSOR agrees that in the event this Ground Lease is terminated due to Lessee's default, and the terms of the sublease have not then expired, and sublessees are then not in default under said subleases, LESSOR shall recognize such subleases, and shall assume the obligations imposed on LESSEE, thereunder.

#### 18. PRIORITY OF LIEN OR LEASE

LESSOR hereby expressly covenants and agrees that the leasehold estate of Lessee hereby created shall, during the term of this Ground Lease, be superior to any lien or encumbrances created or imposed, or caused or suffered to be created or imposed, by LESSOR upon or against said Land or any building or other improvements located thereon, and that LESSOR will not create, cause to be created or permit to remain, and will discharge promptly any lien or encumbrance prior to or on a parity with said leasehold estate. If LESSOR creates or imposes or causes or suffers to be created or imposed, upon or against said Land or said buildings or other improvements any lien or encumbrance prior to or on a parity with said leasehold estate and does not release, or cause to be released, such lien or encumbrance, Lessee or any mortgagee may make any payment or take any other action necessary to discharge and release such lien or encumbrance, and shall be entitled to reimbursement from LESSOR for any reasonable expenses thereby incurred, together with interest thereon at eight percent (8%) per annum from the date of incurring such expenses to the date of reimbursement. In the event of failure of LESSOR to so reimburse Lessee for said expenses, Lessee may credit the amount of said expenses upon rental installments thereafter payable hereunder.

#### 19. CONDEMNATION

If the entire Land or any portion thereof which is sufficient to render the remaining portion thereof unsuitable for the use being made thereof at the time of such condemnation, shall in fact be taken in or by condemnation or other proceedings pursuant to law, or sold in avoidance of such condemnation or other proceedings (each of which is hereinafter in this section referred to as a "taking"), then Lessee may give notice to LESSOR of its intention to terminate this Ground Lease on any date after such taking, but no more than ninety (90) days

thereafter, and this Ground Lease shall thereupon terminate as of such date.

In the event of a taking as aforesaid, and the termination of this Ground Lease as a result of such taking, the award, settlement or payment resulting from such taking (including any award, settlement or payment as compensation by way of severance damage suffered by such portion of the Land as may not be taken), shall, subject to the rights of sublessees under approved subleases to share in any such award, be distributed to LESSOR.

If a lesser portion of the Land shall be taken, or if the use or occupancy of the Land or any part thereof shall be temporarily requisitioned by any governmental authority, civil or military, this Ground Lease shall nonetheless continue in full force and effect, and Lessee shall promptly either repair any damage caused by any such taking or by requisition to the improvements on the Land, including such repairs to such improvements as may be necessitated by the partial taking thereof or clear the Land of the remainder of any damaged improvements. In the event of such temporary requisition there shall be no abatement of any rent payable hereunder and LESSEE shall receive the entire award or payment resulting from such temporary requisition. In the event of such lesser taking (other than a temporary taking) by condemnation or otherwise, not resulting in a termination of this Ground Lease, the award, settlement or payment for such taking shall, subject to the rights of sublessees under approved subleases to share in any such award, be distributed to LESSOR. LESSOR shall exercise its best efforts during any condemnation proceedings for a lesser portion of the Land to minimize any impairment of use of the remaining Land.

## 20. CERTIFICATE OF LANDLORD

Upon the request of Lessee, or any sublessee or sublessee's mortgagee, LESSOR shall certify in writing whether or not Lessee is in default in the observance or performance of any covenant, agreement or obligation contained in this Ground Lease.

## 21. CLERY ACT

The Clery Act requires colleges and universities to provide transparency around campus crime policy and crime statistics. As a member of the Lessor's campus community, Lessee agrees to cooperate Lessor's Police Department (NMSUPD) on complying with the Clery Act. Lessee agrees to immediately report all crimes occurring on the Land to the NMSUPD by calling 575-646-3311 (non-emergencies) and 911 (emergencies).

Any breach of the section will be considered a material breach of this Lease. Lessee must include the language substantially the same as paragraph a, b, and c in all sublease and Lessee will contractually require all of its subleases to do the same.

## 22. TITLE IX

Lessor prohibits unlawful discrimination on the basis of sex in educational programs and activities and will take steps to ensure that any such discrimination is remediated. Accordingly, Lessee will comply with Title IX of the Education Amendments Act of 1972.

Reports of discrimination on the basis of sex, received by Lessee, involving a Lessee employee, a Lessor employee, or a Lessor student must be promptly communicated to the Lessor's Office of Institutional Equity (OIE). Lessee agrees it will assist and cooperate with

OIE to ensure that an impartial and thorough investigation is conducted and that reports of discrimination on the basis of sex occurring on the Land involving a Lessee employee, a Lessor employee, or a Lessor student are promptly remediated. Contact information for the Lessor's Office of Institutional Equity:

New Mexico State University  
P.O. Box 30001, MSC 3515  
Las Cruces, New Mexico 88003-3515  
575-646-3635

Any breach of the section will be considered a material breach of this Lease. Lessee must include substantially the same language as paragraphs above in all subleases and will contractually require all of its sublessees to do the same.

### 23. Export Control

Lessor requires that all activities and/or transactions contemplated or hereby agreed to within this Lease, including all Subleases, are conducted in compliance with U.S. export control regulations including but not limited to the International Traffic in Arms Regulations (ITAR), 22 C.F.R. Sections 120-130, the Export Administrations Regulations (EAR), 15 C.F.R. Sections 730-774, and the Office of Foreign Assets Controls (OFAC) sanctions programs. Lessor reserves the right to deny access or services to any individual or entity listed in the Federal Register as denied, debarred, specially designated or otherwise prohibited from U.S. transactions, and is not responsible for actions taken by third-party tenants and developers in violation of U.S. export control laws and regulations. Lessee must include language substantially the same as this paragraph in all subleases.

### 24. QUIET ENJOYMENT

So long as Lessee pays rent when due under this Ground Lease and observes all other provisions of this Ground Lease, LESSOR will not interfere with the peaceful and quiet occupation and enjoyment of the Land by Lessee.

### 25. TITLE TO BUILDINGS AND IMPROVEMENTS

Prior to the end of the term or any earlier termination of this Ground Lease as provided herein, title to all buildings and improvements and any other structures, improvements and installations which may be placed upon the Land during the term of this Ground Lease shall be vested in Lessee or a sublessee as the case may be.

All buildings and improvements and any other structures, improvements and installations which may be placed upon the Land, shall at the end of the term, or upon any earlier termination of this Ground Lease as herein provided, become a part of the fee simple title of the LESSOR and shall remain in place; provided, however, that Lessee and any sublessees remove furniture, fixtures, equipment, and signs not permanently attached to any buildings and improvements or to the Land so long as such removal occurs prior to termination and Lessee or the sublessee promptly repairs all damage caused by such removal.

26. COOPERATION FOR MORTGAGEE PROTECTION

LESSOR and Lessee shall cooperate in including in this Ground Lease by suitable amendment from time to time any provision which may reasonably be requested by the proposed leasehold mortgagee for the purpose of implementing the mortgagee protection provisions contained in this Ground Lease and allowing such mortgagee reasonable means to protect or preserve the lien of the leasehold mortgage on the occurrence of a default under the terms of this Ground Lease. LESSOR and Lessee each agree to execute and deliver (and to acknowledge, if necessary, for recording purposes) any agreement necessary to effect any such amendment; provided, however, that any such amendment shall not in any way affect the term or rent under this Ground Lease nor otherwise in any material respect adversely affect any rights of LESSOR under this Ground Lease.

27. NEGATION OF PARTNERSHIP

The LESSOR shall not become or be deemed a partner or a joint venturer with LESSEE by reason of any of the provisions of this Ground Lease and the parties expressly negate any such intention.

28. GOVERNING LAW

This Ground Lease and all amendments thereto shall be governed by the laws of the State of New Mexico.

29. LEASE EMBODIES ALL AGREEMENTS BETWEEN THE PARTIES

Other than a Memorandum of Agreement between the parties dated February 6, 2007, and the Utilities agreements referenced in Section 13.2, the parties hereto agree that this Ground Lease incorporates all agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all such covenants, agreements and understandings have been merged into this Ground Lease. In the event of conflict between the terms of the aforementioned agreements and this Ground Lease, this Ground Lease shall control. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Ground Lease.

30. AMENDMENTS; SECTION HEADINGS; TERMS

The parties hereto agree that this Ground Lease shall not be altered, changed or amended except by instrument in writing executed by the parties hereto or their successors in interest.

Section titles or captions contained in this Ground Lease are inserted as a matter of convenience only and in no way define, limit, extend or describe the scope of this Lease or the intent of any provisions hereof.

Wherever the singular number is used in this Ground Lease and when required by the context, the same shall include the plural; and the masculine gender shall include the feminine and neuter genders and the work "person" shall include corporations, firms, partnerships or other forms of associations.

As used herein, "business day" shall be deemed to mean any day other than a Saturday, Sunday or national holiday.

31. WAIVER OF BREACH

The parties hereto agree that no waiver, expressed or implied, of a breach of any covenant or covenants of this Ground Lease, or failure to invoke or enforce such covenant or covenants, shall be construed to be a waiver of, consent to, or estoppel as to any succeeding or continuing breach of the same or of any other covenant.

32. MEMORANDUM OF LEASE FOR RECORD

The parties hereto agree that in lieu of the recording of this entire instrument, the parties may execute a short memorandum describing the Land and reciting the term of this Ground Lease with a general reference to the provisions of this instrument, which memorandum shall be executed and acknowledged and shall be recorded by Lessee, or, at its election, by LESSOR in the office of the County Clerk of Dona Ana County, New Mexico and/or in the office of the County Clerk of Eddy County, New Mexico.

33. RIGHTS AND REMEDIES CUMULATIVE

Notwithstanding the rights and remedies herein specified and enumerated inuring to the LESSOR or LESSEE, said rights and remedies shall not exclude nor preclude any other rights and/or remedies allowed the LESSOR or LESSEE by the laws of the State of New Mexico at the time when any such right or remedy shall be asserted or invoked.

All rights and remedies which could at any time or in any way be legally invoked or enforced by the LESSOR or LESSEE, whether herein enumerated or not, shall be deemed to be cumulative.

34. NOTICES

Any notice provided for herein shall be deemed sufficiently given and served when and if deposited in the United States mail, postage prepaid and certified, addressed to the party or parties upon whom said notice is to be served.

Any notice or communication with reference to this Lease addressed to the LESSOR may be addressed to:

Chancellor

New Mexico State University

Hadley Hall

MSC 3Z, Box 30001

New Mexico State University

Las Cruces, New Mexico 88003



with a copy to:

Regents of New Mexico State University  
Hadley Hall  
MSC 3RCS, Box 30001  
New Mexico State University  
Las Cruces, New Mexico 88003

Any such notice or communication addressed to LESSEE may be addressed to:

CEO of Arrowhead Center, Inc.  
MSC 3ARP, Box 30001 D  
Las Cruces, New Mexico 88003

If either party shall at any time change its name, or if there shall be an assignment or other disposition of Ground Lease rights by either party, in whole or in part, or if either party changes the place of address to which such notice of communication shall be sent, written notice of such change shall be given to the other party, as hereinabove provided. Thereafter, all notices and communications shall be addressed as stipulated in the notification of such change.

IN WITNESS WHEREOF, the parties have caused this Ground Lease to be executed on this day \_\_\_\_\_ of \_\_\_\_\_, 2020.

Arrowhead Center, Inc.

By: \_\_\_\_\_

Kathryn R. Hansen, CEO

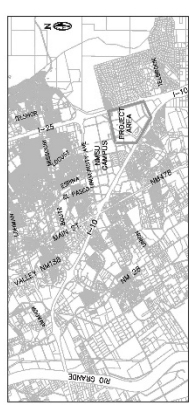
The Regents of New Mexico State University

By: \_\_\_\_\_

Dina Chacon-Reitzel, Chair

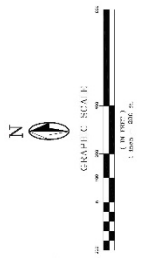
**Exhibit A**  
**Arrowhead Park Survey**

ARROWHEAD RESEARCH PARK SURVEY AT NIMSU CAMPUS  
 WITH THE S. 34, T. 23 S., R. 2 E., NMPH,  
 PROJECTED SECTIONS 27, 28, 29, 30  
 DONA ANA BEING CO. ONLY GRANT  
 DONA ANA COUNTY, NEW MEXICO  
 SEPTEMBER 5, 2017

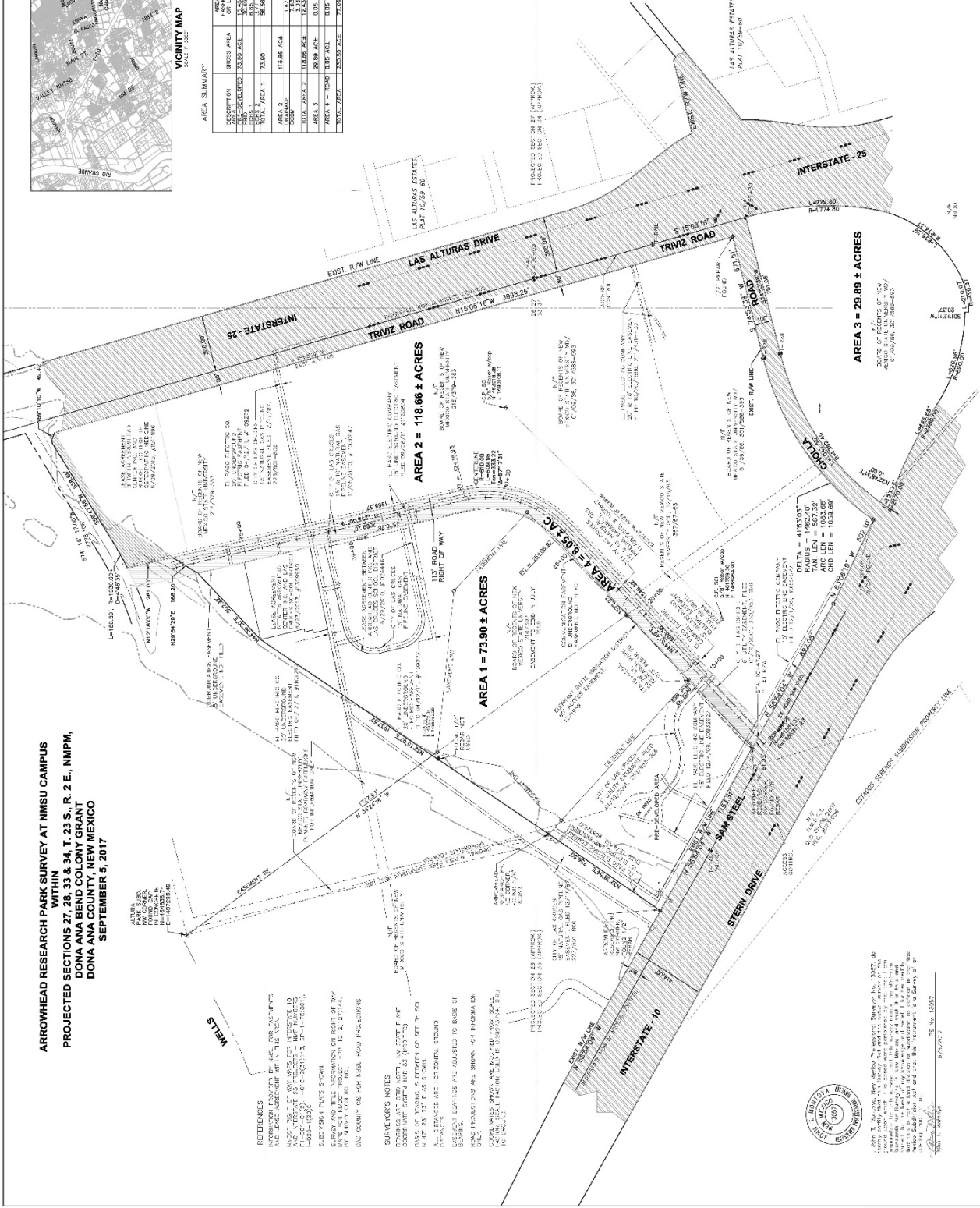


AREA SUMMARY	NET AREA	COMMENT
AREA 1 - WEST SIDE	73.90 ACRES	
AREA 2 - EAST SIDE	118.88 ACRES	
AREA 3 - WEST SIDE	28.89 ACRES	
AREA 4 - EAST SIDE	8.05 ACRES	
TOTAL NET AREA	229.62 ACRES	

- LEGEND
- AS SHOWN ON THE PLAN - E.A.S. (EXISTING)
  - AS SHOWN ON THE PLAN - T.C.S. (TOTAL COVERED)
  - AS SHOWN ON THE PLAN - C.S. (CITY STREET)
  - AS SHOWN ON THE PLAN - R.W. (RIGHT OF WAY)
  - AS SHOWN ON THE PLAN - E.A.S. (EXISTING)
  - AS SHOWN ON THE PLAN - T.C.S. (TOTAL COVERED)
  - AS SHOWN ON THE PLAN - C.S. (CITY STREET)
  - AS SHOWN ON THE PLAN - R.W. (RIGHT OF WAY)
  - AS SHOWN ON THE PLAN - E.A.S. (EXISTING)
  - AS SHOWN ON THE PLAN - T.C.S. (TOTAL COVERED)
  - AS SHOWN ON THE PLAN - C.S. (CITY STREET)
  - AS SHOWN ON THE PLAN - R.W. (RIGHT OF WAY)
  - AS SHOWN ON THE PLAN - E.A.S. (EXISTING)
  - AS SHOWN ON THE PLAN - T.C.S. (TOTAL COVERED)
  - AS SHOWN ON THE PLAN - C.S. (CITY STREET)
  - AS SHOWN ON THE PLAN - R.W. (RIGHT OF WAY)
  - AS SHOWN ON THE PLAN - E.A.S. (EXISTING)
  - AS SHOWN ON THE PLAN - T.C.S. (TOTAL COVERED)
  - AS SHOWN ON THE PLAN - C.S. (CITY STREET)
  - AS SHOWN ON THE PLAN - R.W. (RIGHT OF WAY)



**MOLZENCORBIN**  
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 FAX: 310.427.0186  
 WWW.MOLZENCORBIN.COM



**REFERENCES**  
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**SURVEYOR'S NOTES**  
 THIS SURVEY WAS MADE IN ACCORDANCE WITH THE  
 PROVISIONS OF THE SURVEYING ACT OF 1908 AND  
 THE SURVEYING ACT OF 1941.  
 ALL MEASUREMENTS WERE MADE BY ELECTRONIC DISTANCE  
 MEASUREMENT (EDM) USING A SOKKIA ET-110 EDM.  
 ALL ANGLES WERE MEASURED BY TOTAL STATION.  
 THE SURVEY WAS MADE BY THE SURVEYOR AND  
 CHECKED BY THE SURVEYOR.  
 THE SURVEY WAS MADE ON SEPTEMBER 5, 2017.  
 THE SURVEY WAS MADE AT NIMSU CAMPUS, DONA ANA  
 COUNTY, NEW MEXICO.  
 THE SURVEY WAS MADE FOR THE PROJECTED SECTIONS  
 27, 28, 29, 30, DONA ANA BEING CO. ONLY GRANT.  
 THE SURVEY WAS MADE FOR THE PROJECTED SECTIONS  
 27, 28, 29, 30, DONA ANA BEING CO. ONLY GRANT.  
 THE SURVEY WAS MADE FOR THE PROJECTED SECTIONS  
 27, 28, 29, 30, DONA ANA BEING CO. ONLY GRANT.  
 THE SURVEY WAS MADE FOR THE PROJECTED SECTIONS  
 27, 28, 29, 30, DONA ANA BEING CO. ONLY GRANT.



John T. Molzencorbin, Surveyor No. 3307, State of New Mexico, is the registered professional engineer for this survey. The survey was made for the projected sections 27, 28, 29, 30, Dona Ana Being Co. Only Grant, Dona Ana County, New Mexico. The survey was made for the projected sections 27, 28, 29, 30, Dona Ana Being Co. Only Grant, Dona Ana County, New Mexico. The survey was made for the projected sections 27, 28, 29, 30, Dona Ana Being Co. Only Grant, Dona Ana County, New Mexico. The survey was made for the projected sections 27, 28, 29, 30, Dona Ana Being Co. Only Grant, Dona Ana County, New Mexico.

DATE: 09/05/17 BY: 1557



**Board of Regents Meeting**  
**Meeting Date: July 18, 2020**  
**Agenda Item Cover Page**

**Agenda Item #: D-1**

- Action Item
- Consent Item
- Informational Item

**Presented By:** Carol Parker, J.D.  
*Provost and Senior Vice President  
for Academic Affairs*

**Agenda Item:** Master of Science Athletic Training (MSAT) Program

**Requested Action of the Board of Regents:** Motion to approve the Master of Science Athletic Training (MSAT) Program

**Executive Summary:** The Master of Science in Athletic Training (MSAT) program is a 60-credit professional degree program that is delivered face-to-face, hybrid/online over 24 months.

The Commission on Accreditation of Athletic Training Education (CAATE), the accrediting body, will no longer accredit undergraduate degree programs in Athletic training (as of 2022); therefore, students will need a master's degree in order to sit for the national board of certification examination and practice. Furthermore, a Masters in Athletic Training will provide training and employment for a rapidly growing profession and as a Hispanic Serving Institution, NMSU is well positioned to take a national lead in the profession's desire to increase diversity within the Athletic Training workforce.

The proposed program does not require investment in additional faculty or facility resources.

**References:**  
Please see attached.

**Prior Approvals:**  
Departmental Faculty, Department Head, College Curriculum Committee, Academic Dean, Associate Dean's Academic Council, Graduate Council, Graduate Dean, Academic Deans Council, Faculty Senate, Provost, and President. See page

**Agenda Item Approved By:**

**Carol A.  
Parker**

Digitally signed by Carol A. Parker  
DN: cn=Carol A. Parker, o=New Mexico  
State University, ou=Provost and Sr. Vice  
President for Academic Affairs,  
email=parker55@nmsu.edu, c=US  
Date: 2020.07.12 16:17:17 -06'00'

**7/12/2020**

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*Carol Parker, J.D.*  
*Provost and Senior Vice President for Academic Affairs*

---

Date



**Faculty Senate Transmittal and Administrative Action Routing Form**

**To:** Office of the President  
**From:** Faculty Senate Chair, Julia Parra *JP*  
**RE:** **Proposition: 14-19/20**  
**Date:** June 10, 2020

Please find enclosed Faculty Senate Legislation [No. 14-19/20](#) entitled, "[Master of Science Athletic Training \(MSAT\)](#)", approved by the Faculty Senate on [May 7, 2020](#).

**Please Route for Approval:**

<b>Faculty Senate Request</b>	<p><input checked="" type="checkbox"/> Your review and approval. Based on Policy 1.70 B. 2. b., your action is due within 40 working days from receipt of this transmittal, or <a href="#">July 21, 2020</a>.</p> <p><input type="checkbox"/> A previous veto of legislation affecting academic policy has been overridden by 2/3 vote of the Faculty Senate; pursuant to the timeline provided in Policy 1.70 B. 2. c., your action to rescind that veto is requested within five business days of receipt.</p> <p><input type="checkbox"/> Please indicate your availability to meet with Faculty Senate leadership to discuss.</p> <p><input type="checkbox"/> No action required; for informational purpose.</p>
<b>President Action</b>	<p><input type="checkbox"/> I acknowledge receipt of the above.</p> <p><input type="checkbox"/> I will respond further at a later date.</p> <p><input type="checkbox"/> I approve this legislation, and will process according to NMSU Rules &amp; Policies.</p> <p><input type="checkbox"/> I approve this legislation on a provisional basis. It will become effective immediately, and I will place it on the Agenda for a future meeting of the Board of Regents.</p> <p><input type="checkbox"/> I veto this legislation.</p> <p><input type="checkbox"/> Other:</p> <p>_____ <b>Date:</b> _____</p> <p><b>Carol Parker, NMSU Provost</b></p> <p>_____ <b>Date:</b> _____</p> <p><b>John D. Floros, NMSU President</b></p>

**Please return form to:**  
 Gloria Podruchny  
 Faculty Senate Recording Secretary  
 MSC 3445 President's Office  
 Email: [glopodru@nmsu.edu](mailto:glopodru@nmsu.edu) / Phone: (575)646-2593

**Chancellor Review:**  Required  Optional

\_\_\_\_\_ **Date**

**Dan E. Arvizu, Chancellor**

**Proposition:** 14-19/20

**Title:** Master of Science Athletic Training (MSAT)

**Date Submitted:** March 17, 2020

**Sponsor(s):** Kim O'Donnell-Brock (KIND), Phil Post (KIND), Henrietta Williams Pichon (CoEd), Julia Parra (EDUC), Heike Lehnert-LeHouillier (CD)

**Proposed Committee:** Scholastic Affairs

**Assigned Committee:**

**Prior Approvals:** All approvals from department faculty to ADAC have been obtained.

**Proposal Type** (please check one):

- Memorial
- Proposition to change policy (please include ARP/RPM reference(s) from <https://arp.nmsu.edu/>)
- Proposition for curriculum addition/change (please include all curriculum change forms and signature pages as outlined here: <https://provost.nmsu.edu/forms/>)
- Other (please describe below)

**Proposal:** The College of Education proposes to create a Master of Science in Athletic Training (MSAT). We are attempting to create a Master of Science in Athletic Training. It is a 60-credit professional degree program that is delivered face-to-face, hybrid/online over 24 months. Currently, the CAATE, the accrediting body, will no longer accredit undergraduate degree programs (as of 2022); therefore, students will need a master's degree in order to sit for the national board of certification examination and practice. Athletic Trainers practice in various settings (i.e., high schools, universities, hospitals, military, industry, and performing arts).

**Rationale:**

The need to provide a MSAT program at NMSU is three-fold:

1. Beginning in the fall of 2022, CAATE will no longer accredit professional undergraduate programs, thus only route to national certification will be through an accredited Masters level professional degree program (CAATE, 2018). In order for NMSU to continue to provide an accredited professional degree in AT, the current undergraduate program must be replaced with a graduate level professional program. This transition is well justified based on the outcomes from our current undergraduate program. In our 2018 performance report to CAATE, the current NMSU undergraduate program demonstrated an overall 58% passing rate and a 54% three-year aggregate of first time passing rates on the Board of Certification (BOC) Exam (the national certification exam for Athletic Training) as well as 100% placement rate for program graduates.

2. A Masters in AT will also provide training and employment for a rapidly growing profession. In 2019, the US Department of Labor predicted that the national job market for athletic trainers will grow by 19% between 2018 and 2028 (Occupational Outlook Handbook, Athletic Trainers, 2019). This represents the generation of 5,900 new jobs nationally. The proposed MSAT program will provide students with the opportunity to obtain employment in a variety of fields and disciplines including traditional high school and college settings, professional sports, hospitals, military, performing arts and industrial settings. The long-term employment outlook for ATs has been projected by the US Bureau of Labor to grow by more than 19% over the next 10 years and is predict to be among the fastest of all US job markets.

3. A significant national need to increase diversity within the AT community. In 2018 the National Athletic Training Association reported that ~80% of AT professionals identify as white and non-Hispanic (NATA, 2018). This is not in line with emerging regional or national demographics. According to recent US census statistics, over 50% of high school graduates in the State of New Mexico are members of underrepresented student groups and this trend will grow as the population in New Mexico increases. As a HSI institution, NMSU is well positioned to take a national lead in the profession's desire to increase diversity within the AT workforce.

See full proposal attached.



New Mexico State University

## Master's/Doctoral Major and/or Degree New Curriculum Form- Guide

### Purpose:

This form is used when a new Master's Degree, a Master's Major or both is needed, or either a new Doctoral Degree, Doctoral Major or both. This process is more extensive than a change form and requires external approval from HED and HLC before being processed in banner and added to the catalog/degree audit systems.

### Guide for completing the form correctly:

1. **Completing the Form-** Please make sure to complete the form as a fillable PDF (Do not hand write the information into the form), then add any necessary/required attachments after the last page of the form.
  - a. **DO NOT TYPE THE TITLE INTO THE "New Curriculum Name" LINES AFTER THE HEADING OF THE FORM, THIS FIELD WILL AUTOPOPULATE FROM THE PROPOSED NAME OF DEGREE/MAJOR FIELDS.**
  - b. Please make sure that there are no abbreviations in the titles to ensure accuracy in adding the correct program in banner. Also list the Major – Degree titles as seen below in the correct example.  
*CORRECT EXAMPLE: Chemical Engineering – Master of Science*  
*INCORRECT EXAMPLE: Chem. Engr. – MS*
2. **Section 1-** All questions under section 1 are needed for HED approval.
  - a. Please make sure to check the boxes for each attachment for the Catalog Description, Roadmap and Letters of Support areas, this helps submitters and approvals know that the documents are attached.
  - b. "Is there a certificate embedded in the degree program" question – please make sure to list active/approved courses in the box below.
  - c. "Does this program articulate into a doctoral program" question – please make sure to have the naming scheme follow the above example.
  - d. Also make sure that you provide concise information to each question, you will want to provide enough information to ask the question but HED is looking for precise answers to the questions.
3. **Section 2-** All questions under section 2 are needed for HLC approval. The first seven questions are informational that the requestor should be able to answer, if HLC requests that information, but is not officially apart of the proposal questions.
  - a. **On Page #10-** The question/table that is on the form only needs to be filled out when the new degree/major will have a contractual agreement and involvement of external organization. It is an important piece for HLC, if the degree/major has this type of agreement, to have the information from the table but not all new degrees/majors will need this filled out. If it doesn't apply to you, please put N/A in the boxes.
4. **Section 4 -**For the catalog description and curriculum please lay it out in catalog format based on the template from the University Student Records Office, so that it can be used when adding the content to the catalog (contact the Student Records Office if you need assistance). Also include a roadmap of the coursework that shows students how to complete the coursework in a timely manner utilizing the template.
  - a. Make sure to include all the course descriptions of the courses that are used in the program and indicate which courses are new (created for the purpose of this new degree). *NOTE: The new courses must already be approved and in banner during the Curriculum approval process.*
  - b. Also include any other requirements that students must complete in order to be admitted into the program and graduate from the program. This includes minimum grade requirements, internship/co-ops, capstone, exit (comprehensive/standardized) tests, licensure completion, etc. to name a few.
5. **For Section 5: Approvals on page #13-** all signatures need to be on the original paperwork, once the NM Council of Graduate Deans signature is obtained the completed paperwork (with all signatures) must be submitted to the University Student Records Office (SRO) for the final receipt of paperwork signature and will then begin any HED/CIP code/HLC approvals (via the SRO). Once all approvals are received, the SRO will begin to formally process the change into banner.
6. **For Section 6: Administrative Processing on page #4-** Once the University Student Records Office processing the changes into Banner, they will complete this area and then send a copy of the entire paperwork to the initial submitter and the Academic Dean (as listed on page 1).

### Contact Information:

For questions about which form to utilize, how to complete the form, where the form goes next in the approvals, etc. Please contact the University Student Records Office for assistance. [records@nmsu.edu](mailto:records@nmsu.edu) or 575-646-3411





New Mexico State University

**Master's/Doctoral – Major and/or Degree**  
**New Curriculum Form**

New Curriculum Name: Master's Science Degree Program in Athletic Training

Degree Type:					
<input type="checkbox"/>	Master's Degree	<input type="checkbox"/>	Master's Major	<input checked="" type="checkbox"/>	Both (Master's Degree & Major)
<input type="checkbox"/>	Doctoral Degree	<input type="checkbox"/>	Doctoral Major	<input type="checkbox"/>	Both (Doctoral Degree & Major)
New Curriculum Name (no abbreviations for titles and separate the degree and major title with a dash):					
Master's Science Degree Program in Athletic Training					

College/Department Information:	
College:	Education
Department:	Kinesiology and Dance
Submitter and or/Administrator Contact Information:	
Name:	Kim O'Connell-Brock
Title:	Program Director, Athletic Training Program
Phone:	575-646-5744
Email:	kbrock@nmsu.edu
Academic Program Review (Administration Processing):	
First Cycle Academic Program Review Date:	
Section 1: HED Required Questions (CANNOT BE HAND-WRITTEN)	
General Information about the program:	
Estimated time to complete proposed curriculum:	24 months
All Program Format(s):	
<input checked="" type="checkbox"/> Standard (Face-to-Face)	<input type="checkbox"/> Distance Education (online) (Notify NMSU-O)
<input type="checkbox"/> Evening	<input type="checkbox"/> Weekend
<input checked="" type="checkbox"/> Other (please specify):	hybrid
Proposed Effective Term:	Official Effective Term (Administrative Processing Only):
<b>Fall 2021</b>	
Proposed CIP Code:	Official Effective Term (Administrative Processing Only):
SPMD	

Program Curriculum Information:	
Please select the following boxes to indicate that the Catalog Description/Curriculum and Degree Plan/Roadmap is attached at the end of this form (detailed information about the attachment formats in Section 4 of this form):	
<input checked="" type="checkbox"/>	Catalog Description/Curriculum for the Program:
<input checked="" type="checkbox"/>	Degree Plan/Roadmap
<input checked="" type="checkbox"/>	Letters of Support
Total Number of Credits required for the program: 60	
<b>Program Learning Outcomes:</b> Goal 1: The Athletic Training (AT) Program will help students gain mastery of the knowledge and skills needed to be an AT. Students will: 1. Demonstrate satisfactory progress in the program curriculum 2. Demonstrate satisfactory progress in their clinical skills, attitudes and values. 3. Demonstrate progressive mastery of clinical skills and abilities.  Goal 2: Students will demonstrate the Foundational Behaviors of Professional Practice for athletic trainers. Students will: 1. Recognize the primacy of the patient. 2. Use a team approach to the practice of Athletic Training. 3. Practice in a legally competent manner. 4. Comply with the NATA Code of Ethics and the BOC's Standards of Professional Practice 5. Use evidence-based practice as a foundation for the delivery of care. 6. Demonstrate knowledge, attitudes, behaviors, and skills necessary to achieve optimal health outcomes for diverse patient populations.  Goal 3: Students will demonstrate competence in the educational content areas necessary for the practice of AT. Students will: 1. Demonstrate knowledge and ability to apply current best practices in acute care, diagnosis and treatment of injuries and illness. 2. Develop and implement strategies to prevent the incidence and/or severity of injuries/illnesses and optimize their patients' overall health 3. Demonstrate strong clinical examination skills in order to accurately diagnose and effectively treat the patient. 4. Demonstrate the knowledge and skills in order to evaluate and provide immediate management of acute injuries and illnesses. 5. Develop a therapeutic intervention designed to maximize the patient's participation and health-related quality. 6. Demonstrate the ability to recognize patients exhibiting abnormal mental health and determine the appropriate intervention and/or referral.  *See Appendix B for a complete list of student learning outcomes.	
Is there a certificate embedded in the degree program:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, list certificates and courses required:	
Does this program articulate into a doctoral program:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, to which Doctoral program:	

**Assessment/Need/Duplication Information:**

**Describe your institution's plan for periodic evaluation of program effectiveness. Include criteria that will be used to determine effectiveness (Max 500 words):**

All professional degree programs in athletic training (AT) must be accredited by the Commission of Assessment in Athletic Training Education (CAATE) and require annual reporting to the accrediting agency. As part of this annual reporting the program will monitor the following to determine program effectiveness:

- Enrollment, retention, and degree completion (after first 2 years)
- First time passing rate on the Board of Certification (BOC) for Athletic Trainers Exam
- Individual student records including:
  - Completion of courses
  - GPA
  - Annual reports of progress towards degree completion
- Student-learning outcomes associated with program of study
- Student exit surveys on strengths and areas of growth for program, and institutional supports
- Initial appointment following degree completion
- Alumni surveys

\*See Appendix B for a complete list of program objectives.

**The proposed curriculum must meet one or more specified needs within the state or region. Clear and convincing evidence must be provided of the reality and extent of such need (Max 500 words):**

*Evidence of need might include results of employer surveys, current labor market analyses and projections, or long-term need projections prepared by a relevant professional organization. Although academic and research interests of institutional faculty may be met through implementation of the proposed curriculum, such interests by themselves are unlikely to persuade the NMHED and/or state Board of Finance of need for the program.*

The need to provide a MSAT program at NMSU is three-fold:

1. Beginning in the fall of 2022, CAATE will no longer accredit professional undergraduate programs, thus only route to national certification will be through an accredited Masters level professional degree program (CAATE, 2018). In order for NMSU to continue to provide an accredited professional degree in AT, the current undergraduate program must be replaced with a graduate level professional program. This transition is well justified based on the outcomes from our current undergraduate program. In our 2018 performance report to CAATE, the current NMSU undergraduate program demonstrated an overall 58% passing rate and a 54% three year aggregate of first time passing rates on the Board of Certification (BOC) Exam (the national certification exam for Athletic Training) as well as 100% placement rate for program graduates.
2. A Masters in AT will also provide training and employment for a rapidly growing profession. In 2019, the US Department of Labor predicted that the national job market for athletic trainers will grow by 19% between 2018 and 2028 (Occupational Outlook Handbook, Athletic Trainers, 2019). This represents the generation of 5,900 new jobs nationally. The proposed MSAT program will provide students with the opportunity to obtain employment in a variety of fields and disciplines including traditional high school and college settings, professional sports, hospitals, military, performing arts and industrial settings. The long-term employment outlook for ATs has been projected by the US Bureau of Labor to grow by more than 19% over the next 10 years and is predict to be among the fastest of all US job markets.
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\*See Appendix A section 3 (pages 8-14) for a detailed program justification account.

**If the program fills a regional workforce need, describe collaboration between your institution and regional employers in program development (Max 500 words):**

N/A

**Identify where similar degree programs are offered by other public higher education institutions in New Mexico (Max 500 words):**

At this time there are no other master's level program for athletic training that are being offered in the state of New Mexico, per the CAATE website as of October 1, 2019 (<https://caate.net/search-for-accredited-program/>).

**If similar programs are offered at other public higher education institutions in New Mexico, provide a rationale for offering an additional program (Max 500 words):**

N/A

**List any nearby non-New Mexico institutions of higher learning where the program is being planned or offered, particularly WICHE member institutions (Max 500 words):**

- Northern Arizona University currently offers a 3 (undergraduate) + 2 (graduate) accelerated MSAT option, as well as a traditional 2-year MSAT program
- Azusa Pacific University currently offers a 2-year MSAT program
- California Baptist University currently offers a 2-year MSAT program
- California State University currently offers a 2-year MSAT program
- Colorado Mesa University seeking accreditation for 2-year MSAT program
- University of Hawaii-Manoa currently offers a 2-year MSAT program
- Boise State University is currently offering a 2-year MSAT program as well as a 3 + 2 accelerated option.
- Idaho State University is currently offering a 2-year MSAT program
- University of Idaho is currently offering a 2-year MSAT program
- Montana State University-Billings is currently offering a 2-year MSAT program
- University of Montana is currently offering a 2-year MAT program
- North Dakota State University is currently offering a 2-year MSAT program
- Oregon State University is currently offering a 2-year MATRN program

\*Please see Appendix A Section 3.5 (pages 12-13) for a detailed breakdown of WICHE MSAT programs by state.

**Enrollment and Graduate Projections:**

**Establish realistic enrollment, retention, and graduation targets for this program.**

	Year 1	Year 2	Year 3	Year 4	Year 5
<i>New Students</i>	10	10	14	16	16
<i>Continuing Students</i>	0	10	10	14	16
<i>Graduates</i>	0	10	10	14	16

**Rate Targets:**

	Annual Retention Rate Target %	Target 100% Graduation Rate %	Target Job Placement Rate %
	100%	100%	100%

**Institutional Readiness:**

**Describe the faculty resources that are needed to initiate the program. Will any additional faculty be needed? (Max 500 words):**

The MSAT program requires 60 credit hours of instruction over a 24-month period. To accommodate this time frame it is being requested that the Program Director (PD-MSAT) be appointed to a 12-month contract as opposed to the existing 9-month contract. This requested change is being made for two primary reasons. First the acceptance, orientation and on-boarding of new graduate students will occur during summer sessions. The PD will handle a majority of the responsibilities associated with on-boarding new students into the proposed program. Secondly, throughout the summer the PD will teach additional course work, provide supervision, and clinical experiences for MSAT students. These duties require administrative over-site by the PD-MSAT. The request is in line with other clinical coordinators at NMSU. For example, the department of Communication Disorders employs a 12-month clinical coordinator to work with and oversee students during the summer months. Estimated cost associated with this additional salary is \$17,539. \*For a detailed account of institutional readiness please see Appendix A section 5 (pages 17-20).

**Describe the library and other academic support resources that are needed to initiate the program. What, if any, additional resources will be needed? (Max 500 words):**

No additional library resources are being requested to initiate the proposed program. Please see Appendix C for the library assessment of the proposed MSAT program.

New equipment for instructional needs in areas such as suturing, injections, medical assessment and therapeutic interventions are required to meet the new standards associated with an accredited Master's degree. Additionally, there are increased data tracking needs for compliance with accreditation, which requires tracking software. See Appendix D for a detailed break down of equipment/software needs related to the new MSAT program. The estimated cost of the equipment/software is \$55,025.

**Describe the physical facilities of the institution that will be used for the first five years of the program. Will additional space or modifications of existing space be required within the first five years of program operation? (Max 500 words):**

The facilities available to the department of KinD are adequate to support the proposed MSAT program. The department has several instructional and laboratory spaces currently available in the Delamater Activity Center, the Fulton Athletic Center, and Rentfrow Hall. For a specific breakdown of available facilities please see Appendix A section 5.3 (page 19).

Much of the equipment described in the previous resource section will be utilized to bring the current classroom spaces up to compliance and allow them function as both a classroom and lab space for the MSAT program.

The clinical focus of the proposed MSAT program dictates that a considerable amount of student clinical education be conducted in community settings and will therefore be dependent upon the collaborative partnerships with athletic trainers, community healthcare providers, healthcare facilities, and school districts. These partnerships are already established as part of our undergraduate program and will transfer into a graduate program. Currently we have collaborations with Las Cruces Public School, Gadsden Independent School District, Aggie Health and Wellness Center, Dr. William Baker, Del Valle Physical Therapy, Southwest Sport and Spine (Fyzical), and Las Cruces Orthopedic Associates.

**Describe the institution's equipment and technological resources needed for the first five years of the program? What, if any, additional equipment will be needed? (Max 500 words):**

Equipment to outfit the student classroom and lab space will be needed. Most items are a one-time purchase to convert the current classroom into an acceptable classroom/lab setting. CAATE states that the equipment and supplies are needed to instruct students in current athletic training knowledge, skills, and clinical abilities. For a review of current equipment and technology resources see Appendix A section 5.4 (pages 19-20).

Sample items needed for the proposed MSAT program:

- Sling psychomotor
  - Supplies for cleaning, closing and dressing wounds including IV trainers, suture practice models and suturing/injection training supplies
  - AEDs
  - Stethoscopes
  - Otoscope
  - Ophthalmoscopes
  - Metered dose inhaler
  - Auto injectable epinephrine trainers
  - Glucometer
  - Equipment to assess body composition
  - Electronic tracking software
- \*For a complete list of equipment/software needs see Appendix D.

**Describe any other operating resources needed to initiate the program (Max 500 words):**

In addition to equipment and change in the program director's contract (9-month to 12-month), the program will need additional administrative support. This request is in line with program director change from 9 to 12 months to handle the on-boarding of new students over the summer months. Additional funding needed to extend the current half-time administrative assistant to 12 months is estimated at \$3,894.

**Are there existing external facilities that will be used? Have agreements been established to ensure use of those facilities? (Max 500 words):**

The current undergraduate program utilizes several off-campus entities and their facilities as part of our clinical practicum coursework. Each of these entities has an affiliation agreement on file with NMSU and the AT program. All affiliation agreements would be updated to reflect the graduate level of coursework upon acceptance of the MSAT degree program to continue these relationships.

**Budget:**

**Provide a clear analysis of the projected cost of the proposed program and the source of funding that will support it for the first five years that the program will be offered. Include a discussion how any of the needed resources (discussed above) will be addressed. (If attachments are needed, please indicate them below)**

Projected costs for the initial start-up of the MSAT program include discipline specific equipment and electronic tracking software (\$55,025). Additional ongoing costs include changing the Program Director (PD-MSAT) position and the administrative assistant to 12-month contracts at a cost of approximately \$17,539, and \$3,894 respectively. The program expenses associated with the MSAT program including start-up equipment, operational dollars, and accreditation fees over the first six years of the program are outlined below. After the sixth year, the Kinesiology and Dance Department (KinD) and College of Education (COEd) will incur operating costs associated with maintaining the program.

**Program expenses**

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Program Start-up	\$18,342	\$18,342	\$18,342	---	---	---
Operational dollars	\$9,700	\$9,700	\$9,700	\$14,700	\$14,700	\$14,700
<b>Total</b>	<b>\$28,042</b>	<b>\$28,042</b>	<b>\$28,042</b>	<b>\$14,700</b>	<b>\$14,700</b>	<b>\$14,700</b>
Funded by KinD	\$4,206	\$4,206	\$4,206	\$2,205	\$2,205	\$2,205
Funded by COEd	\$9,815	\$9,815	\$9,815	\$5,145	\$5,145	\$5,145
Funded by Provost	\$14,021	\$14,021	\$14,021	\$7,350	\$7,350	\$7,350

The program start-up funds of \$55,025 will be dispersed over a three-year period (\$18,342 each year). These funds will be utilized to purchase equipment and materials necessary to meet CAATE accreditation (see appendix D for a detailed list of equipment needs). For example, convertible tables, training models for suturing and IV/venipuncture skills, and devices for taking vital signs and performing physical examinations. Start-up funds will also be used to support the required electronic tracking software to record patient encounters, record clinical experience hours and track student and preceptor evaluations as well as perform curricular assessment.

\*For a summary of cost and benefits of the proposed program see Appendix A section 6 (pages 21-23).

<b>Section 2: HLC Specific Questions (CANNOT BE HAND-WRITTEN)</b>			
<b>If applicable, the following conditions could impact HLC approval (this is included for informational purposes only):</b>			
	If any of the institution's accreditation relationship (including other regional, specialized, or national accrediting agencies) are currently under or recommended for a negative status or action (e.g., withdrawal, probation, sanction, warning, show-cause, etc.)		
	If the institution is undergoing or facing substantial monitoring, special review or financial restrictions from the U.S. Department of Education or other federal or state government agencies.		
	If the institution's senior leadership or board membership has experienced substantial resignations or removals in the past year.		
	If the institution is experiencing financial difficulty through conditions, such as, a currently declared state of exigency, a deficit of 10% or more, a default or failure to make payroll during the past year, or consecutive deficits in the two most recent years.		
<b>The following will be required if the proposal must be submitted for HLC Approval. <i>Please check with your institution to determine what will be required for your proposal.</i></b>			
HLC requires an attachment that inventories each faculty member employed to teach in the program, including: Names of existing personnel; a description of each faculty member's academic qualifications; their prior instructional responsibility and other experiences relevant to the courses they will teach in the program in question; each faculty member's course load in the new program; and the course work each teaches in other programs currently offered. This information should be provided in a table format, with a one paragraph summary for each faculty member regarding their qualifications to teach the assigned course load. CVs will not be accepted.			
HLC criteria may necessitate more information than is allowed by the 500 word max limit that HED has enforced. In such circumstances it may be necessary to provide additional explanation to what is included in the HED portion of this form prior to submission for HLC approval. You will be notified by the Executive Director for Accreditation.			
For some changes/new programs, an HLC site visit may be required.			
<b>These questions will be utilized for the completion of the official HLC form that will be completed by the HLC Liaison.</b>			
<b>Is the program seeking specialized accreditation?</b>			
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
<b>Is specialized accreditation required for licensure or practice in the program?</b>			
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
<b>Has the program already obtained the appropriate specialized accreditation? If so, attach a copy of the letter from the agency granting accreditation.</b>			
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
<b>If the program has not yet obtained accreditation but has begun the process of seeking or plans to seek specialized accreditation, specify the name of the agency and provide the time-line for completing the process in the space below. (If approval is a multi-stage process, the program should contact the institution's HLC Accreditation Liaison Officer to discuss the timeline before submitting this application form.)</b>			
Accreditation of athletic training programs is granted by the Commission on Accreditation of Athletic Training Education (CAATE). The existing undergraduate program is currently accredited in good standing and is undergoing a site visit for re-accreditation in the Fall of 2019.			
CAATE has stated that all programs transitioning from a baccalaureate to a post-baccalaureate degree must be in good standing with CAATE and in mid-cycle for accreditation in order to apply for a substantive change including the Notification of Intent (NOI) to transition to a post-baccalaureate degree. Before the program can submit this NOI to CAATE for approval, the program must provide proof that both NMSU and the state of New Mexico has granted approval of the post baccalaureate degree in athletic training.			
Once NMSU and the state have granted approval for the new MSAT, the NOI will be uploaded to the CAATE website. Following this submission, there is a \$3,000 fee for the Degree Substantive Change Application. The KinD department will cover the costs associated with the substantive change application. The CAATE has determined that the final window to submit a NOI for Substantive Change of Degree will be October 1, 2022, with a mini Self-Study due date of December 1, 2022. Further information about the Substantive Change may be found at: <a href="https://caate.net/substantive-documents/">https://caate.net/substantive-documents/</a> .			



<p><b>If the program does not plan to seek specialized accreditation, provide a rationale for not-seeking accreditation here. (If there is not specialized accrediting organization for this program, indicate so as your rationale).</b></p>			
<p>N/A</p>			
<p><b>Provide the following information as applicable:</b></p>			
<p>If the program includes any of the following, explain how it will ensure that student work and levels of knowledge and competencies achieved will be comparable to those achieved through traditional formats. Award credit for prior learning; use of compressed time frames; use of on-line delivery; inclusion of accelerated formats; or other approaches to learning. If none of these apply, please put N/A in the box.</p>			
<p>N/A</p>			
<p><b>Will the program be part of contractual or consortial arrangement?</b></p>			
<p><b>Contractual:</b> A contractual arrangement in which the institution outsources some portion of its educational programs i.e. degrees or certificates offered for academic credit (including instruction, oversight of the curriculum, assurance of the consistency in the level and quality of instruction and in expectations of student performance and/or the establishment of the academic qualifications for instructional personnel)</p>			
<p><b>Consortial:</b> A consortial agreement is one in which the institution develops an agreement with another institution or group of institutions in which the consortial party(ies) each agree to provide some portion of one or more educational programs (i.e. degrees or certificates offered for academic credit)</p>			
<input type="checkbox"/>	Yes (Contractual)	<input type="checkbox"/>	Yes (Consortial)
<input checked="" type="checkbox"/>	No		
<p><b>If the program is planning any involvement by external organizations (other than from accredited higher education institutions) in the key operations as identified below, provide the information as requested. Prior to HLC submission a <a href="#">Contractual Screening Form</a> must be completed by the institution's HLC Accreditation Liaison Officer for each planned involvement. (Note: that such involvement by a parent company or by one of its subsidiaries external to the institution in any of these operations should be reported.) If the screening form indicates contractual approval is required, the program will need to complete the full contractual application and submit it in conjunction with the program application to HLC. If the screening form indicates no further action is required attach the confirmation email from HLC.</b></p>			

	Type of Involvement	Name(s) of External Organization(s)	Percent of Involvement
	A. Recruitment and admission of students		
	B. Course placement and advising of students		
	C. Design and oversight of curriculum		
	D. Direct instruction and oversight		
	E. Other support for delivery of instruction		
<b>Briefly describe the planning process for the proposed program, including the role of faculty in the planning and approval process:</b>			
<p>The proposal for a MSAT has been a focal point of the athletic training (AT) program since 2017 when the first draft was completed by the program director. Both the program director and the clinical education coordinator of the AT program have been deeply involved in every step of the planning process. All faculty members within the AT program and Kinesiology and Dance (KinD) have had the opportunity to read the proposal and offer comments and suggestions. The proposal was voted on by the KinD department in September of 2019. The proposed proposal was unanimously passed by KinD department faculty. The department head for KinD has also been an integral part of the planning and proposal writing process.</p>			
<b>Describe the process for assessing and improving student learning in the proposed program:</b>			
<p>The MSAT program will conduct regular, ongoing assessments of learning outcomes in order to improve the curriculum and satisfy annual reports to the CAATE as required for maintenance of accreditation. Assessment of learning will include the following Student Learning Outcomes (SLOs) which are fully detailed in the Student Learning Outcome Assessment Plan included as part of the MSAT proposal (see Appendix B for a detailed overview of SLOs). SLO #1: The AT Program will help students gain mastery of the knowledge and skills needed to be an athletic trainer. SLO #2: Students will be introduced to and demonstrate the Foundational Behaviors of Professional Practice for athletic trainers. SLO #3: Students will demonstrate competence in the educational content areas necessary for the practice of Athletic Training. Each of these SLOs contains objectives and benchmarks for assessing student learning. Any benchmarks not met will result in further analysis by the program director and remediation as needed to ensure curriculum offerings are meeting the needs of students and providing appropriate instruction for student learning. Some methods of assessing student learning include writing assignments, research projects, presentations, and practical examinations of physical skills. Assessment for foundational behaviors associated with the profession of athletic training will also be conducted by preceptors within the clinical educational experiences of this program.</p>			

Describe the process for assessing and improving student persistence and completion in the proposed program:	
<p>Assessment of persistence and completion for the proposed MSAT include benchmarking with other institutions also accredited by the CAATE. Retention, graduation rates, and employment rates are tracked as part of our accreditation reporting and must be prominently displayed on our website with a three year aggregate. All students within the program will receive individual mentoring and advising in order to promote progress through coursework and clinical education experiences, improve persistence and ultimately result in completion of their master's degree. Data collection will be done by the program director in accordance with the guidelines set forth by our accrediting agency for program self-assessment and reporting. It is anticipated that the 12-month administrative assistance will also assist in tracking assessment of the propose MSAT program.</p>	
<b>Section 3: System Requirement (CANNOT BE HAND-WRITTEN)</b>	
These questions are specific for NMSU System approval.	
List of academic departments/units and or institutions involved in the delivery of courses	
<p>The Athletic Training Program is located in the department of Kinesiology and Dance (KinD) in the College of Education. All courses would be offered within KinD, primarily through the Kinesiology and Athletic Training programs. For a list of current faculty resources see Appendix A section 5.1 (pages 17-18).</p>	
Is this program going to impact other program(s) and/or course(s) across the system? (yes/no)	
If yes, was the department/college/campuses notified? <i>Please include the name/title and date of the individual(s) contacted.</i>	
	Name of Contact/Title/Date contacted:
	Name of Contact/Title/Date contacted:
	Name of Contact/Title/Date contacted:
	Name of Contact/Title/Date contacted:
	Name of Contact/Title/Date contacted:
	Name of Contact/Title/Date contacted:
Describe any concerns other campuses/departments had with this change and the resolution of those concerns. <i>Please include the name and date of the individual(s) contacted.</i>	
	N/A

**Describe the primary target audience for the program (e.g., full-time, part-time, traditional college age, working adults, transfer students, military personnel, or particular ethnic group)**

The primary target audience for the MSAT is full-time traditional college students. We will recruit from the bachelor's in Kinesiology at NMSU and other institutions as these students will be most likely to have the prerequisite coursework for admission to the program. Currently, the field of athletic training has a severe under-representation of students from traditionally under-represented ethnic groups with only 5% of current athletic trainers identifying as Hispanic, and only 0.46% identifying as Native American. The population diversity of New Mexico and NMSU in particular offer an unrealized source of students on which to build a strong MSAT program and lead in the mission to produce a more diverse pool of athletic trainers. For a detailed review of potential clientele see Appendix A section 4 (pages 14-17).

**How will you ensure that the information presented to all constituencies in advertising, brochures, and other communications will be accurate?**

The program director accepts responsibility for proofing all communications regarding the athletic training program and will follow institutional guidelines and those of the accrediting agency (CAATE) to ensure all information presented is accurate.

**How does the proposed program align with the department, college, and campus mission?**

The proposed MSAT program has relevance to many goals in NMSU's mission statement as outlined in the NMSU LEADS 2025 objectives. In particular:

1. Diversity and Inclusion (NMSU LEADS objective 4.1): The proposed degree program will build on our current expertise in AT at the undergraduate level and broaden participation and accessibility in AT both within the state of New Mexico and nationally. As stated in many places in this proposal, the MSAT program will be accessible to a broad audience with diverse backgrounds, and it will contribute to the diversification of the workforce in AT and related areas.
2. Accountability (NMSU LEADS objective 4.3): Quantitative and qualitative metrics will be established to track the program's effectiveness via ongoing monitoring. Separate metrics will be developed to: a. assess deployment of the MSAT program, b. assess learning outcomes of students as described in this document, and c. assess students' success with the national BOC examination.
3. Excellence (NMSU LEADS objective 4.3): The MSAT program will meet the highest educational standards in AT at the national level. The program will contribute to promoting the educational and research profile of NMSU.
4. Discovery (NMSU LEADS objective 3.1): MSAT students will have the opportunity of contributing to research projects through course projects, capstone projects, and internships in the AT community.
5. Engagement (NMSU LEADS objective 3.2): the degree program will benefit local communities providing AT graduate students to a variety of high schools, clinics, hospitals, and other appropriate venues.

**Section 4: Required Attachments**

**Make sure all required attachments are attached after the last page of the form and are legible and meet all the below instructions.**

The following must be included as an attachment to this form:  
 Catalog Description and Curriculum in the Template Format  
 Degree Plan/ Roadmaps in the Template Format  
 Letters of Support

If there are minimum grade requirements for specific courses, the entire program, etc. (that are below the traditional D grade) that requirement needs to be clearly stated in the catalog content, degree-plan and roadmaps. This will make sure that the change is made in degree audit.

***\*All courses that are on the attachments must be active in banner or are within the CAF cycle for approval (past college approval-minimum).***



New Mexico State University  
**Master's/Doctoral – Major and/or Degree**  
**New Curriculum Form**

Degree Type:					
<input type="checkbox"/>	Master's Degree	<input type="checkbox"/>	Master's Major	<input checked="" type="checkbox"/>	Both (Master's Degree & Major)
<input type="checkbox"/>	Doctoral Degree	<input type="checkbox"/>	Doctoral Major	<input type="checkbox"/>	Both (Doctoral Degree & Major)
New Curriculum Name (no abbreviations for titles and separate the degree and major title with a dash): <b>Master's Science Degree Program in Athletic Training</b>					
<b>Section 5: Approval Signatures:</b>					
	Printed Name:	Signature:	Date:		
Submitter/ Department Faculty:	Kim O'Connell Brock	<i>[Signature]</i>	10/17/19		
Department Head:	Phillip Post	Phillip Post	10/17/19		
College Curriculum Committee:	Rick Marlow	<i>[Signature]</i>	12/14/19		
Academic Dean:	<i>[Signature]</i>	Henrietta Williams Pichon	12/12/19		
Graduate Dean:	Luis A. Vazquez	<i>[Signature]</i>	12/11/20		
Associate Deans Academic Council:	<i>[Signature]</i>	Joseph Lacey	1/27/20		
Academic Deans Council:	Carol Parker, Chair	Carol Parker	6/9/20		
Faculty Senate:	Rebecca Corran	Rebecca Corran	5/7/2020		
Provost	Carol Parker	Carol Parker	6/9/20		
President					
Board of Regents:					
NM Council of Graduate Deans:					
The Student Records Office (SRO) Signature below is not needed for approval but all paperwork must be received a representative in the SRO and receive their signature in order to officially process the paperwork for submission to HED.					
Univ. Student Records Office (SRO):					
NM Higher Education Department (HED) Approval:	Signature received via the HED Submission Portal, will be printed and attached.				
NM State Board of Finance:					
CIP Code (requested by SRO):	Once the Univ. SRO Receives the Code, they will add it to the front of the form in the "Official CIP Code box"				
Higher Learning Commission (HLC):	Is requested through your HLC representative on your campus, once they receive the approval it needs to be sent to the Univ. SRO to attach to the packet and begin processing.				

<b>Section 6: Administrative Processing</b>			
<b>Student Records Office Processing Only- do not fill this portion out</b>			
The below information will be completed once the program is added into banner, then a copy of the entire packet will be sent to the individual listed in the contact information and the appropriate Associate Dean based on the college.			
AREAS	BANNER CODING (OLD)	BANNER CODING (NEW)	DESCRIPTION
Campus			
College			
Level			
Banner Program			
Degree			
Major			
CIP Code			
Banner Rule #			
Term			
Credit Hours			
Note			
<b>*Program Review Cycle Effective Date:</b>			

\*Program Review Date- is decided on by the Director of Accreditation

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2. Appendix B ..... Program Objectives
3. Appendix C ..... Library Assessment
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6. Appendix F ..... Letter of Supports

## Appendix A

### Detailed Proposal for a Master Science Degree Program in Athletic Training at New Mexico State University

#### ATHLETIC TRAINING

TO BE OFFERED BY  
THE KINESIOLOGY AND DANCE DEPARTMENT  
AT NEW MEXICO STATE UNIVERSITY

**Contact Information:**

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## 1. EXECUTIVE SUMMARY

The Department of Kinesiology and Dance (KinD) in the College of Education at New Mexico State University (NMSU) *proposes to offer a Master of Science in Athletic Training (MSAT)*, a 60-hour hybrid professional graduate degree, designed for students interested in pursuing a career in Athletic Training (AT). Currently, no other institution offers a Masters in Athletic Training within a 350-mile radius, strategically placing NMSU to recruit and retain qualified Athletic Training graduate students in the southwest region of the United States.

Beginning in the Fall of 2022, the Commission on Accreditation of Athletic Training Education (CAATE) will no longer accredit professional undergraduate programs (<https://caate.net/the-professional-degree/>). Completion of a CAATE accredited professional degree is the only route to national certification for athletic training students. In order for NMSU to continue to provide an accredited professional degree in AT, the current undergraduate program must be replaced with a graduate level professional program. This transition is justified based on the long standing effectiveness of the current undergraduate program in preparing students to assume athletic training positions. For instance, in 2019 performance report to CAATE, the current NMSU undergraduate program demonstrated an overall 58% passing rate and an 54% three-year aggregate of first-time passing rates on the Board of Certification Exam (the national certification exam for Athletic Training) as well as 100% placement rate for program graduates. It is anticipated that the proposed Master's program will continue to successfully prepare future athletic training students to fill athletic training positions, locally, statewide, and nationally.

The MSAT degree will provide professional training and employment for a rapidly growing profession. In 2019, the US Department of Labor predicted that the national job market for athletic trainers will grow by 19% between 2018 and 2028 (Occupational Outlook Handbook, Athletic Trainers, 2019). This represents the generation of 5,900 new jobs nationally. To the best of our knowledge, no other graduate program exists in the State of New Mexico or in the West Texas and southern Arizona areas; therefore, the addition of this degree program will serve an important job market throughout the southwest region of the United States. Additionally, the Council of Graduate Schools Strategic Consultation Report (Dhaliwal, 2018) completed for NMSU in December of 2018 recommends, "focus on development of tuition-generating professional master's programs in specific areas where there is expertise or economic need in the state of New Mexico" (p. 6). The MSAT would contribute toward this goal for enhancing graduate program growth in strategic areas and align with the NMSU LEADS 2025 objective 1.4 by strengthening career pathways through service-learning and experiential learning.

Finally, there is a significant national need to increase diversity within the AT community as supported by the National Athletic Training Association (NATA). In 2018 the NATA reported that ~80% of the AT professionals identify themselves as white and non-Hispanic (NATA, 2018). This is not in line with emerging national or regional demographics. For example, according to recent US census statistics, over 50% of high school graduates in New Mexico are members of underrepresented student groups and this trend will grow as the population in New Mexico increases. As a Hispanic Serving Institution (HSI) institution, NMSU is well positioned to take a national lead in the profession's desire to increase diversity within the AT workforce.

This document describes the courses, student body, costs, and impact of the 2-year, hybrid, 60-credit degree graduate program being proposed for AT. After completing the MSAT program, students will have sufficient mastery of AT to:

- Successfully sit for the national Board of Certification (BOC) exam.
- Demonstrate an understanding of the fundamental behaviors of professional practice for athletic trainers.
- Possess a mastery of the theoretical and clinical knowledge needed to be an entry-level athletic trainer.

## **2. PURPOSE AND MISSION OF THE PROGRAM**

### **2.1. OVERVIEW OF THE PROPOSED PROGRAM**

The primary mission of the proposed MSAT program is to prepare individuals to become competent and independent clinicians who will enhance the quality of patient health care and advance the profession of Athletic Training through the application of evidence-based practice and translational research. A secondary mission of the program will be to prepare individuals to sit for the Board of Certification for the Athletic Trainer (BOC) examination.

New accreditation standards put forth by CAATE will require Athletic Training to be offered at the master's level exclusively, and all baccalaureate paths must cease to admit undergraduate students (nationally effective) fall 2022. We propose to transition from the Bachelor of Science in Athletic Training to a Master of Science in Athletic Training in order to continue a strong tradition of Athletic Training education at NMSU and in the state of New Mexico. The following is our program plan as well as a suggested timeline for transition (see section 9).

### **2.2. PROGRAM DESCRIPTION**

The MSAT program at NMSU will consist of a minimum of 60 credit hours of coursework to be completed primarily in the home department of KinD at NMSU through both traditional and hybrid courses. The program provides a two (2) year comprehensive exposure to AT using a three-faceted approach. In developing the proposed MSAT curriculum for NMSU, the curricula of 18 other AT graduate level professional programs (see section 3.5 for a list of schools), along with CAATE educational standards, were reviewed to guide the current MSAT proposal. The three-faceted approach includes the following:

1. In-class components that provide the theoretical and laboratory coursework background in the areas of injury prevention and care, injury evaluation and treatment, and therapeutic interventions of athletic injuries.
2. Clinical components that provide a progressive approach with observation, integrative and immersive experiences in clinical settings both on and off-campus internships.
3. A capstone component that will be the successful challenge of the national Board of Certification (BOC) exam.

Initially the program will begin by admitting 10 students, but it is anticipated that after five years the program will consist of 32 master level graduate students (16 first year and 16 second year) enrolled in 30 course credits each academic year for a total of 60 credits. With the proposed degree, our graduates will be prepared to enter the health care profession as it relates to Athletic Training.

### **2.3 ACADEMIC OBJECTIVES**

The primary academic purpose of this professional degree program is to develop a professional workforce that is prepared to address healthcare challenges in a variety of work settings, including high schools, universities, military, industry, and professional athletics. The MSAT curriculum includes classroom, laboratory, and clinical education that meet or exceed the foundational and core knowledge in AT as outlined by the accreditation standards set by CAATE. By educating these students, we will supply a "in demand" workforce of qualified health care professionals to an industry that is currently understaffed and growing (Indeed, 2018), with an anticipated growth rate of 19% in the next 6 years (Bureau of Labor Statistics, 2019). The following overarching academic objectives are proposed for

students in our program. Section 2.4.2 and Appendix B sets our learning goals, specific objectives, and their assessment measures.

Our students will be able to:

- Develop and implement strategies and programs to prevent the incidence and/or severity of injuries and illnesses and optimize their patients' overall health and quality of life.
- Demonstrate strong clinical examination skills in order to accurately diagnose and effectively treat the patient.
- Demonstrate knowledge and skills in order to evaluate and provide immediate management of acute injuries and illnesses.
- Develop therapeutic interventions designed to maximize a patient's participation and health-related quality of life.
- Demonstrate the ability to recognize patients exhibiting abnormal social, emotional, and mental behaviors and determine the appropriate intervention and/or referral.
- Demonstrate an understanding of healthcare administration and the ability to apply these concepts to the healthcare system.
- Demonstrate the ability to incorporate patient education and self-care programs into clinical practice as well as advocate for the needs of clients, patients and communities.
- Demonstrate an understanding of the importance and responsibility of continued professional development as a member of the healthcare system.

## 2.4 PROGRAM CURRICULUM

### 2.4.1. CURRICULUM

As stated previously, the MSAT program will consist of a two-year sequence of courses with 30 credits each academic year for a total of 60 credit hours. The degree will be housed and taught in the home department of KinD. At present, the content of these courses are taught by our current AT program at the undergraduate level and, therefore, are well positioned to be offered at the graduate level with curricular modifications. The following degree requirements are articulated as follows:

#### *I. Theoretical Coursework*

- Emergency Response in Sports Medicine\*\$
- Foundations of Athletic Training\*\$
- Organization and Administration in Athletic Training\*\$
- Evidence Based Practice in Sports Medicine \*\$
- Athletic Training Research\*
- Statistics in Sports and Exercise Science\*
- Psychology of Sport/Behavioral Health Conditions\*

#### *II. Clinical Coursework*

- Lower Extremity Injury Evaluation and Treatment\*\$
- Upper Extremity Injury Evaluation and Treatment \*\$
- Head/Neck/Spine Injury Evaluation and Treatment\*\$

General Medical Conditions and Therapeutic Medications\*  
Therapeutic Interventions I\*  
Therapeutic Interventions II\*  
Clinical Education I – V\*

**III. Capstone Coursework**

Immersive Clinical Experience\*  
Capstone project  
Professional Preparation\*

**Key: \* = Courses required by accreditation standards; \$ = New courses**

**Enrollment requirements.** Students enrolled in the MSAT will be required to complete between 5 and 14 credits per term over a two-year period including summer instruction.

**Program model:** The program follows a cohort model, with students progressing through the required coursework in a specific sequence. Below is a proposed plan of study for the MSAT:

**Summer 1 Semester (5 credits):**

SPMD 5005 - Foundations of Athletic Training (SSI) 3 cr. - online  
SPMD 4805 - Emergency Response in Sports Medicine (SSII) 2 cr. – online/on campus hybrid

**Fall 1 Semester (14 credits)**

SPMD 5050 - Clinical Education I – 3 cr.  
SPMD 5120 - Lower Extremity Injury Evaluation and Treatment + Lab – 4 cr. (3+1P)  
SPMD 5180 - Therapeutic Interventions I – 4 cr. (3+1P)  
SPMD 5310– Inferential Statistics – 3 cr.

**Spring 1 Semester (13 credits)**

SPMD 5150 – Clinical Education II – 3 cr.  
SPMD 5220 – Upper Extremity Injury Evaluation and Treatment + lab – 4 cr. (3+1P)  
SPMD 5280 – Therapeutic Interventions II– 4 cr. (3+1P)  
SPMD 6005 – Athletic Training Research I - 2 cr.

**Summer 2 Semester (7 credits)**

SPMD 6010 – Organization and Administration in AT (SSI) 2 cr. - online  
SPMD 5205 – Evidence Based Practice in Sports Medicine/AT (SSII) 2 cr. – online  
SPMD 5250 – Clinical Education III – immersive – 3 cr.

**Fall 2 Semester (12 credits)**

SPMD 6050 – Clinical Education IV – 3 cr.  
SPMD 6280 – General Medical Conditions and Therapeutic Medications – 3 cr.  
SPMD 6020 – Head/Neck/Spine Injury Evaluation and Treatment – 3 cr.  
SPMD 5510 – Psychology of Sport – 3 cr.

**Spring 2 Semester (9 -12 credits)**

SPMD 6150 – Clinical Education V – 3 cr.  
SPMD 6110 – Professional Preparation – 3 cr.  
SPMD 6999 – Capstone Project – 3 cr.

***Optional Electives:***

SPMD 5410 Biomechanics – 3 cr.

SPMD 6350 Advanced Exercise Physiology – 3 cr.

SPMD 5350 Strength & Conditioning – 3 cr.

***Total Credits = 60***

**2.4.2. LEARNING OUTCOMES**

The following are the program and student learning outcomes for the proposed MSAT program. *Please see section 9.5 for a more detailed description of the objectives and measurements of them.*

**Program Outcomes:**

**Program Outcome Goal #1:**

The AT Program will prepare students to effectively challenge the BOC examination.

**Program Outcome Goal #2:**

The AT Program prepares students for entry-level careers in Athletic Training.

**Program Outcome Goal #3:**

Provide a curriculum that exceeds accreditation standards and provides students with opportunities for increased patient care responsibility.

**Student Learning Outcomes:**

**Student Learning Outcome Goal #1:**

The AT Program will help students gain mastery of the knowledge and skills needed to be an athletic trainer.

**Student Learning Outcome Goal #2:**

Students will be introduced to and demonstrate the Foundational Behaviors of Professional Practice for athletic trainers.

**Student Learning Outcome Goal #3:**

Students will demonstrate competence in the educational content areas necessary for the practice of Athletic Training

**3. PROGRAM JUSTIFICATION**

**3.1 NEEDS FOR THE PROGRAM**

The need to provide a MSAT program at NMSU is three-fold. First, there is the changing accreditation requirements for professional programs, second, a growing demand for certified professionals, and third, a need to increase diversity within the field of athletic training. These three needs are described in detail below.

- a. Beginning in the Fall of 2022, CAATE will no longer accredit professional undergraduate programs, and the only route to national certification will be through an accredited Masters level professional degree program (CAATE, 2018). In order for NMSU to continue to provide an accredited professional degree in AT, the current undergraduate program must be replaced with a graduate level professional program. This transition is

well justified based on the outcomes from our current undergraduate program. In our 2019 performance report to CAATE, the current NMSU undergraduate program demonstrated an overall 58% passing rate and an 54% three year aggregate of first time passing rates on the Board of Certification Exam (the national certification exam for Athletic Training) as well as 100% placement rate for program graduates. It is anticipated that effectiveness of the current undergraduate program to train and certify students will transfer to the training and certification of Master level students.

- b. A Masters in AT will also provide training and employment for a rapidly growing profession. In 2019, the US Department of Labor predicted that the national job market for athletic trainers will grow by 19% between 2018 and 2028 (Occupational Outlook Handbook, Athletic Trainers, 2019). This represents the generation of 5,900 new jobs nationally. The proposed MSAT program will provide students with the opportunity to obtain employment in a variety of fields and disciplines including traditional high school and college settings, professional sports, hospitals, military, performing arts and industrial settings. Not only will there be significant numbers of careers, there will be good remuneration for our graduates. Table 1 shows Based US Bureau of Labor employment statistics for athletic trainers (Bureau of Labor Statistics, 2018).

**Table 1. Employment Statistics for Athletic Trainers**

Educational Employment	Employment Numbers	Annual Mean Wage
Colleges, Universities, and Professional Schools	5,580	\$49,450
General Medical and Surgical Hospitals	5,140	\$47,640
Offices of Other Health Practitioners	5,010	\$44,810
Other Amusement and Recreation Industries	2,680	\$44,900
Spectator Sports	840	\$59,080
Offices of Physicians	2,430	\$48,110

The long-term employment outlook for Athletic Trainers has been projected by the US Bureau of Labor to grow by more than 19% over the next 10 years and is predict to be among the fastest of all US job markets. The US Bureau of Labor also reports that “job prospects will be best for candidates with a bachelor’s or master’s degree from a program that is accredited by the [Commission on Accreditation of Athletic Training Education](#) (CAATE) and for those who have certification from the [Board of Certification for the Athletic Trainer](#) (BOC)” (Bureau of Labor Statistics, 2018).

- c. There is a significant national need to increase diversity within the AT community. In 2018 the National Athletic Training Association reported that ~80% of AT professionals identify as white and non-Hispanic



(NATA, 2018). This is not in line with emerging regional or national demographics. According to recent US census statistics, over 50% of high school graduates in New Mexico are members of underrepresented student groups and this trend will grow as the population in New Mexico increases. As part of a 30-year projection (1995-2025) by the US Census Bureau, New Mexico's non-Hispanic white population will grow by a rate of 23.4%, the African American population by 36.2%, the Native American population by 83.2% and the Hispanic population by 88.5% (Census.gov, 2018). As a HSI institution, NMSU is well positioned to take a national lead in the profession's desire to increase diversity within the AT workforce.

### 3.2. RELATIONSHIP TO NMSU MISSION

The proposed MSAT program has relevance to many of the goals and values in NMSU's mission statement as outlined in the NMSU LEADS 2025 objectives. In particular, for the following core values:

1. **Diversity and Inclusion** (NMSU LEADS objective 4.1): The proposed degree program will build on our current expertise in AT at the undergraduate level and broaden participation and accessibility in AT both within the state of New Mexico and nationally. As stated numerous times in this proposal, the MSAT program will be accessible to a broad audience with diverse backgrounds, and it will contribute to the diversification of the workforce in AT and related areas.
2. **Accountability** (NMSU LEADS objective 4.3): Quantitative and qualitative metrics will be established to track the program's effectiveness via ongoing monitoring. Separate metrics will be developed to:
  - a. assess deployment of the MSAT program.
  - b. assess learning outcomes of students as described in this document.
  - c. assess students' success with the national BOC examination.
3. **Excellence** (NMSU LEADS objective 4.3): The MSAT program will meet the highest educational standards in AT at the national level. The program will contribute to promoting the educational and research profile of NMSU.
4. **Discovery** (NMSU LEADS objective 3.1): MSAT students will have the opportunity of contributing to research projects through course projects, capstone projects, and internships in the AT community.
5. **Engagement** (NMSU LEADS objective 3.2): the degree program will benefit local communities providing AT graduate students to a variety of high schools, clinics, hospitals, and other appropriate venues.

The specific goals from NMSU LEADS 2025 that will benefit from the MSAT program are:

- **Enhance Student Success & Social Mobility:**
  - (Objective 1.1) Diversify, optimize and increase system-wide enrollment: the program will address a focus area of growth and high demand; recruitment will target both internal undergraduate students and those outside of the NMSU system; collaborative opportunities for inter-professional education are embedded within the program.
  - (Objective 1.4) Strengthen career pathways through service-learning, experiential learning and research engagement: the program will include both service-learning and experiential learning components as well as collaborate with local, regional and national employers for immersive learning experiences; many alumni have expressed a desire to mentor students during these immersive experiences. The workforce demand in the field of Athletic Training is booming, and the program will continue to cultivate collaborations with potential employers, (e.g., through internships), to facilitate placement of students upon graduation.

(Objective 1.5) Elevate graduate education: the addition of a master's level professional degree will help to support enrollment in the health sciences area, allowing undergraduate students to complete both their bachelorette and master's degrees at the same institution.

- Amplify Extension and Outreach

(Objective 3.2) Develop and implement innovative and culturally responsive PK-20 outreach, professional development, and continuing education programs that support social mobility: the program will include the opportunity for students, as part of their capstone experience to engage in internship learning projects, applying Athletic Training to the aid of community organizations (e.g., supplementing high school AT programs).

- Build a Robust University System:

(Objective 4.1) Be a recognized leader in valuing the inclusion of diverse participants and in recognizing diversity as an asset among minority-serving, land-grant, and space-grant institutions: the design of the program will build on pedagogical practices developed over the years by the KinD department to broaden participation of students from traditionally underrepresented groups in Athletic Training. This will have a goal of promoting diversity among the Athletic Training students.

(Objective 4.3) Establish operational excellence through a metric-driven, service-oriented approach: Quantitative and qualitative metrics will be utilized to track the program's effectiveness via ongoing monitoring. Separate metrics will assess deployment of the MSAT program, assess learning outcomes of students and assess student success with the national BOC examination.

(Objective 4.4) Identify grand challenges and mobilize the University system to execute effective solutions: the program requires inter-professional educational opportunities, encouraging interdisciplinary thought and creative activities; as health care providers, the program and AT students will have a significant impact on creating a healthier community.

### 3.3. RELATIONSHIP TO OTHER NMSU PROGRAMS

At NMSU, the MSAT will have natural collaborations with the Burrell College of Osteopathic Medicine, the Nursing Program in the College of Health and Social Services, and the Speech Pathology and Kinesiology Programs within the College of Education. Finally, in order to comply with CAATE educational standards, the MSAT must have inter-professional education and socialization opportunities with other healthcare education programs/organizations. These professional education opportunities will include shared workshops and seminars on various topics such as:

- Emergency and acute care of the injured athlete,
- Concussion awareness and screening tools,
- Post-concussion return to play and return to learn protocols,
- Injury recognition and pre-hospital care practices

Because AT is housed in the KinD department, the MSAT will continue to have a natural relationship with the Kinesiology program. In particular, the MSAT program is designed so that students enrolled in the Kinesiology undergraduate degree program can easily complete the prerequisite course work for future admission to the MSAT program. Additionally, exceptional students will also have the opportunity to participate in an accelerated master's program with a 3 + 2 model (Three years for undergraduate, beginning

graduate work in year four with a completion of the master's program in year five of their study), allowing highly qualified students to enter into the workforce earlier. This will give Kinesiology students interested in Athletic Training new opportunities within a New Mexico (and NMSU) based graduate program and diversify the KinD department by offering a master's degree in addition to the bachelors and doctoral degrees that have already been established. The accelerated MSAT program will also save students money as students entering their fourth year will take graduate courses, but only be charged undergraduate tuitions fees. Thus, the proposed accelerated MSAT program will not only save students money, but provide the state of New Mexico with a highly qualified workforce in a shorter period of time. Other programs at NMSU which currently offer an accelerated model include the dual degree program in Counseling & Community Psychology (B.S.) & Educational Diagnostics (M.A.), the masters' degree in Chemical Engineering and the accelerated masters' in Electrical and Computer Engineering.

#### **3.4. RELATIONSHIP TO PROGRAMS OFFERED AT OTHER NEW MEXICO UNIVERSITIES**

Based on the CAATE website (CAATE, 2019) accredited professional programs offered at the graduate level, the proposed professional degree program does not represent a duplication of any existing degree program offered within New Mexico. The University of New Mexico (UNM) has the only other undergraduate Athletic Training program in the state. It is uncertain if UNM will be transitioning to offer a master degree in athletic training.

#### **3.5. RELEVANT DEGREE PROGRAMS AT PEER INSTITUTIONS**

We have examined Peer Institutions as identified by the office of institutional analysis for comparable professional graduate programs in Athletic Training.

- University of Arizona: does not offer a comparable degree
- Northern Arizona University: offers a comparable MSAT degree program
- Colorado State University: does not offer any comparable degree program
- University of Colorado: offers a comparable MSAT degree program
- University of Idaho: offers a comparable degree program
- Iowa State University: does not offer a comparable degree (planning to transition to MSAT)
- Kansas State University: does not offer a comparable degree (planning to transition to MSAT)
- Montana State University: offers a comparable MSAT program
- University of Nevada-Reno: does not offer a comparable degree
- University of Nebraska-Lincoln: does not offer a comparable degree
- University of North Texas: does not offer a comparable degree
- Oklahoma State University: offers a comparable MSAT degree program
- Oregon State University: offers a comparable MSAT degree program
- University of Texas at El Paso: does not offer a comparable degree
- Utah State University: does not offer a comparable degree program
- Texas Tech University: does not offer a comparable degree
- Washington State University: does not offer a comparable degree
- University of Wyoming: does not offer a comparable degree

Nationally there are 126 universities offering a professional degree program in Athletic Training at the graduate level and 23 universities seeking accreditation (CAATE analytics report, 2017-2018). Relevant Master's level professional programs in Athletic Training at Western Interstate Commission for Higher

Education (WICHE) institutions include the following by State. The descriptions were obtained from their websites.

- Arizona: *Northern Arizona University* currently offers a 3 (undergraduate courses) + 2 (graduate courses) accelerated option, in addition to a regular 2-year post bachelors MSAT program
- California: *Azusa Pacific University* currently offers a 2-year MSAT program  
*California Baptist University* currently offers a 2-year MSAT program  
*California State University* currently offers a 2-year MSAT program  
*Point Loma Nazarene University* currently offers a 2-year MSAT program  
*University of Laverne* currently offers a 2-year MSAT program  
*University of Pacific* is currently seeking accreditation for a MSAT program  
*Chapman University* is voluntarily withdrawing accreditation
- Colorado: *Colorado Mesa University* seeking accreditation for 2-year MSAT program  
*University of Colorado, Colorado Spring* seeking accreditation for 2-year MSAT program
- Hawaii: *University of Hawaii-Manoa* currently offers a 2-year MSAT program
- Idaho: *Boise State University* is currently offering a 2-year MSAT program as well as a 3 + 2 accelerated option.  
*Idaho State University* is currently offering a 2-year MSAT program  
*University of Idaho* is currently offering a 2-year MSAT program
- Montana: *Montana State University-Billings* is currently offering a 2-year MSAT program  
*University of Montana* is currently offering a 2-year MAT program
- North Dakota: *North Dakota State University* is currently offering a 2-year MATrg program
- Oregon: *Oregon State University* is currently offering a 2-year MATRN program  
*Pacific University* is currently offering a 2-year MSAT program
- South Dakota: *Augustana University* is currently offering a 2-year MSAT program as well as a 3+2 accelerated option  
*Dakota Wesleyan University* is currently offering a 2-year MAT program as well as a 3+2 accelerated option  
*South Dakota State University* is currently offering a 2-year MSAT program
- Utah: *Dixie State University*, seeking accreditation of a 2-year MSAT program  
*Weber State University* is currently offering a 2-year MSAT program
- Washington: *Eastern Washington University* is currently offering a 2-year MSAT program  
*Whitworth University* is currently offering a 2-year MSAT program

As stated previously, a MSAT offered at NMSU will be the only one in the State of New Mexico and the surrounding areas of west Texas and southern Arizona, placing NMSU in a unique position to serve the Southwest region.

#### 4. CLIENTELE

##### 4.1. STUDENT CHARACTERISTICS

###### 4.1.1. STUDENTS TO BE SERVED BY THE PROGRAM

This program will serve students who have obtained a baccalaureate degree in Kinesiology, Sports Medicine, Exercise Science or similar degree with completion of prerequisite course work from NMSU as well as from any accredited university. The program plans to include the University of New Mexico and the University of Texas-El Paso as part of our target audience for student recruitment in addition to national recruitment efforts. There will also be an option developed for students at NMSU to complete an accelerated program of study similar to those already existing at NMSU in computer science and physics. This accelerated option of a 3 + 2 model would allow exceptional students to begin their master's course work during their fourth year of bachelor's preparation, and then complete their master's degree during their fifth year of study at NMSU. This would allow qualified students, such as those enrolled in the honors college the opportunity to complete both degrees in a condensed period of time. Such a program will accelerate students' entry into the workforce and diminish the cost of their professional education.

###### 4.1.2. BASIC ENTRY REQUIREMENTS

Admission into the MSAT program is a two-stage process. First, applicants must be accepted into the Athletic Training Program (ATP). Secondly, they will have to satisfy requirements of the NMSU Graduate School.

##### 1. MSAT Admission: The following are program admission requirements:

Applicants must:

- Hold a baccalaureate degree from an accredited institution (**CAATE requirement**). As stated previously there will also be an option developed for students at NMSU to complete an accelerated program of study. This accelerated option of a 3 + 2 model would allow exceptional students to begin their master's course work during their fourth year of bachelor's preparation, and then complete their master's degree during their fifth year of study at NMSU.
- Write a brief essay regarding their interest in the MSAT program including some description of their interest in pursuing a career in Athletic Training.
- Have completed the following prerequisite undergraduate course work with a C- or better and a cumulative GPA of 3.0 (out of 4.0) or higher (**accreditation course requirement\***):
  - one semester of General Biology\*
  - one semester of General Chemistry\*
  - one semester of Physics \*
  - one year of Human Anatomy and Physiology\* **or**
    - two semesters of combined Anatomy and Physiology or
    - one semester of Anatomy and one semester of Physiology

- Prevention and Care of Athletic Injuries\* or Introduction to Athletic Training
  - Exercise Physiology\*
  - Kinesiology/biomechanics\*
  - General Psychology
  - Human Nutrition\*
  - Statistics\*
- Provide three forms of recommendation completed by individuals who can speak directly to the applicant’s potential success in a professional studies program in Athletic Training.
  - Possess a minimum of certification in Basic Life Support (BLS) from the American Red Cross or the American Heart Association.
  - Have 50 hours of documented observation/job shadowing in Athletic Training under the supervision of a Certified Athletic Trainer.
2. Graduate School Admission: Admission to the proposed MSAT program requires admission to the NMSU Graduate School. The Graduate School requires prospective students to possess a bachelor’s degree or an advanced degree from an accredited institution. The program or preparation must be equivalent to that which could be obtained from similar programs at NMSU. Candidates are also required to be proficient in written and spoken English. Once the Graduate School admits a student, a “Certificate of Admission” is issued which must be submitted to the MSAT program in order to enroll.

**4.1.3. EQUITABLE REPRESENTATION**

Ensuring adequate representation for minority and underserved populations is a critical goal of the MSAT Program. Table 2 provides percentage of members in the National Athletic Trainers’ Association by race and ethnicity. Since NMSU is a Hispanic serving land grant institution, the Athletic Training program will pay special attention to its recruitment efforts in the area of underrepresented student groups in Athletic Training.

**Table 2. Diversity of Athletic Trainers in the United States**

Ethnicities or Races	% of NATA membership <sup>1</sup>	% of Undergraduate students at NMSU <sup>2</sup>	% of UG students majoring in AT <sup>3</sup>
Ethnicity not available	3.65%	1.2%	1.4%
Black (Not of Hispanic Origin)	3.94%	2.5%	4.3%
Asian or Pacific Islander	3.57%	1.3%	1.4%
White (Not of Hispanic Origin)	80.55%	26.1%	18.6%
Hispanic	5.0%	60.8%	70%
Multi-Ethnic	1.88%	1.9%	1.4%
American Indian / Alaskan Native	0.46%	2.3%	2.9%
Other	0.95%	3.9%	n/a
Total %	100%	100%	100%

1. Adapted from NATA Ethnicity Demographic Data dated 6/05/2017 (<https://www.nata.org/sites/default/files/ethnicity-report.pdf>)
2. Obtained from NMSU Office of Institutional Analysis (OIA), Fall 2018 data.
3. Obtained from NMSU Cognos report, Spring 2019 data

Given the diversity of students in the NMSU undergraduate student population, we will encourage NMSU students to consider our MSAT program as an option. As part of our recruitment efforts, we will work with relevant undergraduate programs (e.g., Kinesiology) to develop a Masters Accelerated Program that feeds into the MSAT program. We will make additional efforts to market the program in the NMSU incoming student orientations, other NMSU departments (e.g. public health, nursing, etc.), NMSU minority programs, and in area high schools.

It is important to emphasize the importance of the development of this type of program in a state like New Mexico. As previously highlighted, the field of Athletic Training has a severe under-representation of students from traditionally under-represented ethnic groups. As shown in the above table, more than 80% of athletic trainers identify as white, only 5% are Hispanic and only 0.46% are Native Americans. The population diversity of New Mexico and NMSU in particular, offers an unrealized source of students on which to build a strong AT program, and potentially making NMSU a leader in the production of a diverse pool of athletic trainers.

Based on our current undergraduate AT program, NMSU is well suited to establish a MSAT program with a diverse population. We propose to invest special efforts in targeting these underrepresented students during the recruitment activities as described below. The department has strong ties with a number of universities and colleges with a predominantly minority population, who will provide another potential pool of talented applicants; we will actively advertise our program at these institutions (during our regular campus visits). Finally, we anticipate participating in recruitment activities that include visits to other minority-serving colleges and universities, advertisements, presentations, and wide promotion on social media.

#### **4.2 PROJECTED ENROLLMENT**

The College of Education (COEd) currently has the second largest number of graduate students on the main campus of NMSU with 630 out of a total enrollment of 2,602 (oia.nmsu, 2018). Within the COEd, the KinD department (home of the proposed MSAT) currently has twelve graduate students with plans to double that number over the next five years. The introduction of an additional 32 graduate students into the MSAT program will increase the departments graduate student population by 166%. This increase will enable KinD to become a major generator of Student Credit Hours (SCH) in the COEd. In fall 2018, the COEd generated 4421 SCHs. With the addition of these 32 graduate students alone, the total graduate SCH will increase by 22% to 5381. The enrollment in the program will advance the mission of the department, COEd, and NMSU in the following ways:

- The immersive clinical experience focus of the MSAT will allow KinD to pursue the outreach mission of the university that is critical to the Land Grant Institution and will thereby enhance quality of life for residents of New Mexico (NMSU LEADS 2025, Goal 1).
- The program will allow KinD to increase its ability to prepare future healthcare providers and enhance minority representation within the profession of Athletic Training (NMSU LEADS 2025, Goal 1).
- The program will not place higher demands on other departments offering complimentary coursework.

Table 3 shows a 5-year projection of the enrollment of the anticipated two-year MSAT program. The table highlights the first years of enrollment along with the total number of student credit hours (SCH) generated in each year. The SCH was calculated by multiplying the 30 credits per academic year by the total enrollment for

that year. By the end of the 5<sup>th</sup> year it is anticipated that the program will be at full enrollment and generate 960 credits at the graduate level (course number > 5000), which will generate \$306,816 on an annual basis.

**Table 3. A 5-Year Projected Enrollment and Credit Hour Generation for MS in Athletic Training**

	Year 1	Year 2	Year 3	Year 4	Year 5
New FT Students	10	10	14	16	16
Returning Students	0	10	10	14	16
Total Enrollment	10	20	24	30	32
SCH within MSAT	300	600	720	900	960
Graduates per year	0	10	10	14	16

**5. INSTITUTIONAL READINESS**

**5.1. FACULTY RESOURCES**

The current undergraduate AT program currently has one tenure-track faculty line and two non-tenure-track faculty lines. Accreditation standards require programs to have at least three core faculty members associated with the program. Faculty associated with the program will have contemporary expertise in the needed areas as defined by CAATE and experience in Athletic Training to carry out this degree program. Specific requirements for the program director and clinical education coordinator as defined by CAATE are available in section 8. Table 4 and 5 provide a description of the faculty members and their role in the proposed program.

**Table 4. Athletic Training Faculty**

NAME	DEPARTMENT/PROGRAM	AREAS OF EXPERTISE
Kim O'Connell-Brock, MS, LAT, ATC	KinD/Athletic Training	Clinical Evaluation, Manual Therapy, General Medical & Pharmacological Interventions, Organization & Administration
	Courses in Program	SPMD 5005, 5150, 5250, 6010, 6020, 6110, 6150 and 6280
	Rank	Assistant Professor, Program Director
Yong Woo An, PhD, LAT, ATC	KinD/Athletic Training	Evidence Based Practice, Research, Therapeutic Exercise, Statistics
	Courses in Program	5120, 5205, 6005, 6050, and 6200
	Rank	Assistant Professor
Michael Gregory, MA, LAT, ATC	KinD/Athletic Training	Functional Anatomy, Therapeutic Interventions, Emergency Care, Evidence-Based Medicine
	Courses in Program	SPMD 4805, 5050, 5180, 5220 and 5280
	Rank	Instructor, Clinical Education Coordinator

In addition to the core AT faculty, the proposed program will benefit from the expertise of Kinesiology faculty in the home department of KinD. Kinesiology faculty will interface with the program as instructors for some of the courses listed in section 2.4. These faculty are listed below.



**Table 5. Kinesiology Faculty**

NAME	DEPARTMENT/PROGRAM	AREAS OF EXPERTISE
Joseph Berning, PhD, CSCS	KinD/Kinesiology	Exercise physiology, applied and functional strength and conditioning
	Courses in Program	SPMD 6350-Advanced Exercise Physiology
	Rank	Professor, Kinesiology Program Director
Phillip Post, PhD	KinD/Kinesiology	Sport and Exercise Psychology, Skill Acquisition, & Motor Behavior
	Courses in Program	SPMD 5510 - Psychology of Sport
	Rank	Associate Professor, Department Head
Sang-Rok Lee, PhD	KinD/Kinesiology	Oxidative stress and inflammation in muscle aging, nutritional supplements in physical function
	Rank	Assistant Professor
Jemin Kim, PhD	KinD/Kinesiology	Biomechanics
	Courses in Proposed MSAT Program	SPMD 5410 Biomechanics - elective
	Rank	Assistant Professor
Chris Aiken, PhD	KinD/Kinesiology	Motor learning, Skill Acquisition, Motor Behavior
	Courses in Program	SPMD 5550 -Skill Acquisition - elective
	Rank	Assistant Professor
Shon Meyer, MS	KinD/Kinesiology	Exercise science, human performance assessment, longevity promotion.
	Courses in Proposed MSAT Program	SPMD 5350 Strength and Conditioning - elective
	Rank	Assistant College Professor

## 5.2. LIBRARY AND CURRICULAR RESOURCES

### 5.2.1. LIBRARY RESOURCES

A library needs assessment has been completed by NMSU library personnel in preparation for this proposal and indicates that there is currently subscription to nine databases relevant to Athletic Training. The assessment further indicates increased need in the form of an additional database due to the introduction of research-intensive courses. However, this proposal is for a professional degree, which does not include an intensive research component as compared with those programs requiring a thesis preparation. The current AT faculty believes the current library resources are adequate to launch the proposed MSAT, although the library proposal calls for an additional annual allocation of \$4,652.00 to support journal subscriptions and the

acquisition of reference materials. See Appendix C for the complete library assessment. If additional resources are available from the department, college, or university to cover these annual costs, the additional journal subscriptions and library support will be requested. However, the current proposal does not include these new library costs in the budget to limit expenses related to starting the new program. As new revenues become available the program will revisit these library costs.

### 5.2.2. CURRICULAR RESOURCES

The program will require additional equipment and supplies to meet new educational standards as set forth for the Master's professional degree program by CAATE. New standards of practice will require new equipment for instructional needs in areas such as suturing, injections, medical assessment and therapeutic interventions. Additionally, there are increased data tracking needs for compliance with accreditation and electronic tracking software to assist students and program administrators will be necessary. Estimated cost of equipment for instructional needs and technology start-up funds is \$55,025. These discipline specific needs are outlined in section 5.4 with a full equipment list and costs provided in Appendix D.

### 5.3. PHYSICAL FACILITIES

The facilities available to the department of KinD are adequate to support the proposed MSAT program at this time. The department has several instructional and laboratory spaces that are available in the Delamater Activity Center, the Fulton Athletic Center, and Rentfrow Hall (see Table 6 for a review). In addition, the clinical focus of the proposed MSAT program dictates that a considerable amount of student clinical education be conducted in community settings and will therefore be dependent upon the collaborative partnerships with athletic trainers, other healthcare providers, healthcare facilities, and school districts. These partnerships have already been established as part of our undergraduate program and therefore, will transfer into a graduate program. Currently we have collaborations with Las Cruces Public School, Gadsden Independent School District, Burrell College of Osteopathic Medicine (BCOM), Aggie Health and Wellness Center, Dr. William Baker, Del Valle Physical Therapy, Southwest Sport and Spine (dba Fyzical), and Las Cruces Orthopedic Associates.

**Table 6. Facilities available for use by the MSAT**

Room	Building	Sq. footage	Research/Instruction	Condition
Classroom 213	Fulton Athletic Center	800	I	Satisfactory
Neuro-mechanics Lab	Activity Center	1400	R	Good
Motor Behavior Lab	Activity Center	1400	R	Good
Applied Exercise Physiology Lab	Rentfrow	800	R/I	Satisfactory
Lab 100	Rentfrow	600	I	Good

### 5.4. EQUIPMENT AND TECHNOLOGY RESOURCES

The Department of KinD has adequate computing hardware and software resources. The availability of specialized equipment utilized in the field of Athletic Training is inadequate, and will need to be improved by the addition of specialized equipment as educational and professional standards continue to change.

- **Computers**

The Department has access to two student computer labs, both of which are maintained by the College of Education. There a larger 25-station labs in O'Donnell Hall. Moreover, the College of Education maintains a plan within its operating budget to keep computer labs current, with a target life span of five years before replacement.

- **Software**

The COEd and KinD presently hold satisfactory number of licenses to support basic computing and statistical support. Specialized software needs are related to equipment needs and are therefore implied in the description of discipline-specific equipment in Appendix D. Additional software for electronic tracking is required to meet the growing volume of data collection demands by CAATEE. An initial start-up fee for tracking software of \$4,500 has been outlined in the detailed budget. After which the licensing fees for this software will be paid for through a combination of course fees and departmental operation budget dollars. Students will be charged a fee because the software will enable them to create and maintain a portfolio of their work in addition to tracking their clinical experiences for program assessment and compliance with accreditation. Preceptors and administrators will also be able to utilize this software increasing the compliance with mandatory data collection and reducing the hours currently required to manually track data.

- **Discipline-Specific Equipment**

The Department of KinD presently owns a number of instruments that are of critical importance to provide adequate training of Athletic Training students. However, the proposed program will require additional equipment, technology and supplies to meet new CAATE educational standards. A detailed list of equipment needed and costs associated is included in Appendix D, and the initial one-time cost associated with this new equipment is \$55,025. This one-time cost is dispersed over the first three years of the program.

### 5.5. ADMINISTRATIVE STRUCTURE

The Master of Science in Athletic Training program will be administered within the Department of Kinesiology and Dance. The Program Director for the Masters of Science in Athletic Training (PD-MSAT) has responsibility for oversight of all aspects of the MSAT program including maintaining compliance with CAATE accreditation standards and curriculum development. The PD-MSAT, in consultation with the Clinical Education Coordinator (CEC) and KinD Department Head, will be responsible for selecting students for admission to the MSAT.

Generally, the program will have relationships with the Deans of the appropriate college/school, the Department Head of the home department, the AT Program Director and Clinical Education Coordinator, and finally faculty who are associated with the program, directly through AT and ancillary programs (e.g., Kinesiology, See figure).

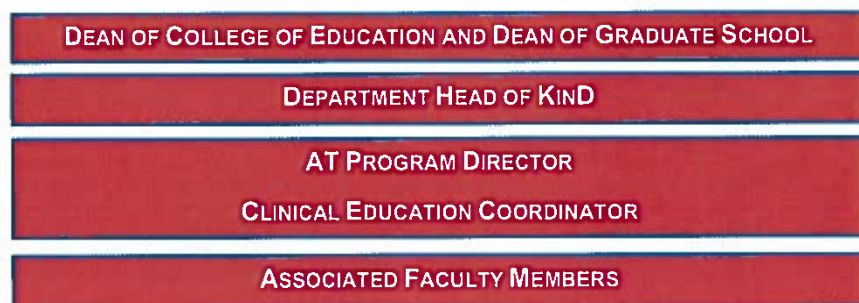


Figure 1 Administrative Structure

**6. SUMMARY OF COSTS AND BENEFITS**

**6.1. PROJECTED COSTS**

Projected costs for the initial start-up of the MSAT program include new discipline specific equipment (\$55,025). Additional ongoing costs include changing the Program Director (PD-MSAT) position and the administrative assistant to 12-month contracts at a cost of approximately \$17,539, and \$3,894 respectively. The summary of costs are outlined in detail below.

**6.1.1. ADDITIONAL FACULTY NEEDED FOR THE PROGRAM**

At this time, there are sufficient core faculty in place to establish the MSAT program. We also meet the CAATE accreditation standards for the number of AT faculty dedicated to this program. As the program grows and accreditation standards change, the MSAT may require the addition of more core faculty to support larger numbers of graduate students and an expanded research agenda. However, it is anticipated that the additional graduate credit hours generated by additional students will cover the cost of adding any new faculty to the program.

**6.1.2. CHANGES TO CURRENT FACULTY APPOINTMENTS**

Due to the accelerated nature of the MSAT program, which will require 60 credit hours of instruction over a 24-month period, it being requested that the Program Director (PD-MSAT) current 9-month contract be changed to a 12-month contract. This change is being requested for two primary reasons. First the acceptance, orientation and onboarding of new graduate students will occur during the summer sessions. The program director will handle a majority of the responsibilities associated with onboard new students into the master program. Secondly, throughout the summer the program director will teach courses, provide supervision, and additional clinical experiences to students in the professional program. The duties outline above requires administrative oversight by the PD-MSAT. This request is in line with other college coordinators in the College of Education. For example, the department of Communication Disorders employs a 12-month clinical coordinator to work with and oversee students during the summer months. Estimated cost associated with additional salary for a 12-month contract for the program director is \$17,539.

**6.1.3. ADDITIONAL STAFF NEEDED FOR THE PROGRAM**

Administrative support during the summer months is being requested due to the processing of incoming students. Additional funding to have a 12-month, half-time administrative assistant is estimated at \$3,894. See Table 7 for additional faculty/staff needs for the proposed MSAT program.

**Table 7. Additional faculty needs**

Additional Faculty	Estimated Recurring Yearly Costs
12-Contract for Program Director	\$17,539
12-Month half time Admin Assistant	\$3,894
<b>Total</b>	<b>\$21,433</b>

**6.1.4. ADDITIONAL LIBRARY RESOURCES NEEDED FOR THE PROGRAM**

The proposed program is a professional Master’s degree program, and therefore additional library resources are not as extensive as it may be for a research-intensive Master’s degree program. As stated previously, the library assessment identified the MSAT would require an annual allocation \$4,652.00 to support journal

subscriptions and the acquisition of reference materials. As mentioned previously, the current proposal will not be requesting these library funds initially. This decision was made to limit the overall amount of expenses that will need to be allocated to start the Master’s program. These costs will be revisited once the program is running at full capacity. For the full library assessment, please see Appendix C.

**6.1.5 ADDITIONAL FACILITIES, EQUIPMENT AND TECHNOLOGICAL RESOURCES**

**Facilities.** The facilities available to the department of KinD are adequate to support a MS program in Athletic Training at this time with the exception of the need for additional equipment (needs highlighted in the next section). As the MSAT program grows, it may require future enhancements to current facilities to meet changing standards as set forth by our accrediting body.

**Equipment.** Additional equipment necessary to meet classroom/lab instructional needs are outlined in Appendix D. The total, along with technology requirements, represent a one-time amount that equals \$55,025. This start-up amount will be phased in over a three-year period and costs will be shared between the Provost’s Office, the College of Education and the Department of Kinesiology and Dance. See appendix D for a detailed breakout of start-up expenses and sources.

**Technological.** The equipment list provided in Appendix D also includes several technological teaching tools specifically designed to fulfill curricular requirements as outlined by our accrediting body, and equipment for completing the transition to a dual class/lab space. Costs for these are included in the Equipment analysis above.

**6.1.6 NEW GRADUATE ASSISTANTSHIPS NEEDED TO SUPPORT THE PROGRAM**

Because this is a non-research professional degree, no new graduate assistantships will be needed to support the MSAT program.

**6.2. PROJECTED BENEFITS**

**6.2.1. FINANCIAL BENEFIT**

Table 8 illustrates the total expected revenues in terms of tuition and fees estimated based on an average enrollment of 30 credits per year for in-state students (\$319.60 per credit hour in tuition and fees).

**Table 8. Estimated revenue generation**

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
FTE ENROLLMENT (NEW)	10	20	24	30	32
Projected Annual Student Credit Hours Generated	300	600	720	900	960
<b>ESTIMATED REVENUE GENERATION</b>					
Tuition & Fees Generated (in-state resident rate of \$316.60 per grad SCH)	\$95,880	\$191,760	\$230,112	\$287,640	\$306,816

### 6.2.2. BENEFITS TO THE STATE OF NEW MEXICO

The proposed MSAT program will impact the economy of the State in two distinct ways. First, the program will assist the state in meeting labor force demands in healthcare, and second, the program will be instrumental in the promotion of health behaviors through the delivery of new knowledge, technologies and methodologies for improving healthcare. This will improve health outcomes and reduce healthcare costs for the state of New Mexico.

**Improve Healthcare Delivery and Outcomes.** The addition of a graduate level professional program in Athletic Training will have a significance impact on the delivery and outcomes of healthcare to the athletic and active residency living in the state of New Mexico, and the entire nation. Health care reform has urged physician clinics and hospitals to pursue the most cost-effective means of patient care. By employing athletic trainers (ATs), clinics and hospitals are able to capitalize on the clinical efficiencies of ATs. Athletic Trainers, when used effectively, can increase patient care cycles, improve patient satisfaction and help the physician have a better work/life balance (nata.org, 2018).

## 7. ASSESSMENT OF OPERATIONS AND IMPACT

The MSAT program will conduct regular, ongoing assessments of learning outcomes and provide detailed annual reports to the CAATE as required for maintenance of accreditation.

### 7.1. EVALUATION AND ASSESSMENT

The MSAT will monitor the following outcomes:

- Enrollment, retention, and degree completion (after first 2 years)
- First time passing rate on the Board of Certification for Athletic Trainers Exam
- Individual student records including completion of courses, GPA, and annual progress towards degree
- Student-learning outcomes associated with program of study
- Student exit surveys will be administered prior to commencement to ascertain student perspectives on strengths and areas of growth for program, and institutional supports
- Initial appointment following degree completion
- Alumni surveys will be administered to gain additional information from recent graduates

Please see Appendix C for the comprehensive student learning outcome assessment plan

## 8. ACCREDITATION

In order for NMSU to continue to offer a professional degree program in Athletic Training, the program must be offered at the graduate level. The degree level requirement is part of the current CAATE education standards, which reads, "CAATE accredited professional Athletic Training programs must result in the granting of a master's degree in Athletic Training. The program must be identified as an academic Athletic Training degree in institutional academic publications. The degree must appear on the official transcript similar to normal designations for other degrees at the institution." (CAATE, 2018).

### 8.1 CAATE standards pertaining to Program Director and Clinical Education Coordinator

**Standard 37: The program director** is a full-time faculty member whose primary assignment is to the athletic training program. The program director's experience and qualifications include the following:

- An earned doctoral degree (see annotation 2 below)
- Contemporary expertise in the field of athletic training
- Certification and good standing with the Board of Certification
- Current state athletic training credential and good standing with the state regulatory agency in the state in which the program is housed (in states with regulation)
- Previous clinical practice as an athletic trainer
- Scholarship
- Previous full-time academic appointment with teaching responsibilities at the postsecondary level

**Annotation 1:** The program director's faculty status, rights, and responsibilities are consistent with similar positions at the institution and provide appropriate program representation in institutional decisions.

**Annotation 2:** Any person who is employed as a program director in a CAATE-accredited program as of July 1, 2020, will remain eligible for employment as a program director at a CAATE-accredited institution without an earned doctoral degree.

**Standard 39: The coordinator of clinical education** is a core faculty member whose primary appointment is to the athletic training program and who has responsibility to direct clinical education. The coordinator of clinical education's experience and qualifications include the following:

- Contemporary expertise in athletic training
- Certification and good standing with the Board of Certification
- Possession of a current state athletic training credential and good standing with the state regulatory agency in the state in which the program is housed (in states with regulation)
- Previous clinical practice in athletic training

**Annotation:** The title of this individual is determined by the institution, and the position should be consistent with the responsibilities of others at the institution who have similar roles. This individual is not the same person as the program director.

**Relevant Definitions:**

**Contemporary expertise:** Knowledge and training of current concepts and best practices in routine areas of athletic training, which can include prevention and wellness, urgent and emergent care, primary care, orthopedics, rehabilitation, behavioral health, pediatrics, and performance enhancement. Contemporary expertise is achieved through mechanisms such as advanced education, clinical practice experiences, clinical research, other forms of scholarship, and continuing education. It may include specialization in one or more of the identified areas of athletic training practice. An individual's role within the athletic training program should be directly related to the person's contemporary expertise.

**Core faculty:** Faculty with full faculty status, rights, responsibilities, privileges, and college voting rights as defined by the institution and who have primary responsibility to the program. These faculty members are appointed to teach athletic training courses, advise, and mentor students in the athletic training program. Core, full-time faculty report to, are evaluated by, and are assigned responsibilities by the administrator (chair or dean), in consultation with the program director, of the academic unit in which the program is housed. A core faculty member must be an athletic trainer or physician.

**Scholarship:** Scholarly contributions that are broadly defined in four categories.

- Scholarship of discovery contributes to the development or creation of new knowledge.
- Scholarship of integration contributes to the critical analysis and review of knowledge within disciplines or the creative synthesis of insights contained in different disciplines or fields of study.
- Scholarship of application/practice applies findings generated through the scholarship of integration or discovery to solve real problems in the professions, industry, government, and the community.
- Scholarship of teaching contributes to the development of critically reflective knowledge associated with teaching and learning.

## 9. TRANSITION TIMELINE

The Bachelor's AT program (BSAT) will be phased out prior to beginning the MSAT program due to the lack of instructional space and faculty availability to teach both degree programs.

The proposed timeline for this is as follows:

- May 2021 – last BSAT cohort accepted
- Spring 2023 – recruitment for MSAT beginning in July 2024
- Dec 15<sup>th</sup>, 2023 applications due to graduate school for admission to NMSU
- Spring 2024 – applications open for the inaugural MSAT class (graduate school acceptance, followed by AT program acceptance)
- May 2024 – last BSAT cohort graduates
- May or July 2024 – first MSAT cohort begins online classes
- August 2024 – first MSAT cohort reports to campus for program
- May 2025 – accept second cohort for MSAT
- May 2026 – first MSAT cohort graduates

## 10. COURSE DESCRIPTIONS

Core Courses:

*SPMD 4805 Emergency Response - 2 cr.* Comprehensive approach to the identification of risk factors, preparation of emergency action plans, and recognition and care of emergency medical conditions including those that may lead to sudden death. This is a hybrid course combining online instructional components and clinical skills experience including clinical safety (blood-borne pathogens, ECC, first-aid, etc), and on-field emergency management.

*SPMD 5005 Foundations of Athletic Training - 3 cr.* This course provides an introduction to clinical decision making and covers standard techniques and procedures for the evaluation and diagnosis of musculoskeletal injuries and common illnesses, injury prevention concepts, documentation and management.

*SPMD 5050 Clinical Education I - 3 cr.* Integration of clinical competencies with classroom instruction and a supervised field based experience in athletic training to link theory into practice.

*SPMD 5120 Lower Extremity Injury Evaluation & Treatment + Lab- 4 cr.* This course provides a comprehensive approach to the Pathomechanics, clinical examination, diagnosis, role of clinical outcome measures and appropriate medical referral and treatment of orthopedic injuries and other conditions to the lower extremity.

*SPMD 5150 Clinical Education II - 3 cr.* Integration of clinical competencies with classroom



instruction and a supervised field based experience in athletic training to link theory into practice.

*SPMD 5180 Therapeutic Interventions I - 4 cr.* Study of physical rehabilitation theory and techniques used as therapeutic intervention for orthopedic injuries and conditions.

*SPMD 5205 Evidence Based Practice - 2 cr.* This course investigates the concepts of evidence-based practice as it relates to musculoskeletal assessment, diagnosis and therapeutic interventions with a primary focus on clinician- and patient-oriented outcome measures and appropriate referral decisions. Students will explore primary literature focused on clinical questions related to a comprehensive approach to injury evaluation.

*SPMD 5220 Upper Extremity Injury Evaluation & Treatment + Lab 4 cr.* This course provides a comprehensive approach to the Pathomechanics, clinical examination, diagnosis, role of clinical outcome measures and appropriate medical referral and treatment of orthopedic injuries and other conditions to the upper extremity.

*SPMD 5250 Clinical Education III - 3 cr.* Integration of clinical competencies with classroom instruction and a supervised field-based experience in athletic training to link theory into practice.

*SPMD 5280 Therapeutic Interventions II - 4 cr.* A detailed study of the physiological effects, indications, contraindication, dosage, and maintenance of modern therapeutic devices related to the treatment and rehabilitation of orthopedic injuries and conditions.

*SPMD 5310. Inferential Statistics- 3 cr.* Statistical concepts and methods basic to experiential research to include normal distribution, z-tests, t-tests, analysis of variance and regression analysis. An understanding of sport and exercise science theory is required for students enrolling in this course.

*SPMD 5510. Psychology of Sport – 3 cr.* Development of coaching techniques to enhance sport performance based on understanding and use of psychological principles.

*SPMD 6005 AT Research I - 2 cr.* Instruction and development of research skills through the study of published reports and readings in athletic training and related fields.

*SPMD 6010 Org & Admin in AT - 2 cr.* Organization and administration of athletic training services including management, leadership, financial, human resources, facility, information technology and risk management.

*SPMD 6020 Head/Neck/Spine Injury Evaluation & Treatment - 3 cr.* This course provides a comprehensive approach to the Pathomechanics, clinical examination, diagnosis, role of clinical outcome measures and appropriate medical referral and treatment of orthopedic injuries and other conditions to the head, neck and spine.

*SPMD 6050 Clinical Education IV - 3 cr.* Integration of clinical competencies with classroom instruction and a supervised field-based experience in athletic training to link theory into practice.

*SPMD 6110 Professional Preparation - 3 cr.* Knowledge and skills for successful pursuit of athletic training credentials, employment and continuing professional competency; emphasis on current topics and issues contributing to the professional preparation of athletic training.

*SPMD 6150 Clinical Education V - 3 cr.* Integration of clinical competencies with classroom instruction and a supervised field-based experience in athletic training to link theory into practice.

*SPMD 6280 General Medical Cond & Therapeutic Medications - 3 cr.* Pathophysiology, assessment, and appropriate intervention and referral for general medical conditions and disabilities; common diagnostic tests and imaging assessment tools including commonly used therapeutic medications.

*SPMD 6999 Capstone Project - 3 cr.* Students will prepare an individualized capstone project

**Elective Courses:**

*SPMD 5350. Principles of Strength and Conditioning* - 3 cr. Application of research, theory, and methods of high-intensity, resistance training. Performance-specific topics include management, nutrition, exercise prescription, periodization, lifting techniques, testing, and evaluation. Course emphasizes standards set forth by the National Strength and Conditioning Association preparing students interested in sitting for the NSCA certification examinations.

*SPMD 5410. Biomechanics* - 3 cr. The application biomechanical analysis of human movement as it relates to clinical proficiencies through the use of anatomical, mechanical and electrical concepts

*SPMD 5550. Skill Acquisition and Performance* – 3 cr. Behavioral and physiological examination factors that influence the acquisition and performance of motor skills.

*SPMD 6350. Advanced Exercise Physiology* - 3 cr. Detailed study of the integrated response of neuromuscular, cardiovascular and respiratory systems to acute and chronic exercise, nutrition and environmental conditions with a strong emphasis on laboratory experience.

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## APPENDIX B

### STUDENT LEARNING OUTCOME ASSESSMENT PLAN

#### NMSU-Athletic Training Program Comprehensive Assessment Plan

The mission of the New Mexico State University Athletic Training Program (ATP) is to graduate students that practice Athletic Training using an evidence-based approach that incorporates patient values in a variety of healthcare settings. Students are provided a learning environment that includes classroom, laboratory and clinical education, along with research, and professional growth opportunities that prepare them for The Board of Certification (BOC) examination and entry into the Athletic Training profession.

**Program Outcome (PO) Goal #1:**

The AT Program will prepare students to effectively challenge the BOC examination.

**Objectives (Indicators):**

PO 1.1 First time pass percentage on the BOC exam by cohort

PO 1.2 First time pass percentage on the BOC exam by 3-year aggregate

**Benchmarks:**

PO 1.1 70% first-time pass percentage per cohort.

PO 1.2 70% first-time pass percentage per 3-year aggregate.

*Evaluated:*

*PO 1.1 Annually by Program Director*

*PO 1.2 Annually by Program Director*

**Program Outcome Goal #2:**

The AT Program prepares students for entry-level careers in Athletic Training.

**Objectives (Indicators)**

PO 2.1 Average score by domain on the BOC exam

PO 2.2 Demonstrate favorable evaluation on senior exit survey

PO 2.3 Demonstrate favorable evaluation on alumni survey

**Benchmarks:**

PO 2.1 Average score by domain for students sitting for the BOC exam will be within  $\pm$  1SD of the national average.

PO 2.2 Likert scale averages  $\geq$  3 on each quantitative item

PO 2.3 Likert scale averages  $\geq$  3 on each quantitative item

*Evaluated:*

*PO 2.1 Annually by Program Director*

*PO 2.2 Annually by Program Director*

*PO 2.3 Every 2 years (summers 2018, 2020, 2022, etc.) by Program Director*

**Program Outcome Goal #3:**

Provide a curriculum that exceeds accreditation standards and provides students with opportunities for increased patient care responsibility.

**Objectives (Indicators):**

- PO 3.1 Required knowledge, skills and abilities are delivered (competency matrix)
- PO 3.2 Faculty/instructors effectively deliver the curriculum (faculty course evaluations)
- PO 3.3 Preceptors effectively instruct and supervise students (student evaluations of preceptors)
- PO 3.4 Program uses quality clinical sites (CEC/PD conduct clinical site evaluations)

**Benchmarks:**

- PO 3.1 Competency matrix demonstrates all required content covered
- PO 3.2 Faculty/instructors score 3.5 or higher on teaching evaluations and no negative patterns/themes in qualitative feedback
- PO 3.3 Preceptors receive an overall score of 3.5 or higher on end of semester evaluations and no negative patterns/themes in qualitative feedback
- PO 3.4 Clinical site meets/exceeds program evaluation criteria

*Evaluated:*

- PO 3.1 After each curricular revision or revision of educational competencies by Program Director and faculty*
- PO 3.2 Annually by department head with individual faculty during scheduled performance evaluations*
- PO 3.3 End of each semester – reviewed by Clinical Education Coordinator*
- PO 3.4 Annually by Clinical Education Coordinator*

**Student Learning Outcome (Goal) #1:**

The AT Program will help students gain mastery of the knowledge and skills needed to be an athletic trainer.

**Objectives (Indicators):**

- SLO 1.1 Students will demonstrate satisfactory progress in the program curriculum (major and cumulative GPA and individual course grades)
- SLO 1.2 Students will demonstrate satisfactory progress in their clinical skills, attitudes and values. (Preceptor Evaluation of Student)
- SLO 1.3 Students will demonstrate progressive mastery of clinical skills and abilities (CP and CIP manuals)

**Benchmarks:**

- SLO 1.1a 90% of Athletic Training Students (ATS)  $\geq 3.2$  major GPA
- SLO 1.1b 90% of ATS  $\geq 3.0$  cumulative GPA
- SLO 1.1c 90% of ATS have B or better in all major courses
- SLO 1.2 All ATS demonstrate progression in their clinical performance compared to previous evaluations and demonstrate clinical skills appropriate for their developmental level.
- SLO 1.3 80% of ATS score a 2 or higher on first attempt of Clinical Proficiency assessments.

*Evaluated:*

*SLO 1.1a-c End of each semester by Program Director*

*SLO 1.2 Mid- and end-of-semester by Clinical Education Coordinator/Program Director*

*SLO 1.3. Each semester by Program Director*

**Student Learning Outcome (Goal) #2:**

Students will be introduced to and demonstrate the Foundational Behaviors of Professional Practice for athletic trainers.

**Objectives:**

SLO 2.1 ATS recognize the primacy of the patient.

SLO 2.2 Utilize a team approach to the practice of Athletic Training.

SLO 2.3 Practice in a legally competent manner.

SLO 2.4 Comply with the NATA Code of Ethics and the BOC's Standards of Professional Practice

SLO 2.5 Use evidence-based practice as a foundation for the delivery of care.

SLO 2.6 Demonstrate knowledge, attitudes, behaviors, and skills necessary to achieve optimal health outcomes for diverse patient populations.

SLO 2.7 Advocate for the profession of Athletic Training, demonstrating honesty, integrity, compassion, empathy, and effective communication with the patient and others.

**Benchmarks:**

*SLO 2.1-2.7 80% of ATS score  $\geq$  4.0 on evaluation item in the preceptor evaluation of the student using rubrics that meet CAATE accreditation standards. Currently we do this for our undergraduate program and plan to continue this for our graduate program.*

*Evaluated: Annually by Clinical Education Coordinator/Program Director*

**Student Learning Outcome (Goal) #3:**

Students will demonstrate competence in the educational content areas necessary for the practice of Athletic Training.

**Objectives:**

SLO 3.1. Student demonstrates knowledge and ability to apply current best practices in acute care, diagnosis and treatment of injuries and illness.

SLO 3.2. Student develops and implement strategies and programs to prevent the incidence and/or severity of injuries and illnesses and optimize their patients' overall health and quality of life.

SLO 3.3. Student demonstrates strong clinical examination skills in order to accurately diagnose and effectively treat the patient.

SLO 3.4. Student demonstrates the knowledge and skills in order to evaluate and provide immediate management of acute injuries and illnesses.

SLO 3.5. Based on the assessment of the patient's status and with consideration of the stages of healing and goals, the student develops a therapeutic intervention designed to maximize the patient's participation and health-related quality of life.

SLO 3.6. Student demonstrates the ability to recognize patients exhibiting abnormal social, emotional, and mental behaviors and determine the appropriate intervention and/or referral.

SLO 3.7. Student demonstrates an understanding of healthcare administration and the ability to apply these concepts to the healthcare system.

SLO 3.8. Student demonstrates an understanding of the importance and responsibility of continued professional development as a member of the healthcare system.

**Benchmarks:**

SLO 3.1-3.8. 80% of ATS will score  $\geq 2$  on the first attempt of associated clinical skills assessments.

SLO 3.1. 80% of ATS will score  $\geq 80\%$  on writing assignments, presentations, and/or research projects.

SLO 3.3. 80% of students will score  $\geq 80\%$  on their first attempt for all practical examinations.

SLO 3.4. 80% of students will score  $\geq 80\%$  on their first attempt for all practical examinations.

SLO 3.5a. 80% of students will score  $\geq 80\%$  on their first attempt for all practical examinations.

SLO 3.5b. 80% of students will score  $\geq 80\%$  on their rehabilitation project.

SLO 3.6. 80% of students will score  $\geq 80\%$  on psychosocial exam questions.

SLO 3.7. 80% of ATS will score  $\geq 80\%$  on administration projects.

SLO 3.8a. 80% of ATS will attend a professional conference by the end of their 2<sup>nd</sup> year in the AT program.

SLO 3.8b. 50% of ATS will present a research project or case study at a professional conference by the end of their 2<sup>nd</sup> year in the AT program.

*Evaluated: Annually by Program Director and Course Instructors*

## Appendix C Library Assessment Plan

The following assessment of the NMSU library was requested in late 2017 when planning for the MSAT program at NMSU began. This assessment is adequate for the 2019 MSAT program evaluation.

### ATHLETIC TRAINING, M.S. NEW PROGRAM PROPOSAL

#### NMSU LIBRARY COLLECTIONS AND SERVICES Assessment

##### LIBRARY STATEMENT

NMSU Library's ongoing fiscal constraints present a challenge for providing resources to support scholarly and professional work. Nationwide, academic research libraries are struggling to offset annual inflation costs associated with the acquisition of library research materials. NMSU Library has experienced sustained budget compression over the past decade, a trend that shows no indication of slowing down or reversing. As a result, the Library is falling further and further behind in its ability to acquire research information and is increasingly dependent upon other research libraries and content providers to meet users' needs. Every year NMSU Library reduces the number of resources available to support academic programs. Since 2005, the Library has had extremely limited funding to establish basic, core collections for established academic programs as well as new programs that have been formally approved.

Information on a broad range of NMSU Library resources including building hours and collections can be found online at <http://lib.nmsu.edu>.

##### I. SCOPE OF ASSESSMENT

This report provides an assessment of NMSU Library collections, services, and programs and an analysis of the Library's ability to support the information needs of a proposed Master of Science in Athletic Training in the Department of Kinesiology & Dance.

<b>ATHLETIC TRAINING RELATED SUBJECT AREAS</b>		
Division	Category	NMSU Holdings
Health Professions & Public Health	Health Professions, Practice of Medicine & Public Health	15,408
Medicine	Human Anatomy	114
	Physiology	2,046
	Public Health, Public Aspects of Medicine [Emergency Medical Services, Personal Health, Preventive Health]	1,123
	Special Situations & Conditions [Sports Medicine]	117
Medicine by Body System	Musculoskeletal System	561
	<b>TOTAL</b>	<b>19,369</b>

## II. ASSESSMENT OF COLLECTIONS SUPPORTING ATHLETIC TRAINING

Athletic Training is an interdisciplinary field. Materials used by students and faculty in Athletic Training fall into different areas in the OCLC subject conspectus and in the Library of Congress classification system. NMSU Library holdings for Athletic Training-related subjects are shown in the table below.

### Comparisons of Athletic Training Holdings NMSU & Selected Peers

Northern Arizona University (NAU), Oklahoma State University (OSU), and Weber State University (WSU) all offer similar master's degree programs. New Mexico State University (NMSU) and the University of New Mexico (UNM) are both examining the potential transition from bachelor's degree programs to master's programs. In 2017 schools were identified the peer institutions utilized in this assessment.

#### Monograph Collections Comparisons for Select Peer Institutions

Institution	Total Holdings	Athletic Training Holdings	Athletic Training as Percent of Total Holdings	Athletic Training Holdings Unique to NMSU
NMSU	1,273,871	19,369	1.52%	---
NAU	1,683,083	27,391	1.63%	13,547
OSU	4,054,904	54,668	1.35%	10,844
UNM	3,919,422	38,461	0.98%	10,279
WSU	1,708,228	25,570	1.50%	14,372

### Research Databases

Access to journal titles is primarily provided through research databases. NMSU Library subscribes to 9 databases relevant to athletic training including: *CINAL Complete*, *Cochrane Library*, *ERIC*, *MEDLINE*, *Physical Education Index*, *Physical Therapy and Sports Medicine Collection*, and *PsycINFO*.

Additionally, databases such as *Academic Search Premier* and *Web of Science* are useful databases for many academic disciplines.

#### NMSU Library Database Usage

Database Name	Uses Per Year			
	2014	2015	2016	Total
PsycINFO	295,411	183,392	29,411	508,214
ERIC	185,589	127,497	9,731	322,817
CINAHL Complete	30,748	27,067	20,752	78,567
MEDLINE	1,168	189	100	1,357



Physical Therapy and Sports Medicine	77	88	147	312
ProQuest Deep Indexing: Physical Education	45	43	--	88

Usage of the athletic training-related database *Physical Therapy and Sports Medicine Collection* increased 90% from 2014 to 2016. However, usage of other related databases has decreased significantly. NMSU Library does not currently subscribe to *SPORTDiscus*, a prominent athletic training-related database provided by EBSCO. *SPORTDiscus* also comes in a full-text version, which is preferred. *SPORTDiscus* will full text provides access to more than 670 journals, books, book chapters, and conference proceedings. If the NMSU Library were to purchase this additional resource, the first year cost would be \$13,444. Per the vendor, the subscription costs would increase approximately 5% each additional year to adjust for inflation.

#### Cost of Acquiring New Athletic Training-Related Databases

Databases for Consideration	Initial Cost	Year 2 Cost	Year 3 Cost
<i>SPORTDiscus</i>	\$4,220	\$4,431	\$4,652
<i>SPORTDiscus with Full Text</i>	\$13,444	\$14,116	\$14,822

#### Serial Holdings Assessment

##### SCImago Journal Rank Indicator

SCImago Journal Rank Indicator is “a measure of a journal’s impact, influence or prestige. It expresses the average number of weighted citations received in the selected year by the documents published in the journal in the three previous years.”<sup>1</sup> In this case, we looked at highest ranked (top 10) journal titles in the subjects of “Sports Science” and “Orthopedics and Sports Medicine.”

Through its databases, NMSU Library provides access to the many of the top ranked Sports Science/Medicine journals including: *Journal of Bone and Joint Surgery*, *Journal of Physiology*, *Sports Medicine*, *British Journal of Sports Medicine*, *Exercise and Sport Sciences Reviews*, and *Skeletal Muscle*. However, NMSU Library individually subscribes to 10 journal titles related to Athletic Training. Titles are listed below along with usage information.

#### Ranked Journal Usage

Journal Title	Uses Per Year				Total
	2013	2014	2015	2016	
<i>Sport, Education and Society</i>	194	38	124	196	552
<i>The American Journal of Sports Medicine</i>	189	--	144	0	333
<i>Journal of Physical Education, Recreation &amp; Dance</i>	32	63	55	71	221

<sup>1</sup> Description of SCImago Journal Rank available from <http://www.scimagoir.com/journalrank.php>.

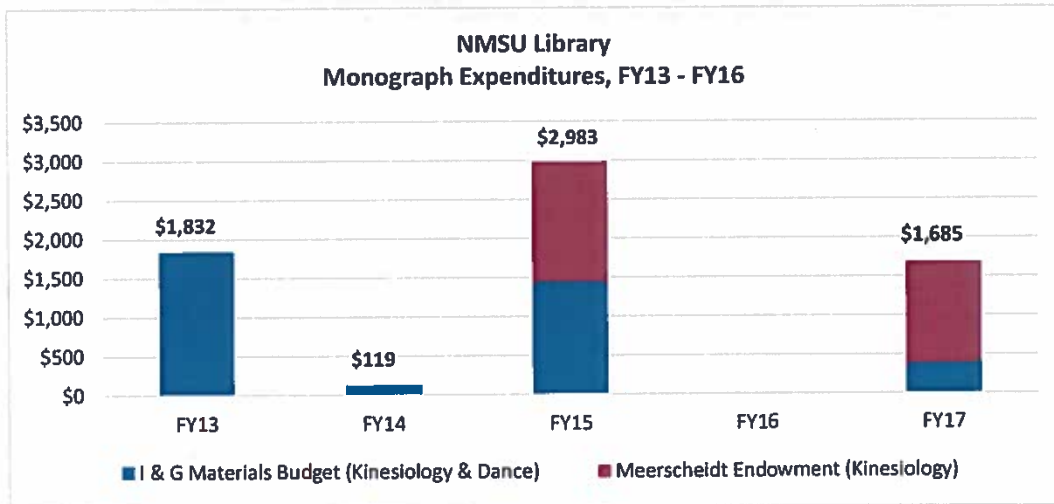
<i>Journal of Strength &amp; Conditioning Research</i>	--	--	73	95	168
<i>International Journal of Sports Medicine</i>	14	43	46	46	149
<i>Medicine &amp; Science in Sports &amp; Exercise</i>	--	--	82	60	142
<i>Journal of Orthopaedic &amp; Sports Physical Therapy</i>	14	44	--	45	103
<i>Journal of Athletic Training</i>	--	--	16	78	94
<i>Quest</i>	19	15	15	26	75
<i>Strength &amp; Conditioning Journal</i>	--	--	15	12	27

The data suggests that usage for athletic training journals for which the NMSU Library directly subscribes is low, ranging from 12 to 196 uses in 2016. Usage may increase with the approval of the master's program and the introduction of new research-intensive courses.

### III. FISCAL TRENDS

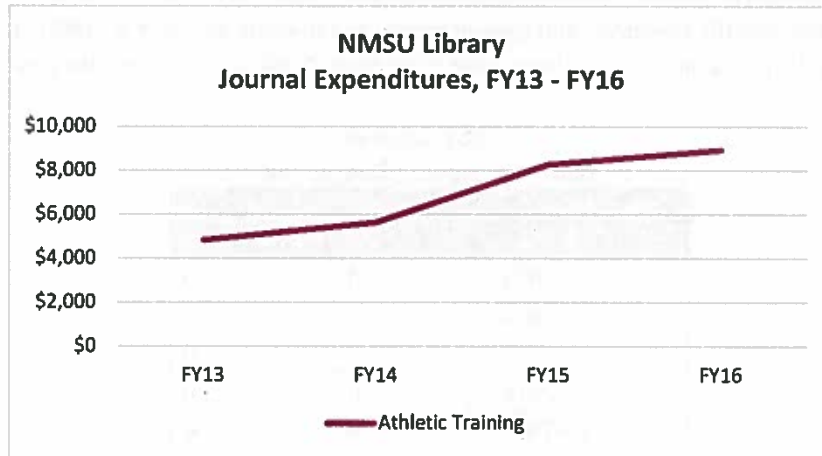
#### Collection trends 2013-present

NMSU Library's materials annual base budget is allocated to the purchase of monographs, serials and electronic databases. During the past 4 fiscal years (FY13 – FY16) the Library spent \$3,393 on monograph purchases (includes books and films) related to Kinesiology & Dance. Anticipated expenditures for FY17 are seen below.



The Meerscheidt Endowment, established in 2014, provides funding for materials supporting kinesiology programs, including athletic training. Using endowment funding, NMSU Library purchased recommended study materials for the Commission on Accreditation of Athletic Training Education's Board Certification Exam. To date, the endowment's expenditures total \$2,838. The endowment helps the Library afford to meet the information needs of the Athletic Training Program. NMSU Library relies on private donor funding to meet the collections needs of this department. In FY13 the I & G budget funded 100% of kinesiology and dance materials. In FY17, I & G only funded 23% of the kinesiology and dance materials.

During the past 4 fiscal years, the Library expended \$27,699 on athletic training-related journal titles for an average annual spending of \$6,925. In 2013 the Library subscribed to only 7 athletic training titles; the Library currently subscribes to 10.



**IV. SERVICES**

**Information Delivery Services**

Information Delivery Services (IDS) provides access to needed research information whether owned by the University, another NMSU campus, or another library/organization. Specific services include Interlibrary Loan, Document Delivery, and courier services to and from faculty and doctoral candidates' offices. IDS also provides electronic or home delivery of materials to distance education students and faculty.

For the period of this review, undergraduate students and faculty in athletic training made an average of 21 requests for document delivery service and an average of 60 requests for inter library loan each year. Usage of Information Delivery Services may increase with the introduction of graduate students and a more research-based curriculum.

**Interlibrary Loan and Document Delivery Usage for Athletic Training**

Fiscal Year	Document Delivery		Interlibrary Loan		Total
	Undergraduate	Faculty	Undergraduate	Faculty	
2013	9	19	66	17	111
2014	8	17	70	15	110
2015	5	21	39	13	78
2016	1	6	5	12	24
<b>Total</b>					<b>323</b>

**Research Assistance & Instruction.** Specialized research assistance is available to all students and faculty in the College of Education. Researchers can visit the reference desk, call or chat with a librarian

and/or ask questions via email. The current subject specialist for Education regularly provides research consultations for students and faculty.

Library subject specialists provide course-related instruction sessions to discuss research methods, highlight discipline-specific resources, and support course assignments. Records at NMSU Library indicate that no athletic training courses have taken advantage of this service within the past four years.

**NMSU Library  
Athletic Training Instruction**

Academic Year	Instruction	Participants
2013	0	0
2014	0	0
2015	0	0
2016	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

Additionally, there are no course-level or subject guides associated with athletic training.

#### V. RECOMMENDATIONS

*Currently, the NMSU Library provides access to journals through databases which are adequate for the bachelor's degree in Athletic Training. The Library's ability to provide resources and research support for a Master's degree is not sustainable.* For several years, the Library's materials budget has diminished significantly, particularly the monograph budget. There is no budget to purchase new materials to support the information needs of students and faculty in a masters-level Athletic Training Program.

If the degree proposal Master of Science in Athletic Training is accepted, the NMSU Library encourages faculty in the Athletic Training Program to utilize the Library's instruction program. OSU, NAU, and WSU all have research projects associated with their Master of Science in Athletic Training course curriculum. Assuming a similar course curriculum at NMSU with an emphasis on research, the Library would be a strong potential partner in facilitating instruction on information literacy and the research process.

Additionally, the NMSU Library recommends that faculty in the Athletic Training Program encourage their students to utilize the Library's information delivery services, such as Document Delivery and Interlibrary Loan, when students cannot locate relevant materials in-house. Due to the ongoing budget crisis, the NMSU Library is shifting its position from ownership to access. Examples of this include investing in Information Delivery Services, introducing patron driven acquisitions models, and participating in collaborative archiving projects.

**Appendix D**  
**Program Expenses and Sources**

The following table represents program expenses associated with the MSAT program including start-up equipment, operational dollars, library fees and accreditation fees over the first six years of the program. After the sixth year, the Kinesiology and Dance Department (KinD) and College of Education (COEd) will incur operating costs associated with maintaining the program. Table 1 outlines program expenses related to the proposed MSAT program.

**Table 1. Program expenses**

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Program Start-up	\$18,342	\$18,342	\$18,342	-	-	-
Operational dollars	\$9,700	\$9,700	\$9,700	14,700	14,700	14,700
<b>TOTAL</b>	<b>\$28,042</b>	<b>\$28,042</b>	<b>\$28,042</b>	<b>\$14,700</b>	<b>\$14,700</b>	<b>\$14,700</b>
Expenses Funded by KinD (15%)	\$4,206	\$4,206	\$4,206	\$2,205	\$2,205	\$2,205
Expenses Funded by College of Ed (35%)	\$9,815	\$9,815	\$9,815	\$5,145	\$5,145	\$5,145
Expenses Funded by Provost Office (50%)	\$14,021	\$14,021	\$14,021	\$7,350	\$7,350	\$7,350

**Program start-up funds:** The program start-up funds of \$55,025 will be dispersed over a three-year period (approximately \$18,342 per year). These funds will be utilized to purchase equipment and materials necessary to meet CAATE accreditation. For example, convertible tables, utilized as both work desks and treatment tables during physical skills labs, training models for suturing and IV/venipuncture skills, and devices for taking vital signs and performing physical examinations.

**Operational dollars:** It is anticipated that the program will incur recurring costs each year to run the professional program. Each year the program will pay an accreditation fee of \$5,000 to CAATE. It is anticipated that each year there will be recurring costs associated with servicing equipment and replacing various medical supplies (i.e., modalities calibration, replacing modalities, suturing kits, testing strips and reagents, certifying equipment, etc.) of approximately \$5,200. During year four the operational dollars increase to pay for the annual fees associated with student tracking software of \$4,500. The college and department will need assistance in covering these recurring costs over the first six years of the program. After the first six years KinD and the COEd will work together to cover recurring costs associated with the operational budget.

**Detailed Equipment Costs:** Table 2 describes equipment the program will need prior to initiating the MSAT in order to meet educational standards set forth by CAATE.

**Table 2. New equipment needed at start of MSAT.**

Quantity	Description	Unit Cost	Total Cost
5	Omron 785 Blood Pressure Monitor - Adult	\$137.95	\$689.75
10	Optimum professional aneroid sphygmomanometer - Adult	\$46.95	\$469.50
2	Optimum professional aneroid sphygmomanometer - thigh	\$59.95	\$119.90
2	ADC e-sphyg 2 digital aneroid BP unit	\$496.15	\$992.30
1	FMS test kit + DVD	\$391.95	\$391.95
2	FMS test kit	\$271.95	\$543.90
5	Baseline accuangle goniometer - inclinometer	\$126.15	\$630.75
5	Jamar hydraulic pinch gauge	\$186.85	\$934.25
5	Jamar hydraulic hand dynamometer	\$242.65	\$1,213.25
1	Baseline back/leg/chest dynamometer	\$634.75	\$634.75
5	Schuco 4000 nebulizer	\$42.65	\$213.25
20	Schuco 4000 nebulizer - masks	\$3.25	\$65.00
5	Mannix protein urine refractometer	\$126.25	\$631.25
4	Mannix protein urine refractometer - 1ml graduated pipettes	\$48.95	\$195.80
1	Welch Allyn spot vital signs Lxi	\$5,450.00	\$5,450.00
5	Baseline pulse oximeter	\$45.55	\$227.75
2	Kendall Filac 3000 EZ electronic thermometer	\$293.75	\$587.50
2	55 cm exercise ball	\$34.44	\$68.88
3	65 cm exercise ball	\$38.44	\$115.32
2	75 cm exercise ball	\$41.62	\$83.24
1	6-ball medicine ball tree	\$210.12	\$210.12
1	Cando WaTE balls set	\$98.58	\$98.58
1	Cando vinyl coated kettle bells set	\$160.22	\$160.22
1	Multi-purpose combination weight rack with accessories	\$2,107.08	\$2,107.08
5	Airex Balance pads	\$79.60	\$398.00
3	BOSU Balance trainer	\$178.60	\$535.80
10	DynaDisc	\$42.10	\$421.00
5	DynaDisc 13"	\$42.18	\$210.90
1	DynaDisc Plus 24"	\$71.85	\$71.85
2	Wobble Board Kits	\$336.09	\$672.18
5	BodyBlade Classics	\$122.92	\$614.60
1	ProFitter Rehabilitation System	\$801.40	\$801.40

1	BAPS Board	\$815.98	\$815.98
2	Theraputty set of 6	\$17.64	\$35.28
2	Gel Squeeze balls set	\$24.65	\$49.30
1	Power Web Hand Exerciser Combo, Red/Blue	\$48.53	\$48.53
1	Power Web Hand Exerciser Combo, Green/Yellow	\$48.53	\$48.53
10	Hausmann Combination Treatment Work Table and Desk	\$819.00	\$8,190.00
10	Foot stool	\$58.60	\$586.00
10	Height Adjustable Stool	\$149.00	\$1,490.00
3	Vectra Genysis 4 channel combo system w/ cart and EMG	\$5,629.18	\$16,887.54
5	Shoulder Pulley system	\$31.64	\$158.20
5	Suture practice Arm	\$174.00	\$870.00
3	Iontophoresor unit	\$390.85	\$1,172.55
20	20 in1 Pro Medical Surgical Skin Suture Practice Manipulation Training Model Kit	\$63.95	\$1,279.00
20	Medical Surgical Incision Suture Acupuncture Manipulation Practice Skin Model	\$34.78	\$695.60
5	Life/form® Venatech IV Trainer - Light	\$65.00	\$325.00
5	Life/form® Venatech IV Trainer - Dark	\$65.00	\$325.00
2	Life/form® Advanced Venipuncture and Injection Arm, Light	\$635.00	\$1,270.00
5	Contour Blood Glucose Meters	\$25.49	\$127.45
4	Test Strips for Glucose Meter (50/vial)	\$22.69	\$90.76
		<b>Total</b>	<b>\$55,024.74</b>

## Appendix E

# Catalog Description & Degree Plan/Roadmap





## University Student Records Office Graduate Level Template

*NOTE: All things in Gray are counted in the total, items indented and in white are listed as "options" to choose from but are not calculated in the total.*

*Master of Science in Athletic Training (MSAT)*, is a **60-hour hybrid** professional graduate degree, designed for students interested in pursuing a career in Athletic Training (AT) and provides a two-year comprehensive exposure to Athletic Training.

Admission into the MSAT program is a two-stage process. First, applicants must be accepted into the Athletic Training Program (ATP). Secondly, they will have to satisfy requirements of the NMSU Graduate School.

### 1. MSAT Admission: The following are program admission requirements:

Applicants must:

- Hold a baccalaureate degree from an accredited institution (**CAATE requirement**). As stated previously there will also be an option developed for students at NMSU to complete an accelerated program of study. This accelerated option of a 3 + 2 model would allow exceptional students to begin their master's course work during their fourth year of bachelor's preparation, and then complete their master's degree during their fifth year of study at NMSU.
- Write a brief essay regarding their interest in the MSAT program including some description of their interest in pursuing a career in Athletic Training.
- Have completed the following prerequisite undergraduate course work with a C- or better and a cumulative GPA of 3.0 (out of 4.0) or higher (**accreditation course requirement\***):
  - General Biology\*
  - General Chemistry\*
  - Physics \*
  - one year of Human Anatomy and Physiology\* **or**
    - two semesters of combined Anatomy and Physiology or
    - one semester of Anatomy and one semester of Physiology
  - Prevention and Care of Athletic Injuries\* **or** Introduction to Athletic Training
  - one semester Kinesiology/biomechanics\*
  - one semester of Exercise Physiology\*
  - General Psychology
  - Human Nutrition\*
  - Statistics\*
- Provide three forms of recommendation completed by individuals who can speak directly to the applicant's potential success in a professional studies program in Athletic Training.
- Possess a minimum of certification in Basic Life Saving (BLS) from the American Red Cross or the American Heart Association.



## University Student Records Office Graduate Level Template

- Have 50 hours of documented observation/job shadowing in Athletic Training under the supervision of a certified athletic trainer.<sup>1</sup>

**2. Graduate School Admission:** Admission to the proposed MSAT program requires admission to the NMSU Graduate School. The Graduate School requires prospective students to possess a bachelor's degree or an advanced degree from an accredited institution. The program or preparation must be equivalent to that which could be obtained from similar programs at NMSU. Candidates are also required to be proficient in written and spoken English. Once the Graduate School admits a student, a "Certificate of Admission" is issued which must be submitted to the MSAT program in order to enroll.

Requirements		
<i>(subheadings if needed)</i>		
SPMD 4805	Emergency Response	2
SPMD 5005	Foundations of Athletic Training	3
SPMD 5050	Clinical Education I	3
SPMD 5120	Lower Extremity Injury Eval + Lab	4
SPMD 5150	Clinical Education II	3
SPMD 5180	Therapeutic Interventions I	4
SPMD 5205	Evidence Based Practice	2
SPMD 5220	Upper Extremity Injury Eval + Lab	4
SPMD 5250	Clinical Education III <sup>2</sup>	3
SPMD 5280	Therapeutic Interventions II + Lab	4
SPMD 5310	Inferential Statistics	3
SPMD 5510	Psychology of Sport	3
SPMD 6005	Athletic Training Research I	2
SPMD 6010	Org and Admin in AT	2
SPMD 6020	Head/Neck/Spine Injury Eval + Tx	3
SPMD 6050	Clinical Education IV	3



**University Student Records Office  
Graduate Level Template**

SPMD 6110	Professional Preparation	3
SPMD 6150	Clinical Education V	3
SPMD 6280	Gen Med Conditions & Ther. Meds	3
SPMD 6999	Capstone Project	3
<b>Total Credits</b>		<b>60</b>

*Footnotes: if needed (add number indicate to courses)*

1. *Prospective students should contact the program director to obtain the proper form for verification of observation hours.*
2. *SPMD 5250 is an immersive clinical experience.*



## University Student Records Office Graduate Level Template

*NOTE: All things in Gray are counted in the total, items indented and in white are listed as "options" to choose from but are not calculated in the total.*

*Master of Science in Athletic Training (MSAT), is a 60-hour hybrid professional graduate degree, designed for students interested in pursuing a career in Athletic Training (AT) and provides a two-year comprehensive exposure to Athletic Training.*

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- Write a brief essay regarding their interest in the MSAT program including some description of their interest in pursuing a career in Athletic Training.
- Have completed the following prerequisite undergraduate course work with a C- or better and a cumulative GPA of 3.0 (out of 4.0) or higher (**accreditation course requirement\***):
  - General Biology\*
  - General Chemistry\*
  - Physics \*
  - one year of Human Anatomy and Physiology\* **or**
    - two semesters of combined Anatomy and Physiology or
    - one semester of Anatomy and one semester of Physiology
  - Prevention and Care of Athletic Injuries\* **or** Introduction to Athletic Training
  - one semester Kinesiology/biomechanics\*
  - one semester of Exercise Physiology\*
  - General Psychology
  - Human Nutrition\*
  - Statistics\*
- Provide three forms of recommendation completed by individuals who can speak directly to the applicant's potential success in a professional studies program in Athletic Training.
- Possess a minimum of certification in Basic Life Saving (BLS) from the American Red Cross or the American Heart Association.



**University Student Records Office  
Graduate Level Template**

- Have 50 hours of documented observation/job shadowing in Athletic Training under the supervision of a certified athletic trainer.<sup>1</sup>

**2. Graduate School Admission:** Admission to the proposed MSAT program requires admission to the NMSU Graduate School. The Graduate School requires prospective students to possess a bachelor’s degree or an advanced degree from an accredited institution. The program or preparation must be equivalent to that which could be obtained from similar programs at NMSU. Candidates are also required to be proficient in written and spoken English. Once the Graduate School admits a student, a “Certificate of Admission” is issued which must be submitted to the MSAT program in order to enroll.

Requirements		
<i>(subheadings if needed)</i>		
SPMD 4805	Emergency Response	2
SPMD 5005	Foundations of Athletic Training	3
SPMD 5050	Clinical Education I	3
SPMD 5120	Lower Extremity Injury Eval + Lab	4
SPMD 5150	Clinical Education II	3
SPMD 5180	Therapeutic Interventions I	4
SPMD 5205	Evidence Based Practice	2
SPMD 5220	Upper Extremity Injury Eval + Lab	4
SPMD 5250	Clinical Education III <sup>2</sup>	3
SPMD 5280	Therapeutic Interventions II + Lab	4
SPMD 5310	Inferential Statistics	3
SPMD 5510	Psychology of Sport	3
SPMD 6005	Athletic Training Research I	2
SPMD 6010	Org and Admin in AT	2
SPMD 6020	Head/Neck/Spine Injury Eval + Tx	3
SPMD 6050	Clinical Education IV	3



**University Student Records Office  
Graduate Level Template**

SPMD 6110	Professional Preparation	3
SPMD 6150	Clinical Education V	3
SPMD 6280	Gen Med Conditions & Ther. Meds	3
SPMD 6999	Capstone Project	3
<b>Total Credits</b>		<b>60</b>

*Footnotes: if needed (add number indicate to courses)*

1. *Prospective students should contact the program director to obtain the proper form for verification of observation hours.*
2. *SPMD 5250 is an immersive clinical experience.*

# Appendix F

## Letter of Supports



Department of Kinesiology & Dance (KinD)  
New Mexico State University  
MSC 3M, PO Box 30001  
Las Cruces, NM 88003-8001  
ppost@nmsu.edu  
Phone: 575-646-4075 Fax: 575-646-4065

**TO:** New Mexico Higher Education Department  
**THRU:** New Mexico State University  
**FROM:** Dr. Phillip Post, Head, Department of Kinesiology and Dance  
**DATE:** October 17, 2019  
**RE:** Master of Science of Athletic Training (MSAT) proposal

This memo serves as documentation that the Department of Kinesiology and Dance (KinD) is in full support of the proposed MSAT proposal. In 2022 the Commission of Assessment in Athletic Training Education (CAATE) will no longer accredit professional undergraduate programs and will only accredit Masters level professional degree programs. Given this accreditation change the MSAT proposal is required in order to continue the Athletic Training (AT) program at New Mexico State University (NMSU).

The NMSU AT program has had a successful history of placing students in high demands jobs both locally and regionally. Additionally, the program has also been a main stay in contributing to our locally community, as student clinical practicum hours are often spent supporting local high schools and medical facilities (i.e., Mountain View Regional Medical Center, etc.). Both our community and need for healthcare practitioners in our state would be negatively affected if the MSAT proposal is not approved.

This letter also serves as documentation that the department will take on a major role in supporting the program financially. Specifically, the department has agreed to support 15% of all the startup costs associated with the new program (over the first six years). Furthermore, the department will work with the College of Education at NMSU to cover any operating costs after the sixth year of start up support. It is anticipated that these costs will be minimal after year sixth (i.e., equipment maintenance/replacement).

As the department head of KinD I want to reiterate my full support of the MSAT proposal. I know the program will not only benefit the university, but our community and state as well. If you should have any additional questions please feel free to contact me.

Regards,

A handwritten signature in blue ink that reads "Phillip Post". The signature is written in a cursive style with a long horizontal line extending to the right.

Phillip Post, Ph.D.





**Southwest Sport & Spine Center, Inc.**  
*"Powerful results to get you BACK into action."*

*Gets*



**FYZICAL**  
Therapy & Balance Centers

October 15<sup>th</sup>, 2019

To Whom It May Concern,

Please allow this letter to offer formal support of a transition of the current Bachelor's Degree in Athletic Training to a professional Master's Degree. We have been in business going on 20 years and have always looked to hire athletic training professionals from the New Mexico State University Program. This is great way to keep local talent local and to support the healthcare needs of the community. It is our intention to continue to seek out quality graduates from the program and hope the move towards a Master's program continues to provide the much needed professionals.

As healthcare evolves and the field of musculoskeletal medicine keeps pace please know that we are fully supportive of the degree transition and the continuation of the NMSU program.

If I can be of further assistance, please feel free to contact me at 575-405-7198.

Respectfully,

David Gallegos

Deputy CEO

2404 S. Locust St. Ste. 5  
Las Cruces, NM 88001  
575-521-4188

1181 Mall Drive Ste. C  
Las Cruces, NM 88011  
575-522-0766

1845 Northwestern Dr.  
El Paso, TX 79912  
915-875-1559

To Whom It May Concern:


In the Spring of 2022, NMSU will take its last cohort of undergraduate students into the athletic program. After that, only a master's degree will be accepted for those wanting to take the national certification examination (BOC exam). This is a huge and positive step in the right direction for the field of medicine.

I have been working with the Las Cruces Public Schools since 1986. Interesting enough, it has been since then that NMSU started their athletic training program with the undergraduate students. From day one, this program has had a significant and positive impact not only with the school district, but with the community as well. The athletic trainers have played a major role in providing the medical services and support needed in the success of all our athletic programs. Currently, we are so lucky to have two athletic trainers at each of our high school. More importantly, we are in our third year of an agreement with Mountain View Hospital. Mountain View agreed to hire an assistant athletic trainer at each of our high schools. They work half day at the hospital and the other half at the high school. It has worked out great. We can now cover all our games, the level of care has increased, and we have established a great relationship with the hospital.

The athletic training program at NMSU has had a major impact in our community. It is incredible when you know that parents feel at ease knowing that their student-athlete is in good hands with our medical staff. More importantly, they know that if hospital care is needed, the relationship between our athletic trainers and doctors has created a safe and prompt transition for the care of our student-athletes. As you know, following with injuries requires physical rehab. Having the ability to provide that rehab at the schools has saved the parents in this community a lot of money. But at the same time, the resources are there for parents to make choices. In addition, having the NMSU program all these years has given the opportunity for those students to graduate and stay in Las Cruces. In fact, most if not all of our current athletic trainers came from the NMSU program. That speaks for itself, and what a great way to give back to the community.

The world of medical care continues to change every day. It is no different in our ever changing Las Cruces community. As stated before, requiring a master's degree to enter in the profession of athletic training is a huge step in the right direction. We have a great opportunity to increase the skill in our already incredible athletic trainers that have come through the NMSU program. The NMSU program has been second to none in all these years. Moving forward with the master's program requirement is a must. And at the end, let's make the NMSU program a national standard.

Thank You,

  
Ernest J. Viramontes  
Executive Director of Athletics  
Las Cruces Public Schools



September 23, 2019

To Whom It May Concern:

The purpose of this letter is to express the support of MountainView Regional Medical Center and MountainView Medical Group for the requested expansion of the NMSU Athletic Training Program to include a Master's level degree. The current minimum entry point into the profession of athletic training is the Baccalaureate level; however, it was recently decided by the AT Strategic Alliance that the minimum professional degree level will be a -Master's, a change to be implemented within the next several years. It is critically important that NMSU be able to offer the required level of degree that its graduates will need to acquire certification and practice their profession.

In the fall of 2016 MountainView Regional Medical Center (MVRMC) entered into an agreement with the Las Cruces Public Schools (LCPS) to support their athletic trainers. In this agreement, MVRMC employs 4 athletic trainers (ATs) and provides one to each of the 4 high schools on a .5 FTE basis. The remaining work effort of each of these athletic trainers is conducted within either the hospital or one of our affiliated clinics. This agreement has proven to be extremely beneficial to both MVRMC and the LCPS schools in numerous ways.

- More athletic events are now being covered
- Care has been improved, due to greater access of the athletes to an Athletic Trainer
- We have effectively improved the efficiency of the LCPS athletic trainers by providing this much-needed assistance.
- MVRMC has added excellent staff members

One of the offshoots of this collaboration is that the Athletic Trainers, employed by MVRMC, demonstrate to our medical personnel how beneficial these professionals can be. Not only do they provide an extremely important service to the athletes, they are also a viable and valuable member of the medical community.

As noted above, it has come to our attention that the athletic training profession will soon increase its minimum professional degree level to a Master's degree. This is an exceptional plan on the part of the profession, one that will insure their continued success in the field of medicine. We use the Athletic Training Education Program at New Mexico State University as our recruiting grounds, and we hope to be able to continue this practice.

As the Chief Executive Officer of MountainView Regional Medical Center, I feel that it is extremely important that the New Mexico State University Athletic Training Education Program be supported in making the transition to a Master level degree program.

Please do not hesitate to reach out if we might be of further assistance in the consideration of this important initiative.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Derrick Cuenca', with a long horizontal flourish extending to the right.

Derrick Cuenca  
Chief Executive Officer



**Board of Regents Meeting**  
 Meeting Date: **July 18, 2019**  
**Agenda Item Cover Page**

**Agenda Item #** D-2

- Action Item  
 Consent Item  
 Informational Item

**Presented By:** Senior Vice President Andrew J. Burke

**Agenda Item:** Revised Operating Budgets for Fiscal Year 2020-2021

**Requested Action of the Board of Regents:** Approval of the Revised Operating Budgets, Revised Sources and Uses, and Budget Adjustment Requests for Fiscal Year 2020-2021.

**Executive Summary:** As part of the annual budget process, the University prepares original budgets for the upcoming fiscal year. As a result of special legislative action in June, state appropriations were reduced for the NMSU System for fiscal year 2020-2021. Revised Operating Budgets, Revised Sources and Uses, and Budget Adjustment Requests (BARs) which reflect the reduction in state appropriations are being submitted for approval. The Approved BARs reflecting the state appropriation changes are required to be submitted to HED. Revised operating budgets for fiscal year 2021 by campus are displayed below:

Campus	Total Expenditures
Las Cruces	\$ 533,480,765
Alamogordo	\$ 16,618,100
Carlsbad	\$ 16,082,153
Doña Ana	\$ 75,917,966
Grants	\$ 9,829,806
<b>Total</b>	<b>\$ 651,928,790</b>

**References:**

N/A

**Prior Approvals:**

The original Sources and Uses were approved by the BOR at their April 5 meeting. The subsequent Original Operating Budget was approved by the BOR at the May 14 meeting.

**Agenda Item Approved By:**

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Andrew J. Burke  
 Senior Vice President for Administration and Finance

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John D. Floros  
 President

# New Mexico State University Board of Regents July 18, 2020

REVISED OPERATING BUDGET FOR  
FISCAL YEAR 2020-2021

Andrew J. Burke

*Senior Vice President for Administration and Finance*



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# Legislative Update

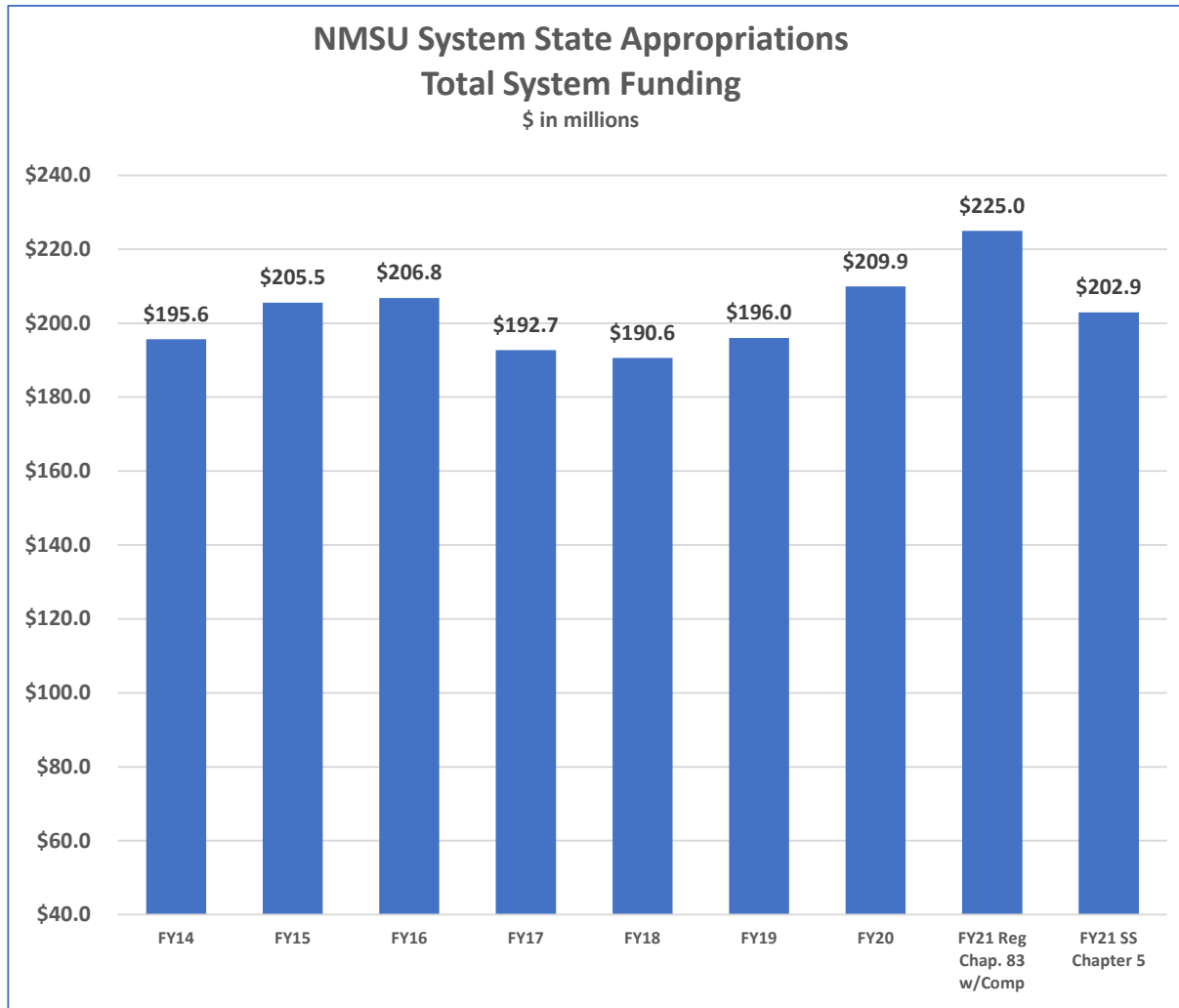


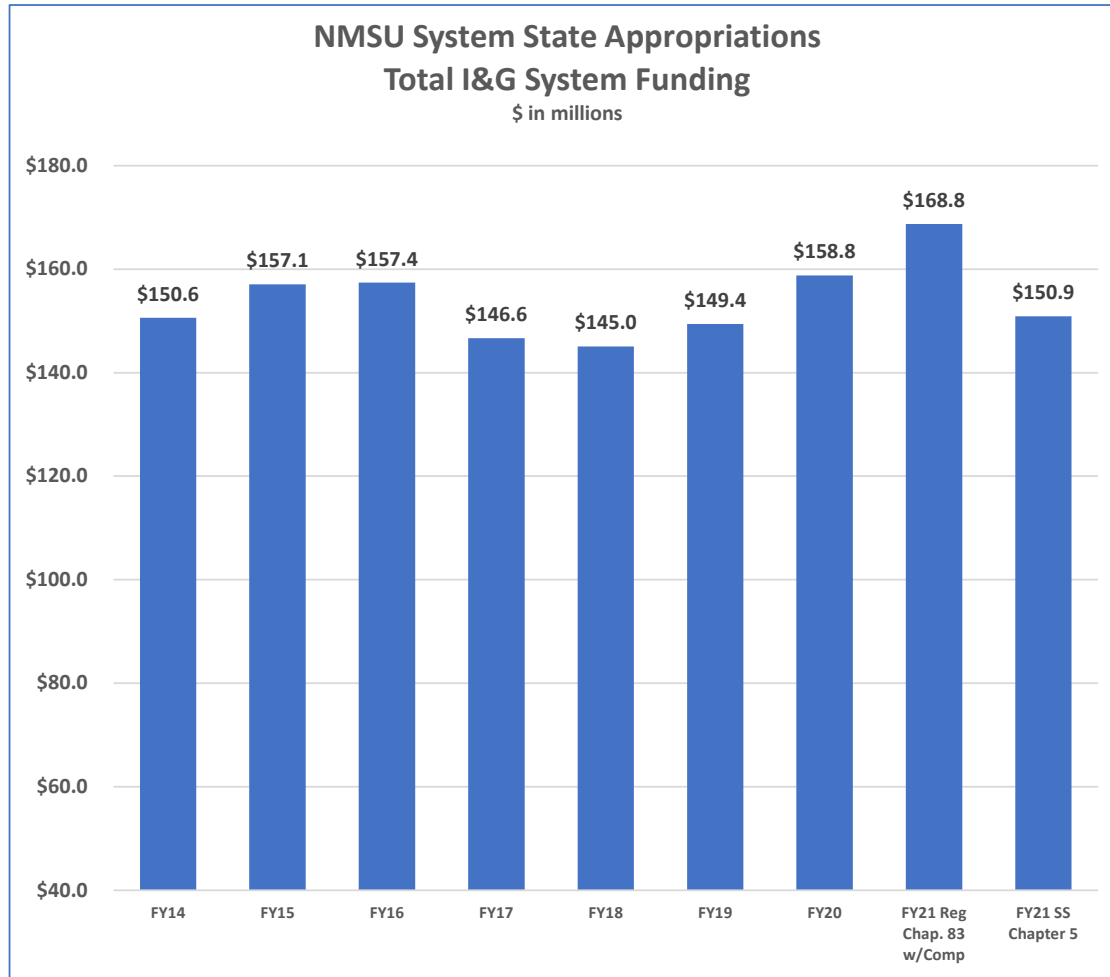
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# Legislative Special Session Results

- After the June special legislative session the Las Cruces campus Instruction and General (I&G) FY21 state appropriation was reduced by about \$13.4 million or 10.5% to \$114.2 million compared to the original \$127.6 million appropriated during the regular session. The reduction included:
  - Elimination of \$5.3 million for compensation
  - A 4% budget reduction of \$4.9 million, and
  - A CARES Act federal funds adjustment (SWAP) of \$3.2 million
- The community college state appropriations were reduced in the same way
- In addition, NMDA, AES, and, CES were reduced by 4%, other non-I&G programs had their state appropriations reduced by 6%, and compensation was eliminated across the board.







# Budget Reduction

- What this means for our budget is:
  - There will not be a compensation increase
  - The Las Cruces campus I&G expenditure budget will need to be cut \$10.9 million or roughly 6% compared to the budget approved by our Regents in May
  - Other budget cuts will need to be made across the NMSU system based on the state appropriation reductions
- Potential reduction in enrollment and thus tuition and fee revenue due to concerns about the coronavirus pandemic.
  - At the Las Cruces campus, every one percent in enrollment decline results in roughly a \$1.0 million dollar loss in tuition and fee revenue.
  - Budget reduction scenarios will need to consider this potential loss of revenue for FY21 once this amount can be estimated in late August.

FY21 General Appropriations for the NMSU System							
HB1 (Chapter 5, Laws 2020 1st Special) - Excluding Compensation - Recurring							
(\$ in thousands)							
Institution / Program (detail listed primarily in HB2 order, in thousands)	FY20 OPBUD with junior & comp	FY21 House Bill 2 Chapter 83	Special Session HB1 Chapter 5	\$ Change HB1 v FY21	%Change HB1 vs FY21	\$ Change HB1 v FY20	% Change HB1 vs FY20
<b>NEW MEXICO STATE UNIVERSITY</b>							
<b>Instruction and general purposes</b>	120,020.6	122,313.9	117,421.3	(4,892.6)	-4.0%	(2,599.3)	-2.2%
Federal CARES Stimulus SWAP	0	0	(3,255.0)	(3,255.0)	NA	(3,255.0)	NA
Athletics	3,724.1	3,949.1	3,712.2	(236.9)	-6.0%	(11.9)	-0.3%
Educational television and public radio	1,054.3	1,054.3	991.0	(63.3)	-6.0%	(63.3)	-6.0%
<b>Alamogordo Branch - Instruction and general purposes</b>	7,323.8	7,374.9	7,079.9	(295.0)	-4.0%	(243.9)	-3.3%
Dual Credit adjustment	0	34.6	32.5	(2.1)	-6.0%	32.5	NA
Federal CARES Stimulus SWAP			(212.0)	(212.0)	NA	(212.0)	NA
<b>Carlsbad Branch - Instruction and general purposes</b>	4,271.2	4,342.3	4,168.6	(173.7)	-4.0%	(102.6)	-2.4%
Dual Credit adjustment		83.8	78.8	(5.0)	-6.0%	78.8	NA
Federal CARES Stimulus SWAP			(202.5)	(202.5)	NA	(202.5)	NA
<b>Dona Ana Branch - Instruction and general purposes</b>	23,658.3	24,106.4	23,142.1	(964.3)	-4.0%	(516.2)	-2.2%
Dual Credit adjustment		202.2	190.1	(12.1)	-6.0%	190.1	NA
Federal CARES Stimulus SWAP			(927.9)	(927.9)	NA	(927.9)	NA
<b>Grants Branch - Instruction and general purposes</b>	3,526.1	3,568.1	3,425.4	(142.7)	-4.0%	(100.7)	-2.9%
Dual Credit adjustment		51.0	47.9	(3.1)	-6.0%	47.9	NA
Federal CARES Stimulus SWAP			(113.0)	(113.0)	NA	(113.0)	NA
<i>Department of Agriculture</i>	12,019.2	12,496.2	11,996.4	(499.8)	-4.0%	(22.8)	-0.2%
NMMA - Veterinarians Externships		100.0	96.0	(4.0)	-4.0%	96.0	NA
<i>Agricultural Experiment Station (AES) (Language)</i>	14,948.6	15,148.6	14,542.7	(605.9)	-4.0%	(405.9)	-2.7%
<i>Cooperative Extension Service (CES)</i>	13,635.3	13,735.3	13,185.9	(549.4)	-4.0%	(449.4)	-3.3%
<b>Research &amp; Public Service Projects:</b>						0.0	NA
NEW - Veterans Services	50.0	50.0	47.0	(3.0)	-6.0%	(3.0)	-6.0%
NEW - Sustainable Ag Center of Excellence	0	250.0	240.0	(10.0)	-4.0%	240.0	NA
STEM alliance for minority participation	318.0	318.0	298.9	(19.1)	-6.0%	(19.1)	-6.0%
NEW- Anna Age Eight Institute	0	874.0	821.6	(52.4)	-6.0%	821.6	NA
Mental health nurse practitioner	643.9	1,000.0	940.0	(60.0)	-6.0%	296.1	46.0%
Indian resources development	277.9	277.9	261.2	(16.7)	-6.0%	(16.7)	-6.0%
Manufacturing sector development program	674.6	674.6	634.1	(40.5)	-6.0%	(40.5)	-6.0%
Arrowhead center for business development	343.9	343.9	323.3	(20.6)	-6.0%	(20.6)	-6.0%
Nurse expansion	700.2	900.2	846.2	(54.0)	-6.0%	146.0	20.8%
Alliance teaching & learning advancement	155.9	155.9	146.5	(9.4)	-6.0%	(9.4)	-6.0%
Water resource research institute	931.9	1,131.9	1,064.0	(67.9)	-6.0%	132.1	14.2%
College assistance migrant program	205.8	205.8	193.5	(12.3)	-6.0%	(12.3)	-6.0%
Autism Program	614.0	614.0	577.2	(36.8)	-6.0%	(36.8)	-6.0%
Sunspot Solar Observatory Consortium	100.0	273.0	256.6	(16.4)	-6.0%	156.6	156.6%
Carlsbad - manufacturing sector development program	232.9	232.9	218.9	(14.0)	-6.0%	(14.0)	-6.0%
Carlsbad - nurse expansion	108.9	108.9	102.4	(6.5)	-6.0%	(6.5)	-6.0%
Dona Ana - dental hygiene program	206.0	306.0	287.6	(18.4)	-6.0%	81.6	39.6%
Dona Ana - nurse expansion	193.5	293.5	275.9	(17.6)	-6.0%	82.4	42.6%
<b>Total NMSU</b>	<b>209,938.9</b>	<b>216,571.2</b>	<b>202,935.2</b>	<b>(13,636.0)</b>	<b>-6.3%</b>	<b>(7,003.7)</b>	<b>-3.3%</b>

# All Funds and Campuses

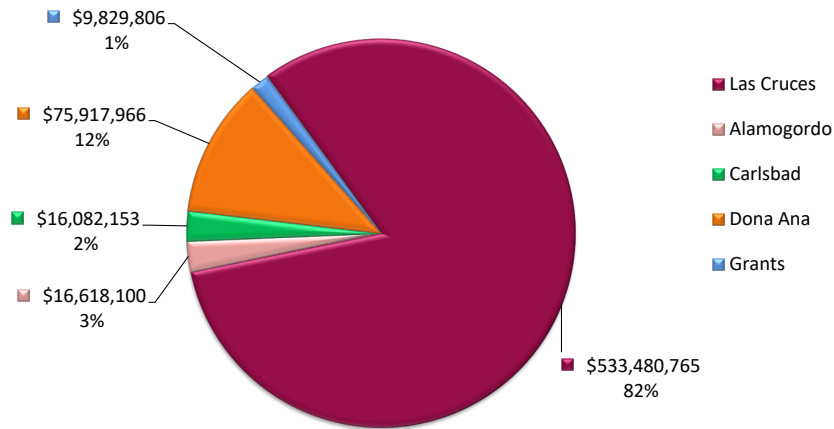


**BE BOLD.** Shape the Future.

# New Mexico State University Revised Operating Budget for FY 2020-2021

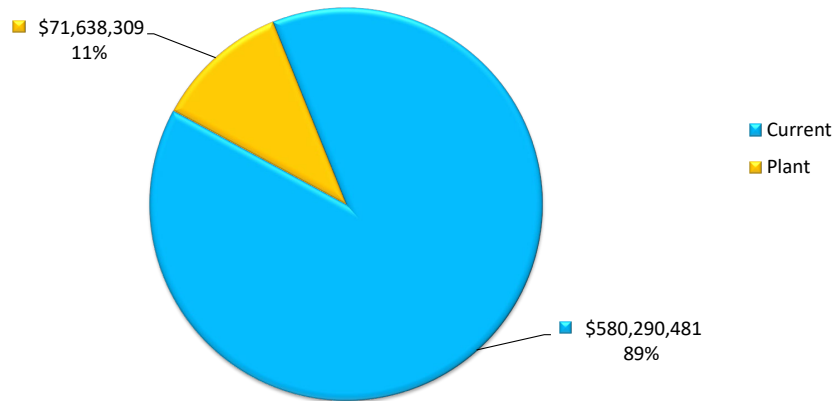
		UNRESTRICTED EXPENDITURES	RESTRICTED EXPENDITURES	TOTAL EXPENDITURES
<b>LAS CRUCES CAMPUS</b>	CURRENT FUNDS	\$ 317,319,869	\$ 167,374,743	\$ 484,694,612
	PLANT FUNDS	48,786,153	N/A	48,786,153
	<b>TOTAL</b>	<b>\$ 366,106,022</b>	<b>\$ 167,374,743</b>	<b>\$ 533,480,765</b>
<b>ALAMOGORDO CAMPUS</b>	CURRENT FUNDS	\$ 10,131,295	\$ 2,871,426	\$ 13,002,721
	PLANT FUNDS	3,615,379	N/A	3,615,379
	<b>TOTAL</b>	<b>\$ 13,746,674</b>	<b>\$ 2,871,426</b>	<b>\$ 16,618,100</b>
<b>CARLSBAD CAMPUS</b>	CURRENT FUNDS	\$ 11,101,291	\$ 2,980,862	\$ 14,082,153
	PLANT FUNDS	2,000,000	N/A	2,000,000
	<b>TOTAL</b>	<b>\$ 13,101,291</b>	<b>\$ 2,980,862</b>	<b>\$ 16,082,153</b>
<b>DOÑA ANA CAMPUS</b>	CURRENT FUNDS	\$ 41,628,435	\$ 20,763,754	\$ 62,392,189
	PLANT FUNDS	13,525,777	N/A	13,525,777
	<b>TOTAL</b>	<b>\$ 55,154,212</b>	<b>\$ 20,763,754</b>	<b>\$ 75,917,966</b>
<b>GRANTS CAMPUS</b>	CURRENT FUNDS	\$ 4,419,679	\$ 1,699,127	\$ 6,118,806
	PLANT FUNDS	3,711,000	N/A	3,711,000
	<b>TOTAL</b>	<b>\$ 8,130,679</b>	<b>\$ 1,699,127</b>	<b>\$ 9,829,806</b>
<b>SUMMARY EXPENDITURES</b>	CURRENT FUNDS	\$ 384,600,569	\$ 195,689,912	\$ 580,290,481
	PLANT FUNDS	71,638,309	N/A	71,638,309
	<b>TOTAL</b>	<b>\$ 456,238,878</b>	<b>\$ 195,689,912</b>	<b>\$ 651,928,790</b>

### FY2021 Revised Expenditure Budget by Campus



Total Proposed Budget - \$651,928,790

### FY2021 Revised Expenditure Budget by Fund Type



Total Proposed Budget - \$651,928,790

# Current Funds Combined Campuses and Las Cruces Campus





## NMSU Sources of Current Funds

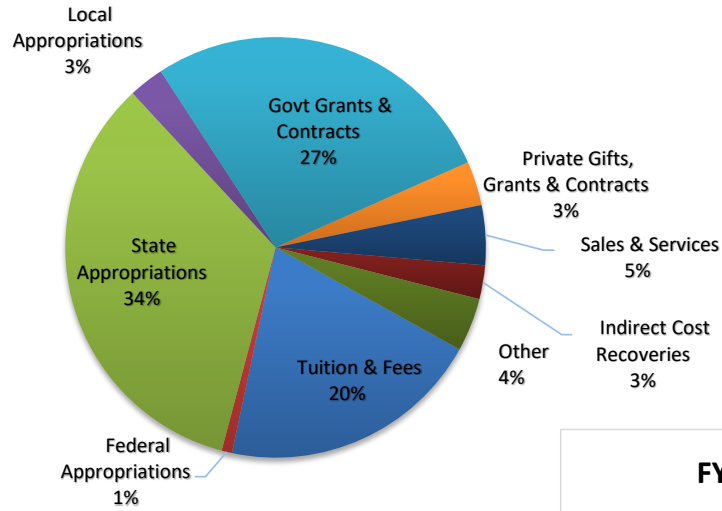
Combined Campuses	Original Budget <i>Approved</i> FY 2019-2020				Revised Budget <i>Proposed</i> FY 2020-2021				% Change
	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total		
Tuition & Fees	\$ 118,307,277	\$ -	\$ 118,307,277	20.1%	\$ 121,148,502	\$ -	\$ 121,148,502	20.3%	2.4%
Federal Appropriations	-	5,060,308	5,060,308	0.9%	-	5,035,526	5,035,526	0.8%	-0.5%
State Appropriations	211,342,800	-	211,342,800	35.9%	203,135,300	-	203,135,300	34.0%	-3.9%
Local Appropriations	13,110,005	2,622,627	15,732,632	2.7%	13,339,210	2,609,740	15,948,950	2.7%	1.4%
Govt Grants & Contracts	126,370	151,924,064	152,050,434	25.8%	133,460	164,788,598	164,922,058	27.6%	8.5%
Private Gifts, Grants & Contracts	51,200	18,836,122	18,887,322	3.2%	20,100	20,289,000	20,309,100	3.4%	7.5%
Sales & Services	30,670,836	-	30,670,836	5.2%	27,401,932	-	27,401,932	4.6%	-10.7%
Indirect Cost Recoveries	13,944,225	-	13,944,225	2.4%	15,683,024	-	15,683,024	2.6%	12.5%
Other	20,322,935	2,821,775	23,144,710	3.9%	21,629,574	2,967,048	24,596,622	4.1%	6.3%
<b>Total</b>	<b>\$ 407,875,648</b>	<b>\$ 181,264,896</b>	<b>\$ 589,140,544</b>	<b>100%</b>	<b>\$ 402,491,102</b>	<b>\$ 195,689,912</b>	<b>\$ 598,181,014</b>	<b>100%</b>	<b>1.5%</b>

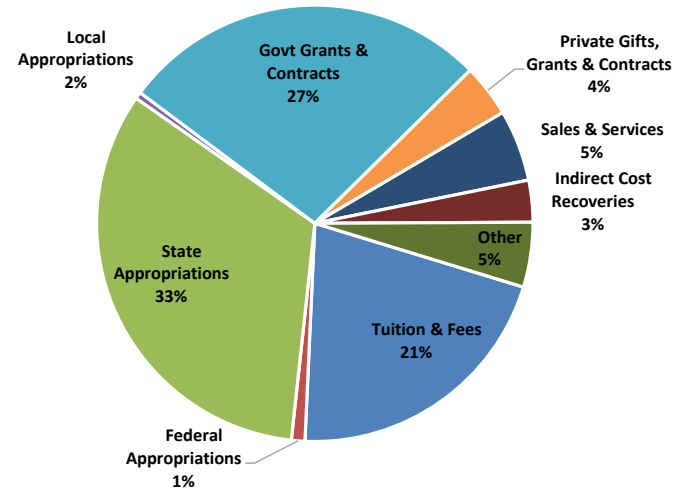
Las Cruces Campus	Original Budget <i>Approved</i> FY 2019-2020				Revised Budget <i>Proposed</i> FY 2020-2021				% Change
	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total		
Tuition & Fees	\$ 102,154,423	\$ -	\$ 102,154,423	20.9%	\$ 105,138,978	\$ -	\$ 105,138,978	21.0%	2.9%
Federal Appropriations	-	5,060,308	5,060,308	1.0%	-	5,035,526	5,035,526	1.0%	-0.5%
State Appropriations	171,435,252	-	171,435,252	35.0%	165,493,600	-	165,493,600	33.0%	-3.5%
Local Appropriations	-	2,622,627	2,622,627	0.5%	-	2,609,740	2,609,740	0.5%	-0.5%
Govt Grants & Contracts	123,900	124,326,203	124,450,103	25.4%	130,000	137,361,052	137,491,052	27.4%	10.5%
Private Gifts, Grants & Contracts	51,200	18,059,883	18,111,083	3.7%	20,100	19,486,275	19,506,375	3.9%	7.7%
Sales & Services	29,826,911	-	29,826,911	6.1%	26,515,997	-	26,515,997	5.3%	-11.1%
Indirect Cost Recoveries	13,737,335	-	13,737,335	2.8%	15,445,800	-	15,445,800	3.1%	12.4%
Other	19,766,622	2,745,600	22,512,222	4.6%	21,182,706	2,882,150	24,064,856	4.8%	6.9%
<b>Total</b>	<b>\$ 337,095,643</b>	<b>\$ 152,814,621</b>	<b>\$ 489,910,264</b>	<b>100%</b>	<b>\$ 333,927,181</b>	<b>\$ 167,374,743</b>	<b>\$ 501,301,924</b>	<b>100%</b>	<b>2.3%</b>



### FY21 Sources of Funds All Campuses Combined



### FY21 Sources of Current Funds Las Cruces



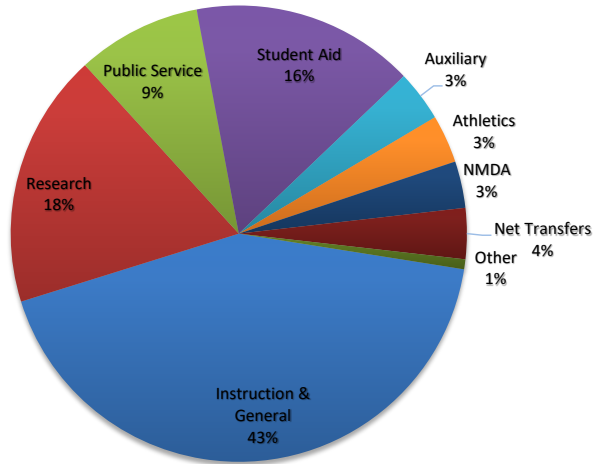
## NMSU Uses of Current Funds

Combined Campuses	Original Budget <i>Approved</i> FY 2019-2020				Revised Budget <i>Proposed</i> FY 2020-2021				% Change
	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total		
Instruction & General	\$ 248,333,848	\$ 14,078,602	\$ 262,412,450	44.5%	\$ 241,934,460	\$ 14,631,820	\$ 256,566,280	42.6%	-2.2%
Research	33,845,318	64,734,120	98,579,438	16.7%	34,107,573	74,538,745	108,646,318	18.0%	10.2%
Public Service	23,292,095	29,424,506	52,716,601	8.9%	23,848,812	29,143,347	52,992,159	8.8%	0.5%
Student Aid	19,801,721	69,387,016	89,188,737	15.1%	22,390,590	72,923,948	95,314,538	15.8%	6.9%
Auxiliary	21,593,004	81,700	21,674,704	3.7%	21,825,660	123,500	21,949,160	3.6%	1.3%
Athletics	19,027,168	1,378,152	20,405,320	3.5%	18,981,614	1,482,352	20,463,966	3.4%	0.3%
NMDA	16,438,159	2,050,000	18,488,159	3.1%	17,300,137	2,726,600	20,026,737	3.3%	8.3%
Net Transfers	22,073,793	-	22,073,793	3.7%	21,822,728	-	21,822,728	3.6%	-1.1%
Other	3,731,831	130,800	3,862,631	0.7%	4,211,723	119,600	4,331,323	0.7%	12.1%
<b>Total</b>	<b>\$ 408,136,937</b>	<b>\$ 181,264,896</b>	<b>\$ 589,401,833</b>	<b>100%</b>	<b>\$ 406,423,297</b>	<b>\$ 195,689,912</b>	<b>\$ 602,113,209</b>	<b>100%</b>	<b>2.2%</b>

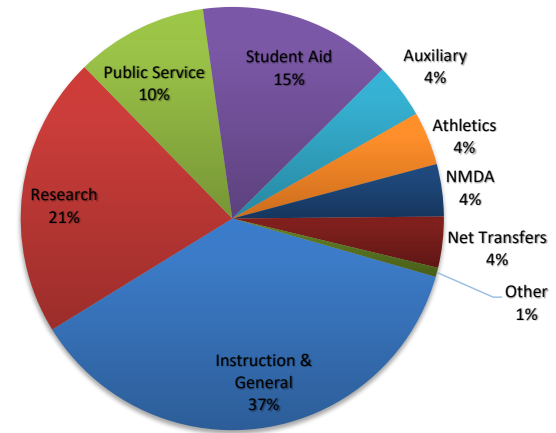
Las Cruces Campus	Original Budget <i>Approved</i> FY 2019-2020				Revised Budget <i>Proposed</i> FY 2020-2021				% Change
	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total		
Instruction & General	\$ 183,030,880	\$ 8,615,400	\$ 191,646,280	39.1%	\$ 177,199,560	\$ 8,295,100	\$ 185,494,660	36.8%	-3.2%
Research	33,845,318	64,734,120	98,579,438	20.1%	34,107,573	74,538,745	108,646,318	21.5%	10.2%
Public Service	22,924,143	28,025,388	50,949,531	10.4%	23,476,614	27,409,246	50,885,860	10.1%	-0.1%
Student Aid	19,085,986	47,917,261	67,003,247	13.7%	21,685,986	52,804,600	74,490,586	14.8%	11.2%
Auxiliary	20,680,957	18,000	20,698,957	4.2%	20,996,551	51,400	21,047,951	4.2%	1.7%
Athletics	19,027,168	1,378,152	20,405,320	4.2%	18,981,614	1,482,352	20,463,966	4.1%	0.3%
NMDA	16,438,159	2,050,000	18,488,159	3.8%	17,300,137	2,726,600	20,026,737	4.0%	8.3%
Net Transfers	19,068,808	-	19,068,808	3.9%	19,487,285	-	19,487,285	3.9%	2.2%
Other	3,150,562	76,300	3,226,862	0.7%	3,571,834	66,700	3,638,534	0.7%	12.8%
<b>Total</b>	<b>\$ 337,251,981</b>	<b>\$ 152,814,621</b>	<b>\$ 490,066,602</b>	<b>100%</b>	<b>\$ 336,807,154</b>	<b>\$ 167,374,743</b>	<b>\$ 504,181,897</b>	<b>100%</b>	<b>2.9%</b>



### FY21 Uses of Current Funds All Campuses Combined



### FY21 Uses of Current Funds Las Cruces



**New Mexico State University - Las Cruces Campus  
FY2020-21 Sources & Uses of New I&G Funds**

<b>Ref. No.</b>	<b>New Sources of Funds / Revenues</b>	<b>FY21 Approved</b>	<b>PROPOSED FY21 Revised</b>
1	I&G State Appropriations (CARES ACT SWAP Las Cruces = \$3,255,000)	\$ 2,293,300	\$ (5,854,300)
2	I&G State Appropriations - Compensation	5,323,100	-
3	I&G State Appropriations - Nursing		(114,000)
4	Enrollment Projection (no change)	-	-
5	Tuition and Fees Rate Increase, 3%	2,200,000	2,200,000
6	Savings from Utilities Budget as a result of efficiencies	700,000	700,000
7	Savings from Fringe Rate (37.5% to 37.1%)	426,000	426,000
8	Budget Reduction and/or Reallocation	2,629,600	10,976,300
9	<b>Total Estimated Sources / Revenues</b>	<b>\$ 13,572,000</b>	<b>\$ 8,334,000</b>

<b>Ref.</b>	<b>New Uses of Funds / Expenditures</b>		
10	Faculty and Staff Compensation Pool of 3%, plus fringes	\$ 5,238,000	\$ -
11	Faculty Promotion & Tenure Fund (effective 7/1/20)	400,000	400,000
12	Student minimum wage (increase in operations)	400,000	400,000
13	Investment in Scholarships	2,500,000	2,500,000
14	Outstanding FY20 Budget Shortfall	3,884,000	3,884,000
15	Strategic Investments: Enhance Student Success and Social Mobility	400,000	400,000
16	Strategic Investments: Elevate Research and Creativity	200,000	200,000
17	Strategic Investments: Amplify Extension and Outreach	100,000	100,000
18	Strategic Investments: Build a Robust NMSU System	450,000	450,000
19	<b>Total Estimated Uses / Expenditures</b>	<b>\$ 13,572,000</b>	<b>\$ 8,334,000</b>

# Community College Campuses



**BE BOLD.** Shape the Future.

**New Mexico State University - Alamogordo Campus  
FY20-21 Sources and Uses of New I&G Funds**

	<b>FY21 Approved</b>	<b>PROPOSED FY21 Revised</b>
<b>Sources/Revenues:</b>		
General Fund I&G Appropriation (CARES ACT SWAP Alamogordo = \$212,000)	\$ 51,100	\$ (455,900)
General Fund I&G Appropriation (Dual Credit Adjustment)	34,600	32,500
General Fund I&G Appropriation for Compensation, including 30% Fringes	260,100	-
Enrollment Adjustment - (2.74%) Decrease	(64,273)	(64,273)
Change in Tax Mill Levy	29,205	29,205
Other Revenues	(73,680)	(73,680)
Non-recurring State Appropriations	(130,000)	(130,000)
Proceeds from NMSU Online	251,800	251,800
Permanent Budget Reduction/Reallocation		
Reduction in Utility Budget	43,800	43,800
Reduction in Part-Time Faculty/Overloads plus fringes	79,521	79,521
Reduction in Support Staff	41,752	93,987
Faculty Resignation (plus fringe) - not filling	81,385	81,385
Reduction in Fringes	18,782	38,162
Reduction in Supplies and Expenses		172,666
<b>Total Sources</b>	<b>\$ 624,092</b>	<b>\$ 99,173</b>
<b>Uses/Expenditures:</b>		
Faculty and Staff Compensation Increase, including fringes	\$ 242,947	\$ -
Minimum Wage Increase (\$10.50/hour), including fringes	16,473	16,473
Faculty Promotion and Tenure Fund, including fringes	40,269	40,269
Other Expenditures		
Travel	4,000	4,000
Supplies and Expense	281,972	-
Longevities, Increases to Temp Salaries and Reclasses (plus fringes)	23,619	23,619
Dona Ana Faculty Study (plus fringes)	14,812	14,812
<b>Total Uses</b>	<b>\$ 624,092</b>	<b>\$ 99,173</b>

**New Mexico State University - Carlsbad Campus  
FY20-21 Sources and Uses of New I&G Funds**

	<b>FY21 Approved</b>	<b>PROPOSED FY21 Revised</b>
<b>Sources/Revenues:</b>		
General Fund I&G Appropriation (CARES ACT SWAP Carlsbad = \$202,500)	\$ 71,100	\$ (311,600)
General Fund I&G Appropriation (Dual Credit Adjustment)	83,800	78,800
General Fund I&G Appropriation for Compensation, including 30% Fringes	85,000	-
Saving from decrease in Fringe Rate (decrease from 37.5% to 37.1%)	15,998	15,998
Enrollment Adjustment - 5% Increase (Decrease)	46,000	46,000
Change in Tax Mil Levy (increasase in proverty valuation)	290,245	290,245
Permanent Budget Reduction/Reallocation - Wage reduction from retirements and vacant posit	-	117,850
Decrease in travel funds allocated for nursing students		6,500
<b>Total Sources</b>	<b><u>\$ 592,143</u></b>	<b><u>\$ 243,793</u></b>
<b>Uses/Expenditures:</b>		
Faculty and Staff Compensation Increase, including fringes	\$ 219,350	\$ -
Minimum Wage Increase (\$10.50/hour), including fringes	350	350
Faculty Promotion and Tenure Fund, including fringes	56,143	56,143
New 9-Month Faculty Position - Two Oil & Gas Faculty	129,000	-
Other Expenditures - Institutional Support	187,300	187,300
<b>Total Uses</b>	<b><u>\$ 592,143</u></b>	<b><u>\$ 243,793</u></b>



**New Mexico State University - Dona Ana Campus  
FY20-21 Sources and Uses of New I&G Funds**

	<b>FY21 Approved</b>	<b>PROPOSED FY21 Revised</b>
<b>Sources/Revenues:</b>		
General Fund I&G Appropriation (CARES ACT SWAP Dona Ana = \$927,900)	\$ 448,100	\$ (1,444,100)
General Fund I&G Appropriation (Dual Credit Adjustment 2m)	202,200	190,100
General Fund I&G Appropriation for Compensation, including 30% Fringes	916,700	-
RPSP Increases for Dental & Nursing	200,000	164,000
Indirect Cost Recovery		81,774
Reduction of Non Mandatory Cap Outlay/R&R Tsf \$200k/Other Tsf (UO Tsf \$150k)	150,000	350,000
Savings from reduction in Fringe Rate (decrease from 37.5% to 37.1% and contingency)	157,791	157,791
Change in Tax Mil Levy	200,000	200,000
Permanent Budget Reduction/Reallocation (Legal Assistant, Library Science, Elec Apprenticeship)	208,216	236,506
Use of DACC Fund Balance or Budget Reduction and/or Reallocation		755,387
<b>Total Sources</b>	<b>\$ 2,483,007</b>	<b>\$ 691,458</b>
<b>Uses/Expenditures:</b>		
Faculty and Staff Compensation Increase, including fringes	\$ 1,686,799	\$ -
Minimum Wage Increase (\$10.50/hour), including fringes (Students)	34,019	34,019
Faculty Promotion and Tenure Fund, including fringes	110,291	110,291
RPSP Dental & Nursing Increases	200,000	164,000
Institutional Overhead	187,300	187,300
Increase in Internal Services	24,600	24,600
Faculty Equity Pool	68,750	
Other Expenditures (Committed Positions Perkins/Avanza with fringes)	171,248	171,248
<b>Total Uses</b>	<b>\$ 2,483,007</b>	<b>\$ 691,458</b>

**New Mexico State University - Grants Campus  
FY20-21 Sources and Uses of New I&G Funds**

	FY21 Approved	PROPOSED FY21 Revised
<b>Sources/Revenues:</b>		
General Fund I&G Appropriation (CARES ACT SWAP Grants = \$113,000)	\$ 42,000	\$ (216,700)
General Fund I&G Appropriation (Dual Credit Adjustment)	51,000	47,900
General Fund I&G Appropriation for Compensation, including 30% Fringes	89,300	-
Saving from decrease in Fringe Rate (decrease from 37.5% to 37.1%)	7,925	7,925
Permanent Budget Reduction/Reallocation	63,286	242,666
<b>Total Sources</b>	<b><u>\$ 253,511</u></b>	<b><u>\$ 81,791</u></b>
<b>Uses/Expenditures:</b>		
Faculty and Staff Compensation Increase, including fringes	\$ 108,654	\$ -
Faculty Promotion and Tenure Fund, including fringes	9,610	9,610
New Student Success Coordinator, including fringes	63,066	-
Other Expenditures	72,181	72,181
<b>Total Uses</b>	<b><u>\$ 253,511</u></b>	<b><u>\$ 81,791</u></b>

# Thank You!



**BE BOLD.** Shape the Future.

Binder Page Number 156 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : **New Mexico State University - Las Cruces** FY **2020-2021**

Adjustment to Fund: **Unrestricted** Request # **1**

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>REVENUES</b>			
Instruction and General	242,519,580	(13,584,700)	228,934,880
Student Social & Cultural Activities	2,882,278	0	2,882,278
Research	20,251,049	(1,421,400)	18,829,649
Public Service	21,914,005	(1,483,400)	20,430,605
Internal Service Dept.	2,540,135	0	2,540,135
Student Financial Aid	75,000	0	75,000
Auxiliary Enterprises	27,672,442	0	27,672,442
Athletics	15,240,992	(301,000)	14,939,992
Independent Operations	18,373,200	(751,000)	17,622,200
<b>Subtotal Current Funds</b>	<b>351,468,681</b>	<b>(17,541,500)</b>	<b>333,927,181</b>
Capital Outlay	18,765,000	0	18,765,000
Renewals & Replacements	110,000	0	110,000
Retirement of Indebtedness	3,792,769	0	3,792,769
<b>Subtotal Plant Funds</b>	<b>22,667,769</b>	<b>0</b>	<b>22,667,769</b>
<b>TOTAL REVENUES</b>	<b>374,136,450</b>	<b>(17,541,500)</b>	<b>356,594,950</b>
<b>BEGINNING BALANCES</b>			
Instruction and General	9,361,951	0	9,361,951
Student Social & Cultural Activities	2,164,222	0	2,164,222
Research	16,780,680	0	16,780,680
Public Service	5,963,937	0	5,963,937
Internal Service Dept.	5,128,137	0	5,128,137
Student Financial Aid	0	0	0
Auxiliary Enterprises	809,703	0	809,703
Athletics	(2,548,108)	0	(2,548,108)
Independent Operations	508,245	0	508,245
<b>Subtotal Current Funds</b>	<b>38,168,767</b>	<b>0</b>	<b>38,168,767</b>
Capital Outlay	1,765,335	0	1,765,335
Renewals & Replacements	20,716,060	0	20,716,060
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>22,481,395</b>	<b>0</b>	<b>22,481,395</b>
<b>TOTAL BEGINNING BALANCES</b>	<b>60,650,162</b>	<b>0</b>	<b>60,650,162</b>
<b>TOTAL AVAILABLE</b>			
Instruction and General	251,881,531	(13,584,700)	238,296,831
Student Social & Cultural Activities	5,046,500	0	5,046,500
Research	37,031,729	(1,421,400)	35,610,329
Public Service	27,877,942	(1,483,400)	26,394,542
Internal Service Dept.	7,668,272	0	7,668,272
Student Financial Aid	75,000	0	75,000
Auxiliary Enterprises	28,482,145	0	28,482,145
Athletics	12,692,884	(301,000)	12,391,884
Independent Operations	18,881,445	(751,000)	18,130,445
<b>Subtotal Current Funds</b>	<b>389,637,448</b>	<b>(17,541,500)</b>	<b>372,095,948</b>
Capital Outlay	20,530,335	0	20,530,335
Renewals & Replacements	20,826,060	0	20,826,060
Retirement of Indebtedness	3,792,769	0	3,792,769
<b>Subtotal Plant Funds</b>	<b>45,149,164</b>	<b>0</b>	<b>45,149,164</b>
<b>GRAND TOTAL AVAILABLE</b>	<b>434,786,612</b>	<b>(17,541,500)</b>	<b>417,245,112</b>

\*NMHED/DFA Approval moved to Page 3

Binder Page Number 157 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : **New Mexico State University - Las Cruces** FY **2020-2021**

Adjustment to Fund: **Unrestricted** Request # **1**

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>	
<b>EXPENDITURES</b>				
Instruction and General	190,784,260	(13,584,700)	177,199,560	
Student Social & Cultural Activities	3,674,557	0	3,674,557	
Research	35,528,973	(1,421,400)	34,107,573	
Public Service	24,913,814	(1,437,200)	23,476,614	
Internal Service Dept.	(102,723)	0	(102,723)	
Student Financial Aid	21,685,986	0	21,685,986	
Auxiliary Enterprises	20,996,551	0	20,996,551	
Athletics	19,282,614	(301,000)	18,981,614	
Independent Operations	18,037,797	(737,660)	17,300,137	
<b>Subtotal Current Funds</b>	<b>334,801,829</b>	<b>(17,481,960)</b>	<b>317,319,869</b>	
Capital Outlay	20,705,700	0	20,705,700	
Renewals & Replacements	14,475,000	0	14,475,000	
Retirement of Indebtedness	13,605,453	0	13,605,453	
<b>Subtotal Plant Funds</b>	<b>48,786,153</b>	<b>0</b>	<b>48,786,153</b>	
<b>TOTAL EXPENDITURES</b>	<b>383,587,982</b>	<b>(17,481,960)</b>	<b>366,106,022</b>	
<b>TRANSFERS IN (OUT)</b>				
Instruction and General	(51,735,320)	0	(51,735,320)	
Student Social & Cultural Activities	462,171	0	462,171	
Research	15,672,914	0	15,672,914	
Public Service	1,618,144	0	1,618,144	
Internal Service Dept.	(3,417,924)	0	(3,417,924)	
Student Financial Aid	21,610,986	0	21,610,986	
Auxiliary Enterprises	(7,563,142)	0	(7,563,142)	
Athletics	4,202,538	0	4,202,538	
Independent Operations	(350,992)	13,340	(337,652)	
<b>Subtotal Current Funds</b>	<b>(19,500,625)</b>	<b>13,340</b>	<b>(19,487,285)</b>	
Capital Outlay	1,096,325	0	1,096,325	
Renewals & Replacements	8,677,762	0	8,677,762	
Retirement of Indebtedness	9,812,684	0	9,812,684	
<b>Subtotal Plant Funds</b>	<b>19,586,771</b>	<b>0</b>	<b>19,586,771</b>	
<b>NET TRANSFERS</b>	<b>86,146</b>	<b>13,340</b>	<b>99,486</b>	
<b>ENDING BALANCES</b>				
Instruction and General	9,361,951	0	9,361,951	5%
Student Social & Cultural Activities	1,834,114	0	1,834,114	50%
Research	17,175,670	0	17,175,670	50%
Public Service	4,582,272	(46,200)	4,536,072	19%
Internal Service Dept.	4,353,071	0	4,353,071	-4238%
Student Financial Aid	0	0	0	0%
Auxiliary Enterprises	(77,548)	0	(77,548)	0%
Athletics	(2,387,192)	0	(2,387,192)	-13%
Independent Operations	492,656	0	492,656	3%
<b>Subtotal Current Funds</b>	<b>35,334,994</b>	<b>(46,200)</b>	<b>35,288,794</b>	11%
Capital Outlay	920,960	0	920,960	4%
Renewals & Replacements	15,028,822	0	15,028,822	104%
Retirement of Indebtedness	0	0	0	0%
<b>Subtotal Plant Funds</b>	<b>15,949,782</b>	<b>0</b>	<b>15,949,782</b>	33%
<b>TOTAL ENDING BALANCES</b>	<b>51,284,776</b>	<b>(46,200)</b>	<b>51,238,576</b>	14%
<b>TOTAL EXPENDITURES, TRANSFERS, BALANCES</b>	<b>434,786,612</b>	<b>(17,541,500)</b>	<b>417,245,112</b>	

Binder Page Number 158 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Las Cruces FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>INSTRUCTION &amp; GENERAL:</b>			
<b>REVENUES</b>			
Tuition and Fees	92,628,844	0	92,628,844
Federal Government Appropriations	0	0	0
State Government Appropriations	129,537,200	(13,584,700)	115,952,500
Local Government Appropriations	0	0	0
Federal Grants/Contracts	130,000	0	130,000
State Grants/Contracts	0	0	0
Local Grants/Contracts	0	0	0
Private Gifts/Grants/Contracts	0	0	0
Endowment/Land/Permanent Fund	3,097,136	0	3,097,136
Sales & Services of Ed Activities	546,500	0	546,500
Other Sources	16,579,900	0	16,579,900
<b>TOTAL REVENUES</b>	<b>242,519,580</b>	<b>(13,584,700)</b>	<b>228,934,880</b>
<b>BEGINNING BALANCE</b>	<b>9,361,951</b>	<b>0</b>	<b>9,361,951</b>
<b>TOTAL AVAILABLE</b>	<b>251,881,531</b>	<b>(13,584,700)</b>	<b>238,296,831</b>
<b>EXPENDITURES</b>			
Instruction	114,930,781	(8,149,220)	106,781,561
Academic Support	19,187,940	(1,382,870)	17,805,070
Student Services	13,405,458	(955,180)	12,450,278
Institutional Support	23,087,885	(1,585,530)	21,502,355
Operation & Maintenance of Plant	20,172,196	(1,511,900)	18,660,296
<b>TOTAL EXPENDITURES</b>	<b>190,784,260</b>	<b>(13,584,700)</b>	<b>177,199,560</b>
<b>TRANSFERS (IN) OUT OF I&amp;G</b>			
Student Social & Cultural Activities	322,050	0	322,050
Research	16,314,811	0	16,314,811
Public Service	1,847,376	0	1,847,376
Internal Service Dept.	115,000	0	115,000
Student Financial Aid	21,175,986	0	21,175,986
Auxiliary Enterprises	55,010	0	55,010
Intercollegiate Athletics	3,878,514	0	3,878,514
Independent Operations	0	0	0
Capital Outlay	1,220,044	0	1,220,044
Renewals & Replacements	5,271,296	0	5,271,296
Retirement of Indebtedness	1,343,397	0	1,343,397
Non-Budgetary Exhibits:			
Endowment Fund	0	0	0
Other (from Community Colleges)	191,836	0	191,836
Other (Specify)	0	0	0
<b>NET TRANSFERS</b>	<b>51,735,320</b>	<b>0</b>	<b>51,735,320</b>
<b>ENDING BALANCE</b>	<b>9,361,951</b>	<b>0</b>	<b>9,361,951</b>

Prepared by: Kimberly G. Rumford Date Approved by BOR 18-Jul-2020

For NMHED Use Only	Accept	Reject	Date	
NMHED Analyst	_____	_____	___/___/___	NMHED Control # _____
NMHED Director	_____	_____	___/___/___	
<b>For DFA Use Only</b>				
DFA Analyst	_____	_____	___/___/___	DFA Control # _____
DFA Director	_____	_____	___/___/___	Agency Code _____
Increase _____ Decrease _____ Transfer _____				

Binder Page Number 159 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Las Cruces

FY 2020-2021

Adjustment to Fund: Unrestricted

Request # 1

Current Approved  
Budget

INCREASE  
(DECREASE)

Revised Budget

1) To adjust FY21 I&G Budget to reduce expenditure and transfer levels closer to anticipated activity as a result of \_\_\_\_\_

legislated state appropriation reductions during the June special session. \_\_\_\_\_

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Binder Page Number 160 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Alamogordo FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>REVENUES</b>			
Instruction and General	10,767,900	(769,200)	9,998,700
Student Social & Cultural Activities	10,472	0	10,472
Research	0	0	0
Public Service	2,000	0	2,000
Internal Service Dept.	0	0	0
Student Financial Aid	0	0	0
Auxiliary Enterprises	27,115	0	27,115
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>10,807,487</b>	<b>(769,200)</b>	<b>10,038,287</b>
Capital Outlay	2,562,798	0	2,562,798
Renewals & Replacements	0	0	0
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>2,562,798</b>	<b>0</b>	<b>2,562,798</b>
<b>TOTAL REVENUES</b>	<b>13,370,285</b>	<b>(769,200)</b>	<b>12,601,085</b>
<b>BEGINNING BALANCES</b>			
Instruction and General	1,069,849	0	1,069,849
Student Social & Cultural Activities	29,024	0	29,024
Research	0	0	0
Public Service	34,589	0	34,589
Internal Service Dept.	0	0	0
Student Financial Aid	0	0	0
Auxiliary Enterprises	78,229	0	78,229
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>1,211,691</b>	<b>0</b>	<b>1,211,691</b>
Capital Outlay	2,762,576	0	2,762,576
Renewals & Replacements	0	0	0
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>2,762,576</b>	<b>0</b>	<b>2,762,576</b>
<b>TOTAL BEGINNING BALANCES</b>	<b>3,974,267</b>	<b>0</b>	<b>3,974,267</b>
<b>TOTAL AVAILABLE</b>			
Instruction and General	11,837,749	(769,200)	11,068,549
Student Social & Cultural Activities	39,496	0	39,496
Research	0	0	0
Public Service	36,589	0	36,589
Internal Service Dept.	0	0	0
Student Financial Aid	0	0	0
Auxiliary Enterprises	105,344	0	105,344
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>12,019,178</b>	<b>(769,200)</b>	<b>11,249,978</b>
Capital Outlay	5,325,374	0	5,325,374
Renewals & Replacements	0	0	0
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>5,325,374</b>	<b>0</b>	<b>5,325,374</b>
<b>GRAND TOTAL AVAILABLE</b>	<b>17,344,552</b>	<b>(769,200)</b>	<b>16,575,352</b>

\*NMHED/DFA Approval moved to Page 3



Binder Page Number 161 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Alamogordo FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>	
<b>EXPENDITURES</b>				
Instruction and General	10,661,553	(769,200)	9,892,353	
Student Social & Cultural Activities	32,112	0	32,112	
Research	0	0	0	
Public Service	12,000	0	12,000	
Internal Service Dept.	0	0	0	
Student Financial Aid	146,830	0	146,830	
Auxiliary Enterprises	48,000	0	48,000	
Athletics	0	0	0	
Independent Operations	0	0	0	
<b>Subtotal Current Funds</b>	<b>10,900,495</b>	<b>(769,200)</b>	<b>10,131,295</b>	
Capital Outlay	3,433,145	0	3,433,145	
Renewals & Replacements	182,234	0	182,234	
Retirement of Indebtedness	0	0	0	
<b>Subtotal Plant Funds</b>	<b>3,615,379</b>	<b>0</b>	<b>3,615,379</b>	
<b>TOTAL EXPENDITURES</b>	<b>14,515,874</b>	<b>(769,200)</b>	<b>13,746,674</b>	
<b>TRANSFERS IN (OUT)</b>				
Instruction and General	(106,347)	0	(106,347)	
Student Social & Cultural Activities	0	0	0	
Research	0	0	0	
Public Service	0	0	0	
Internal Service Dept.	0	0	0	
Student Financial Aid	146,830	0	146,830	
Auxiliary Enterprises	0	0	0	
Athletics	0	0	0	
Independent Operations	0	0	0	
<b>Subtotal Current Funds</b>	<b>40,483</b>	<b>0</b>	<b>40,483</b>	
Capital Outlay	29,083	0	29,083	
Renewals & Replacements	182,234	0	182,234	
Retirement of Indebtedness	0	0	0	
<b>Subtotal Plant Funds</b>	<b>211,317</b>	<b>0</b>	<b>211,317</b>	
<b>NET TRANSFERS</b>	<b>251,800</b>	<b>0</b>	<b>251,800</b>	
<b>ENDING BALANCES</b>				
Instruction and General	1,069,849	0	1,069,849	11%
Student Social & Cultural Activities	7,384	0	7,384	23%
Research	0	0	0	#DIV/0!
Public Service	24,589	0	24,589	205%
Internal Service Dept.	0	0	0	#DIV/0!
Student Financial Aid	0	0	0	0%
Auxiliary Enterprises	57,344	0	57,344	119%
Athletics	0	0	0	#DIV/0!
Independent Operations	0	0	0	#DIV/0!
<b>Subtotal Current Funds</b>	<b>1,159,166</b>	<b>0</b>	<b>1,159,166</b>	11%
Capital Outlay	1,921,312	0	1,921,312	56%
Renewals & Replacements	0	0	0	0%
Retirement of Indebtedness	0	0	0	#DIV/0!
<b>Subtotal Plant Funds</b>	<b>1,921,312</b>	<b>0</b>	<b>1,921,312</b>	53%
<b>TOTAL ENDING BALANCES</b>	<b>3,080,478</b>	<b>0</b>	<b>3,080,478</b>	22%
<b>TOTAL EXPENDITURES, TRANSFERS, BALANCES</b>	<b>17,344,552</b>	<b>(769,200)</b>	<b>16,575,352</b>	

Binder Page Number 162 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Alamogordo FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>INSTRUCTION &amp; GENERAL:</b>			
<b>REVENUES</b>			
Tuition and Fees	2,279,380	0	2,279,380
Federal Government Appropriations	0	0	0
State Government Appropriations	7,669,600	(769,200)	6,900,400
Local Government Appropriations	734,210	0	734,210
Federal Grants/Contracts	2,160	0	2,160
State Grants/Contracts	0	0	0
Local Grants/Contracts	0	0	0
Private Gifts/Grants/Contracts	0	0	0
Endowment/Land/Permanent Fund	0	0	0
Sales & Services of Ed Activities	0	0	0
Other Sources	82,550	0	82,550
<b>TOTAL REVENUES</b>	<b>10,767,900</b>	<b>(769,200)</b>	<b>9,998,700</b>
<b>BEGINNING BALANCE</b>	<b>1,069,849</b>	<b>0</b>	<b>1,069,849</b>
<b>TOTAL AVAILABLE</b>	<b>11,837,749</b>	<b>(769,200)</b>	<b>11,068,549</b>
<b>EXPENDITURES</b>			
Instruction	5,385,210	(572,467)	4,812,743
Academic Support	1,513,932	(42,613)	1,471,319
Student Services	830,195	(30,645)	799,550
Institutional Support	2,032,039	(107,656)	1,924,383
Operation & Maintenance of Plant	900,177	(15,819)	884,358
<b>TOTAL EXPENDITURES</b>	<b>10,661,553</b>	<b>(769,200)</b>	<b>9,892,353</b>
<b>TRANSFERS (IN) OUT OF I&amp;G</b>			
Student Social & Cultural Activities	0	0	0
Research	0	0	0
Public Service	0	0	0
Internal Service Dept.	0	0	0
Student Financial Aid	146,830	0	146,830
Auxiliary Enterprises	0	0	0
Intercollegiate Athletics	0	0	0
Independent Operations	0	0	0
Capital Outlay	29,083	0	29,083
Renewals & Replacements	182,234	0	182,234
Retirement of Indebtedness	0	0	0
Non-Budgetary Exhibits:			
Endowment Fund	0	0	0
Other (To Las Cruces Campus)	(251,800)	0	(251,800)
Other (Specify)	0	0	0
<b>NET TRANSFERS</b>	<b>106,347</b>	<b>0</b>	<b>106,347</b>
<b>ENDING BALANCE</b>	<b>1,069,849</b>	<b>0</b>	<b>1,069,849</b>

Prepared by: Kimberly G. Rumford Date Approved by BOR 18-Jul-2020

<b>For NMHED Use Only</b>	Accept	Reject	Date	
NMHED Analyst	_____	_____	___/___/___	NMHED Control # _____
NMHED Director	_____	_____	___/___/___	
<b>For DFA Use Only</b>				
DFA Analyst	_____	_____	___/___/___	DFA Control # _____
DFA Director	_____	_____	___/___/___	Agency Code _____
	Increase _____	Decrease _____	Transfer _____	

Binder Page Number 163 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Alamogordo FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
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1) To adjust FY21 I&G Budget to reduce expenditure and transfer levels closer to anticipated activity as a result of \_\_\_\_\_

legislated state appropriation reductions during the June special session. \_\_\_\_\_

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Binder Page Number 164 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Carlsbad FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>REVENUES</b>			
Instruction and General	12,495,814	(472,700)	12,023,114
Student Social & Cultural Activities	120,000	0	120,000
Research	0	0	0
Public Service	242,200	(23,300)	218,900
Internal Service Dept.	120,000	0	120,000
Student Financial Aid	0	0	0
Auxiliary Enterprises	78,000	0	78,000
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>13,056,014</b>	<b>(496,000)</b>	<b>12,560,014</b>
Capital Outlay	1,500,000	0	1,500,000
Renewals & Replacements	0	0	0
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>1,500,000</b>	<b>0</b>	<b>1,500,000</b>
<b>TOTAL REVENUES</b>	<b>14,556,014</b>	<b>(496,000)</b>	<b>14,060,014</b>
<b>BEGINNING BALANCES</b>			
Instruction and General	1,343,508	0	1,343,508
Student Social & Cultural Activities	206,747	0	206,747
Research	0	0	0
Public Service	118,779	0	118,779
Internal Service Dept.	0	0	0
Student Financial Aid	0	0	0
Auxiliary Enterprises	0	0	0
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>1,669,034</b>	<b>0</b>	<b>1,669,034</b>
Capital Outlay	21,333,102	0	21,333,102
Renewals & Replacements	14,485,335	0	14,485,335
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>35,818,437</b>	<b>0</b>	<b>35,818,437</b>
<b>TOTAL BEGINNING BALANCES</b>	<b>37,487,471</b>	<b>0</b>	<b>37,487,471</b>
<b>TOTAL AVAILABLE</b>			
Instruction and General	13,839,322	(472,700)	13,366,622
Student Social & Cultural Activities	326,747	0	326,747
Research	0	0	0
Public Service	360,979	(23,300)	337,679
Internal Service Dept.	120,000	0	120,000
Student Financial Aid	0	0	0
Auxiliary Enterprises	78,000	0	78,000
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>14,725,048</b>	<b>(496,000)</b>	<b>14,229,048</b>
Capital Outlay	22,833,102	0	22,833,102
Renewals & Replacements	14,485,335	0	14,485,335
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>37,318,437</b>	<b>0</b>	<b>37,318,437</b>
<b>GRAND TOTAL AVAILABLE</b>	<b>52,043,485</b>	<b>(496,000)</b>	<b>51,547,485</b>

\*NMHED/DFA Approval moved to Page 3

Binder Page Number 165 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Carlsbad FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>	
<b>EXPENDITURES</b>				
Instruction and General	10,919,174	(472,700)	10,446,474	
Student Social & Cultural Activities	55,158	0	55,158	
Research	0	0	0	
Public Service	258,657	(23,300)	235,357	
Internal Service Dept.	120,000	0	120,000	
Student Financial Aid	69,708	0	69,708	
Auxiliary Enterprises	174,594	0	174,594	
Athletics	0	0	0	
Independent Operations	0	0	0	
<b>Subtotal Current Funds</b>	<b>11,597,291</b>	<b>(496,000)</b>	<b>11,101,291</b>	
Capital Outlay	1,500,000	0	1,500,000	
Renewals & Replacements	500,000	0	500,000	
Retirement of Indebtedness	0	0	0	
<b>Subtotal Plant Funds</b>	<b>2,000,000</b>	<b>0</b>	<b>2,000,000</b>	
<b>TOTAL EXPENDITURES</b>	<b>13,597,291</b>	<b>(496,000)</b>	<b>13,101,291</b>	
<b>TRANSFERS IN (OUT)</b>				
Instruction and General	(1,597,077)	0	(1,597,077)	
Student Social & Cultural Activities	0	0	0	
Research	0	0	0	
Public Service	0	0	0	
Internal Service Dept.	0	0	0	
Student Financial Aid	69,708	0	69,708	
Auxiliary Enterprises	96,594	0	96,594	
Athletics	0	0	0	
Independent Operations	0	0	0	
<b>Subtotal Current Funds</b>	<b>(1,430,775)</b>	<b>0</b>	<b>(1,430,775)</b>	
Capital Outlay	666,417	0	666,417	
Renewals & Replacements	767,326	0	767,326	
Retirement of Indebtedness	0	0	0	
<b>Subtotal Plant Funds</b>	<b>1,433,743</b>	<b>0</b>	<b>1,433,743</b>	
<b>NET TRANSFERS</b>	<b>2,968</b>	<b>0</b>	<b>2,968</b>	
<b>ENDING BALANCES</b>				
Instruction and General	1,323,071	0	1,323,071	13%
Student Social & Cultural Activities	271,589	0	271,589	492%
Research	0	0	0	#DIV/0!
Public Service	102,322	0	102,322	43%
Internal Service Dept.	0	0	0	0%
Student Financial Aid	0	0	0	0%
Auxiliary Enterprises	0	0	0	0%
Athletics	0	0	0	#DIV/0!
Independent Operations	0	0	0	#DIV/0!
<b>Subtotal Current Funds</b>	<b>1,696,982</b>	<b>0</b>	<b>1,696,982</b>	15%
Capital Outlay	21,999,519	0	21,999,519	1467%
Renewals & Replacements	14,752,661	0	14,752,661	2951%
Retirement of Indebtedness	0	0	0	#DIV/0!
<b>Subtotal Plant Funds</b>	<b>36,752,180</b>	<b>0</b>	<b>36,752,180</b>	1838%
<b>TOTAL ENDING BALANCES</b>	<b>38,449,162</b>	<b>0</b>	<b>38,449,162</b>	293%
<b>TOTAL EXPENDITURES, TRANSFERS, BALANCES</b>	<b>52,043,485</b>	<b>(496,000)</b>	<b>51,547,485</b>	

Binder Page Number 166 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Carlsbad FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>INSTRUCTION &amp; GENERAL:</b>			
<b>REVENUES</b>			
Tuition and Fees	1,165,484	0	1,165,484
Federal Government Appropriations	0	0	0
State Government Appropriations	4,620,000	(472,700)	4,147,300
Local Government Appropriations	6,530,000	0	6,530,000
Federal Grants/Contracts	500	0	500
State Grants/Contracts	0	0	0
Local Grants/Contracts	0	0	0
Private Gifts/Grants/Contracts	0	0	0
Endowment/Land/Permanent Fund	0	0	0
Sales & Services of Ed Activities	0	0	0
Other Sources	179,830	0	179,830
<b>TOTAL REVENUES</b>	<b>12,495,814</b>	<b>(472,700)</b>	<b>12,023,114</b>
<b>BEGINNING BALANCE</b>	<b>1,343,508</b>	<b>0</b>	<b>1,343,508</b>
<b>TOTAL AVAILABLE</b>	<b>13,839,322</b>	<b>(472,700)</b>	<b>13,366,622</b>
<b>EXPENDITURES</b>			
Instruction	4,983,288	(215,094)	4,768,194
Academic Support	842,807	(23,030)	819,777
Student Services	1,262,064	(55,237)	1,206,827
Institutional Support	2,369,015	(150,149)	2,218,866
Operation & Maintenance of Plant	1,462,000	(29,190)	1,432,810
<b>TOTAL EXPENDITURES</b>	<b>10,919,174</b>	<b>(472,700)</b>	<b>10,446,474</b>
<b>TRANSFERS (IN) OUT OF I&amp;G</b>			
Student Social & Cultural Activities	0	0	0
Research	0	0	0
Public Service	0	0	0
Internal Service Dept.	0	0	0
Student Financial Aid	69,708	0	69,708
Auxiliary Enterprises	124,394	0	124,394
Intercollegiate Athletics	0	0	0
Independent Operations	0	0	0
Capital Outlay	666,417	0	666,417
Renewals & Replacements	739,526	0	739,526
Retirement of Indebtedness	0	0	0
Non-Budgetary Exhibits:			
Endowment Fund	0	0	0
Other (To Las Cruces Campus)	(2,968)	0	(2,968)
Other (Specify)	0	0	0
<b>NET TRANSFERS</b>	<b>1,597,077</b>	<b>0</b>	<b>1,597,077</b>
<b>ENDING BALANCE</b>	<b>1,323,071</b>	<b>0</b>	<b>1,323,071</b>

Prepared by: Kimberly G. Rumford Date Approved by BOR 18-Jul-2020

For NMHED Use Only	Accept	Reject	Date	
NMHED Analyst	_____	_____	___/___/___	NMHED Control # _____
NMHED Director	_____	_____	___/___/___	
<b>For DFA Use Only</b>				
DFA Analyst	_____	_____	___/___/___	DFA Control # _____
DFA Director	_____	_____	___/___/___	Agency Code _____
	Increase _____	Decrease _____	Transfer _____	

Binder Page Number 167 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Carlsbad

FY 2020-2021

Adjustment to Fund: Unrestricted

Request # 1

**Current Approved  
Budget**

**INCREASE  
(DECREASE)**

**Revised Budget**

1) To adjust FY21 I&G Budget to reduce expenditure and transfer levels closer to anticipated activity as a result of \_\_\_\_\_

legislated state appropriation reductions during the June special session. \_\_\_\_\_

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Binder Page Number 168 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Doña Ana FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>REVENUES</b>			
Instruction and General	43,012,290	(2,857,000)	40,155,290
Student Social & Cultural Activities	390,655	0	390,655
Research	0	0	0
Public Service	125,400	0	125,400
Internal Service Dept.	1,850	0	1,850
Student Financial Aid	0	0	0
Auxiliary Enterprises	635,025	0	635,025
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>44,165,220</b>	<b>(2,857,000)</b>	<b>41,308,220</b>
Capital Outlay	9,390,000	0	9,390,000
Renewals & Replacements	0	0	0
Retirement of Indebtedness	400,000	0	400,000
<b>Subtotal Plant Funds</b>	<b>9,790,000</b>	<b>0</b>	<b>9,790,000</b>
<b>TOTAL REVENUES</b>	<b>53,955,220</b>	<b>(2,857,000)</b>	<b>51,098,220</b>
<b>BEGINNING BALANCES</b>			
Instruction and General	3,832,950	0	3,832,950
Student Social & Cultural Activities	64,860	0	64,860
Research	0	0	0
Public Service	182,193	0	182,193
Internal Service Dept.	261,066	0	261,066
Student Financial Aid	215,080	0	215,080
Auxiliary Enterprises	101,087	0	101,087
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>4,657,236</b>	<b>0</b>	<b>4,657,236</b>
Capital Outlay	5,988,926	0	5,988,926
Renewals & Replacements	7,366,640	0	7,366,640
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>13,355,566</b>	<b>0</b>	<b>13,355,566</b>
<b>TOTAL BEGINNING BALANCES</b>	<b>18,012,802</b>	<b>0</b>	<b>18,012,802</b>
<b>TOTAL AVAILABLE</b>			
Instruction and General	46,845,240	(2,857,000)	43,988,240
Student Social & Cultural Activities	455,515	0	455,515
Research	0	0	0
Public Service	307,593	0	307,593
Internal Service Dept.	262,916	0	262,916
Student Financial Aid	215,080	0	215,080
Auxiliary Enterprises	736,112	0	736,112
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>48,822,456</b>	<b>(2,857,000)</b>	<b>45,965,456</b>
Capital Outlay	15,378,926	0	15,378,926
Renewals & Replacements	7,366,640	0	7,366,640
Retirement of Indebtedness	400,000	0	400,000
<b>Subtotal Plant Funds</b>	<b>23,145,566</b>	<b>0</b>	<b>23,145,566</b>
<b>GRAND TOTAL AVAILABLE</b>	<b>71,968,022</b>	<b>(2,857,000)</b>	<b>69,111,022</b>

\*NMHED/DFA Approval moved to Page 3



Binder Page Number 169 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Doña Ana FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>	
<b>EXPENDITURES</b>				
Instruction and General	41,646,842	(1,579,100)	40,067,742	
Student Social & Cultural Activities	375,955	0	375,955	
Research	0	0	0	
Public Service	121,841	0	121,841	
Internal Service Dept.	41,139	0	41,139	
Student Financial Aid	435,243	0	435,243	
Auxiliary Enterprises	586,515	0	586,515	
Athletics	0	0	0	
Independent Operations	0	0	0	
<b>Subtotal Current Funds</b>	<b>43,207,535</b>	<b>(1,579,100)</b>	<b>41,628,435</b>	
Capital Outlay	12,225,777	0	12,225,777	
Renewals & Replacements	1,300,000	0	1,300,000	
Retirement of Indebtedness	0	0	0	
<b>Subtotal Plant Funds</b>	<b>13,525,777</b>	<b>0</b>	<b>13,525,777</b>	
<b>TOTAL EXPENDITURES</b>	<b>56,733,312</b>	<b>(1,579,100)</b>	<b>55,154,212</b>	
<b>TRANSFERS IN (OUT)</b>				
Instruction and General	(1,365,448)	350,000	(1,015,448)	
Student Social & Cultural Activities	(27,200)	0	(27,200)	
Research	0	0	0	
Public Service	0	0	0	
Internal Service Dept.	(45,000)	0	(45,000)	
Student Financial Aid	435,243	0	435,243	
Auxiliary Enterprises	(45,000)	0	(45,000)	
Athletics	0	0	0	
Independent Operations	0	0	0	
<b>Subtotal Current Funds</b>	<b>(1,047,405)</b>	<b>350,000</b>	<b>(697,405)</b>	
Capital Outlay	360,339	0	360,339	
Renewals & Replacements	721,152	0	721,152	
Retirement of Indebtedness	(400,000)	0	(400,000)	
<b>Subtotal Plant Funds</b>	<b>681,491</b>	<b>0</b>	<b>681,491</b>	
<b>NET TRANSFERS</b>	<b>(365,914)</b>	<b>350,000</b>	<b>(15,914)</b>	
<b>ENDING BALANCES</b>				
Instruction and General	3,832,950	(927,900)	2,905,050	7%
Student Social & Cultural Activities	52,360	0	52,360	14%
Research	0	0	0	#DIV/0!
Public Service	185,752	0	185,752	152%
Internal Service Dept.	176,777	0	176,777	430%
Student Financial Aid	215,080	0	215,080	49%
Auxiliary Enterprises	104,597	0	104,597	18%
Athletics	0	0	0	#DIV/0!
Independent Operations	0	0	0	#DIV/0!
<b>Subtotal Current Funds</b>	<b>4,567,516</b>	<b>(927,900)</b>	<b>3,639,616</b>	9%
Capital Outlay	3,513,488	0	3,513,488	29%
Renewals & Replacements	6,787,792	0	6,787,792	522%
Retirement of Indebtedness	0	0	0	#DIV/0!
<b>Subtotal Plant Funds</b>	<b>10,301,280</b>	<b>0</b>	<b>10,301,280</b>	76%
<b>TOTAL ENDING BALANCES</b>	<b>14,868,796</b>	<b>(927,900)</b>	<b>13,940,896</b>	25%
<b>TOTAL EXPENDITURES, TRANSFERS, BALANCES</b>	<b>71,968,022</b>	<b>(2,857,000)</b>	<b>69,111,022</b>	

Binder Page Number 170 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Doña Ana FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>INSTRUCTION &amp; GENERAL:</b>			
<b>REVENUES</b>			
Tuition and Fees	11,047,833	0	11,047,833
Federal Government Appropriations	0	0	0
State Government Appropriations	25,824,800	(2,857,000)	22,967,800
Local Government Appropriations	5,815,000	0	5,815,000
Federal Grants/Contracts	500	0	500
State Grants/Contracts	0	0	0
Local Grants/Contracts	0	0	0
Private Gifts/Grants/Contracts	0	0	0
Endowment/Land/Permanent Fund	0	0	0
Sales & Services of Ed Activities	41,500	0	41,500
Other Sources	282,657	0	282,657
<b>TOTAL REVENUES</b>	<b>43,012,290</b>	<b>(2,857,000)</b>	<b>40,155,290</b>
<b>BEGINNING BALANCE</b>	<b>3,832,950</b>	<b>0</b>	<b>3,832,950</b>
<b>TOTAL AVAILABLE</b>	<b>46,845,240</b>	<b>(2,857,000)</b>	<b>43,988,240</b>
<b>EXPENDITURES</b>			
Instruction	23,987,549	(888,658)	23,098,891
Academic Support	5,374,050	(408,687)	4,965,363
Student Services	3,382,099	(129,772)	3,252,327
Institutional Support	5,769,199	(93,847)	5,675,352
Operation & Maintenance of Plant	3,133,945	(58,136)	3,075,809
<b>TOTAL EXPENDITURES</b>	<b>41,646,842</b>	<b>(1,579,100)</b>	<b>40,067,742</b>
<b>TRANSFERS (IN) OUT OF I&amp;G</b>			
Student Social & Cultural Activities	0	0	0
Research	0	0	0
Public Service	0	0	0
Internal Service Dept.	0	0	0
Student Financial Aid	435,243	0	435,243
Auxiliary Enterprises	0	0	0
Intercollegiate Athletics	0	0	0
Independent Operations	0	0	0
Capital Outlay	295,339	(100,000)	195,339
Renewals & Replacements	546,934	(250,000)	296,934
Retirement of Indebtedness	0	0	0
Non-Budgetary Exhibits:			
Endowment Fund	0	0	0
Other (to Las Cruces Campus)	87,932	0	87,932
Other (Specify)	0	0	0
<b>NET TRANSFERS</b>	<b>1,365,448</b>	<b>(350,000)</b>	<b>1,015,448</b>
<b>ENDING BALANCE</b>	<b>3,832,950</b>	<b>(927,900)</b>	<b>2,905,050</b>

Prepared by: Kimberly G. Rumford Date Approved by BOR 18-Jul-2020

For NMHED Use Only	Accept	Reject	Date	
NMHED Analyst	_____	_____	___/___/___	NMHED Control # _____
NMHED Director	_____	_____	___/___/___	
<b>For DFA Use Only</b>				
DFA Analyst	_____	_____	___/___/___	DFA Control # _____
DFA Director	_____	_____	___/___/___	Agency Code _____
	Increase _____	Decrease _____	Transfer _____	

Binder Page Number 171 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Doña Ana

FY 2020-2021

Adjustment to Fund: Unrestricted

Request # 1

Current Approved  
Budget

INCREASE  
(DECREASE)

Revised Budget

1) To adjust FY21 I&G Budget to reduce expenditure and transfer levels closer to anticipated activity as a result of  
legislated state appropriation reductions during the June special session.  
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Binder Page Number 172 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Grants FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>REVENUES</b>			
Instruction and General	4,967,500	(351,100)	4,616,400
Student Social & Cultural Activities	18,000	0	18,000
Research	0	0	0
Public Service	1,000	0	1,000
Internal Service Dept.	2,000	0	2,000
Student Financial Aid	0	0	0
Auxiliary Enterprises	20,000	0	20,000
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>5,008,500</b>	<b>(351,100)</b>	<b>4,657,400</b>
Capital Outlay	2,250,000	0	2,250,000
Renewals & Replacements	0	0	0
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>2,250,000</b>	<b>0</b>	<b>2,250,000</b>
<b>TOTAL REVENUES</b>	<b>7,258,500</b>	<b>(351,100)</b>	<b>6,907,400</b>
<b>BEGINNING BALANCES</b>			
Instruction and General	651,340	0	651,340
Student Social & Cultural Activities	47,083	0	47,083
Research	0	0	0
Public Service	14,787	0	14,787
Internal Service Dept.	56,468	0	56,468
Student Financial Aid	0	0	0
Auxiliary Enterprises	65,541	0	65,541
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>835,219</b>	<b>0</b>	<b>835,219</b>
Capital Outlay	4,945,356	0	4,945,356
Renewals & Replacements	4,408,659	0	4,408,659
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>9,354,015</b>	<b>0</b>	<b>9,354,015</b>
<b>TOTAL BEGINNING BALANCES</b>	<b>10,189,234</b>	<b>0</b>	<b>10,189,234</b>
<b>TOTAL AVAILABLE</b>			
Instruction and General	5,618,840	(351,100)	5,267,740
Student Social & Cultural Activities	65,083	0	65,083
Research	0	0	0
Public Service	15,787	0	15,787
Internal Service Dept.	58,468	0	58,468
Student Financial Aid	0	0	0
Auxiliary Enterprises	85,541	0	85,541
Athletics	0	0	0
Independent Operations	0	0	0
<b>Subtotal Current Funds</b>	<b>5,843,719</b>	<b>(351,100)</b>	<b>5,492,619</b>
Capital Outlay	7,195,356	0	7,195,356
Renewals & Replacements	4,408,659	0	4,408,659
Retirement of Indebtedness	0	0	0
<b>Subtotal Plant Funds</b>	<b>11,604,015</b>	<b>0</b>	<b>11,604,015</b>
<b>GRAND TOTAL AVAILABLE</b>	<b>17,447,734</b>	<b>(351,100)</b>	<b>17,096,634</b>

\*NMHED/DFA Approval moved to Page 3

Binder Page Number 173 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION :	New Mexico State University - Grants		FY	2020-2021	
Adjustment to Fund:	Unrestricted		Request #	1	
	<b>Current Approved Budget</b>	<b>INCREASE (DECREASE)</b>		<b>Revised Budget</b>	
<b>EXPENDITURES</b>					
Instruction and General	4,679,431	(351,100)		4,328,331	
Student Social & Cultural Activities	19,025	0		19,025	
Research	0	0		0	
Public Service	3,000	0		3,000	
Internal Service Dept.	(3,500)	0		(3,500)	
Student Financial Aid	52,823	0		52,823	
Auxiliary Enterprises	20,000	0		20,000	
Athletics	0	0		0	
Independent Operations	0	0		0	
<b>Subtotal Current Funds</b>	<b>4,770,779</b>	<b>(351,100)</b>		<b>4,419,679</b>	
Capital Outlay	3,331,000	0		3,331,000	
Renewals & Replacements	380,000	0		380,000	
Retirement of Indebtedness	0	0		0	
<b>Subtotal Plant Funds</b>	<b>3,711,000</b>	<b>0</b>		<b>3,711,000</b>	
<b>TOTAL EXPENDITURES</b>	<b>8,481,779</b>	<b>(351,100)</b>		<b>8,130,679</b>	
<b>TRANSFERS IN (OUT)</b>					
Instruction and General	(288,069)	0		(288,069)	
Student Social & Cultural Activities	(5,000)	0		(5,000)	
Research	0	0		0	
Public Service	2,000	0		2,000	
Internal Service Dept.	(9,500)	0		(9,500)	
Student Financial Aid	52,823	0		52,823	
Auxiliary Enterprises	0	0		0	
Athletics	0	0		0	
Independent Operations	0	0		0	
<b>Subtotal Current Funds</b>	<b>(247,746)</b>	<b>0</b>		<b>(247,746)</b>	
Capital Outlay	13,681	0		13,681	
Renewals & Replacements	259,065	0		259,065	
Retirement of Indebtedness	0	0		0	
<b>Subtotal Plant Funds</b>	<b>272,746</b>	<b>0</b>		<b>272,746</b>	
<b>NET TRANSFERS</b>	<b>25,000</b>	<b>0</b>		<b>25,000</b>	
<b>ENDING BALANCES</b>					
Instruction and General	651,340	0		651,340	15%
Student Social & Cultural Activities	41,058	0		41,058	216%
Research	0	0		0	#DIV/0!
Public Service	14,787	0		14,787	493%
Internal Service Dept.	52,468	0		52,468	-1499%
Student Financial Aid	0	0		0	0%
Auxiliary Enterprises	65,541	0		65,541	328%
Athletics	0	0		0	#DIV/0!
Independent Operations	0	0		0	#DIV/0!
<b>Subtotal Current Funds</b>	<b>825,194</b>	<b>0</b>		<b>825,194</b>	19%
Capital Outlay	3,878,037	0		3,878,037	116%
Renewals & Replacements	4,287,724	0		4,287,724	1128%
Retirement of Indebtedness	0	0		0	#DIV/0!
<b>Subtotal Plant Funds</b>	<b>8,165,761</b>	<b>0</b>		<b>8,165,761</b>	220%
<b>TOTAL ENDING BALANCES</b>	<b>8,990,955</b>	<b>0</b>		<b>8,990,955</b>	111%
<b>TOTAL EXPENDITURES, TRANSFERS, BALANCES</b>	<b>17,447,734</b>	<b>(351,100)</b>		<b>17,096,634</b>	

Binder Page Number 174 of 181  
NEW MEXICO HIGHER EDUCATION DEPARTMENT  
BUDGET ADJUSTMENT REQUEST

INSTITUTION : New Mexico State University - Grants FY 2020-2021

Adjustment to Fund: Unrestricted Request # 1

	<u>Current Approved Budget</u>	<u>INCREASE (DECREASE)</u>	<u>Revised Budget</u>
<b>INSTRUCTION &amp; GENERAL:</b>			
<b>REVENUES</b>			
Tuition and Fees	839,000	0	839,000
Federal Government Appropriations	0	0	0
State Government Appropriations	3,758,400	(351,100)	3,407,300
Local Government Appropriations	260,000	0	260,000
Federal Grants/Contracts	300	0	300
State Grants/Contracts	0	0	0
Local Grants/Contracts	0	0	0
Private Gifts/Grants/Contracts	0	0	0
Endowment/Land/Permanent Fund	0	0	0
Sales & Services of Ed Activities	0	0	0
Other Sources	109,800	0	109,800
<b>TOTAL REVENUES</b>	<b>4,967,500</b>	<b>(351,100)</b>	<b>4,616,400</b>
<b>BEGINNING BALANCE</b>	<b>651,340</b>	<b>0</b>	<b>651,340</b>
<b>TOTAL AVAILABLE</b>	<b>5,618,840</b>	<b>(351,100)</b>	<b>5,267,740</b>
<b>EXPENDITURES</b>			
Instruction	1,872,471	(148,339)	1,724,132
Academic Support	470,030	(15,085)	454,945
Student Services	686,584	(80,574)	606,010
Institutional Support	1,051,216	(91,544)	959,672
Operation & Maintenance of Plant	599,130	(15,558)	583,572
<b>TOTAL EXPENDITURES</b>	<b>4,679,431</b>	<b>(351,100)</b>	<b>4,328,331</b>
<b>TRANSFERS (IN) OUT OF I&amp;G</b>			
Student Social & Cultural Activities	0	0	0
Research	0	0	0
Public Service	2,000	0	2,000
Internal Service Dept.	0	0	0
Student Financial Aid	47,823	0	47,823
Auxiliary Enterprises	0	0	0
Intercollegiate Athletics	0	0	0
Independent Operations	0	0	0
Capital Outlay	13,681	0	13,681
Renewals & Replacements	249,565	0	249,565
Retirement of Indebtedness	0	0	0
Non-Budgetary Exhibits:			
Endowment Fund	0	0	0
Other (To Las Cruces Campus)	(25,000)	0	(25,000)
Other (Specify)	0	0	0
<b>NET TRANSFERS</b>	<b>288,069</b>	<b>0</b>	<b>288,069</b>
<b>ENDING BALANCE</b>	<b>651,340</b>	<b>0</b>	<b>651,340</b>

Prepared by: Kimberly G. Rumford Date Approved by BOR 18-Jul-2020

<b>For NMHED Use Only</b>	Accept	Reject	Date	
NMHED Analyst	_____	_____	___/___/___	NMHED Control # _____
NMHED Director	_____	_____	___/___/___	
<b>For DFA Use Only</b>				
DFA Analyst	_____	_____	___/___/___	DFA Control # _____
DFA Director	_____	_____	___/___/___	Agency Code _____
	Increase _____	Decrease _____	Transfer _____	



**FY21 General Appropriations for the NMSU System**  
**HB1 (Chapter 5, Laws 2020 1st Special) - Excluding Compensation - Recurring**  
 (\$ in thousands)

Institution / Program (detail listed primarily in HB2 order, in thousands)	FY20 OPBUD with junior & comp	FY21 House Bill 2 Chapter 83	Special Session HB1 Chapter 5	\$ Change HB1 v FY21	%Change HB1 vs FY21	\$ Change HB1 v FY20	% Change HB1 vs FY20
<b>NEW MEXICO STATE UNIVERSITY</b>							
<b>Instruction and general purposes</b>	120,020.6	122,313.9	117,421.3	(4,892.6)	-4.0%	(2,599.3)	-2.2%
Federal CARES Stimulus SWAP	0	0	(3,255.0)	(3,255.0)	NA	(3,255.0)	NA
Athletics	3,724.1	3,949.1	3,712.2	(236.9)	-6.0%	(11.9)	-0.3%
Educational television and public radio	1,054.3	1,054.3	991.0	(63.3)	-6.0%	(63.3)	-6.0%
<b>Alamogordo Branch - Instruction and general purposes</b>	7,323.8	7,374.9	7,079.9	(295.0)	-4.0%	(243.9)	-3.3%
Dual Credit adjustment	0	34.6	32.5	(2.1)	-6.0%	32.5	NA
Federal CARES Stimulus SWAP			(212.0)	(212.0)	NA	(212.0)	NA
<b>Carlsbad Branch - Instruction and general purposes</b>	4,271.2	4,342.3	4,168.6	(173.7)	-4.0%	(102.6)	-2.4%
Dual Credit adjustment		83.8	78.8	(5.0)	-6.0%	78.8	NA
Federal CARES Stimulus SWAP			(202.5)	(202.5)	NA	(202.5)	NA
<b>Dona Ana Branch - Instruction and general purposes</b>	23,658.3	24,106.4	23,142.1	(964.3)	-4.0%	(516.2)	-2.2%
Dual Credit adjustment		202.2	190.1	(12.1)	-6.0%	190.1	NA
Federal CARES Stimulus SWAP			(927.9)	(927.9)	NA	(927.9)	NA
<b>Grants Branch - Instruction and general purposes</b>	3,526.1	3,568.1	3,425.4	(142.7)	-4.0%	(100.7)	-2.9%
Dual Credit adjustment		51.0	47.9	(3.1)	-6.0%	47.9	NA
Federal CARES Stimulus SWAP			(113.0)	(113.0)	NA	(113.0)	NA
Department of Agriculture	12,019.2	12,496.2	11,996.4	(499.8)	-4.0%	(22.8)	-0.2%
NMDA - Veterinarians Externships		100.0	96.0	(4.0)	-4.0%	96.0	NA
Agricultural Experiment Station (AES) (Language)	14,948.6	15,148.6	14,542.7	(605.9)	-4.0%	(405.9)	-2.7%
Cooperative Extension Service (CES)	13,635.3	13,735.3	13,185.9	(549.4)	-4.0%	(449.4)	-3.3%
<b>Research &amp; Public Service Projects:</b>						0.0	NA
NEW - Veterans Services	50.0	50.0	47.0	(3.0)	-6.0%	(3.0)	-6.0%
NEW - Sustainable Ag Center of Excellence	0	250.0	240.0	(10.0)	-4.0%	240.0	NA
STEM alliance for minority participation	318.0	318.0	298.9	(19.1)	-6.0%	(19.1)	-6.0%
NEW- Anna Age Eight Institute	0	874.0	821.6	(52.4)	-6.0%	821.6	NA
Mental health nurse practitioner	643.9	1,000.0	940.0	(60.0)	-6.0%	296.1	46.0%
Indian resources development	277.9	277.9	261.2	(16.7)	-6.0%	(16.7)	-6.0%
Manufacturing sector development program	674.6	674.6	634.1	(40.5)	-6.0%	(40.5)	-6.0%
Arrowhead center for business development	343.9	343.9	323.3	(20.6)	-6.0%	(20.6)	-6.0%
Nurse expansion	700.2	900.2	846.2	(54.0)	-6.0%	146.0	20.8%
Alliance teaching & learning advancement	155.9	155.9	146.5	(9.4)	-6.0%	(9.4)	-6.0%
Water resource research institute	931.9	1,131.9	1,064.0	(67.9)	-6.0%	132.1	14.2%
College assistance migrant program	205.8	205.8	193.5	(12.3)	-6.0%	(12.3)	-6.0%
Autism Program	614.0	614.0	577.2	(36.8)	-6.0%	(36.8)	-6.0%
Sunspot Solar Observatory Consortium	100.0	273.0	256.6	(16.4)	-6.0%	156.6	156.6%
Carlsbad - manufacturing sector development program	232.9	232.9	218.9	(14.0)	-6.0%	(14.0)	-6.0%
Carlsbad - nurse expansion	108.9	108.9	102.4	(6.5)	-6.0%	(6.5)	-6.0%
Dona Ana - dental hygiene program	206.0	306.0	287.6	(18.4)	-6.0%	81.6	39.6%
Dona Ana - nurse expansion	193.5	293.5	275.9	(17.6)	-6.0%	82.4	42.6%
<b>Total NMSU</b>	<b>209,938.9</b>	<b>216,571.2</b>	<b>202,935.2</b>	<b>(13,636.0)</b>	<b>-6.3%</b>	<b>(7,003.7)</b>	<b>-3.3%</b>
<b>Summary by Major Category</b>							
Instruction and General	158,800.0	162,077.2	150,876.3	(11,200.9)	-6.9%	(7,923.7)	-5.0%
Agriculture (NMDA, AES, CES)	40,603.1	41,380.1	39,724.9	(1,655.2)	-4.0%	(878.2)	-2.2%
Research and Public Service	575.4	811.5	763.9	(47.6)	-5.9%	1,873.5	32.5%
Athletics	3,724.1	3,949.1	3,712.2	(236.9)	-6.0%	(11.9)	-0.3%
Educational Tv	1,054.3	1,054.3	991.0	(63.3)	-6.0%	(63.3)	-6.0%
<b>NMSU Total</b>	<b>209,938.9</b>	<b>216,571.2</b>	<b>202,935.2</b>	<b>(13,636.0)</b>	<b>-6.3%</b>	<b>(7,923.7)</b>	<b>-3.3%</b>
<b>Summary of I&amp;G By Campus (FF swap distributed by campus)</b>							
Main I&G	120,020.6	122,313.9	114,166.3	(8,147.6)	-6.7%	(5,854.3)	-4.9%
Alamogordo I&G	7,323.8	7,409.5	6,900.4	(509.1)	-6.9%	(423.4)	-5.8%
Carlsbad I&G	4,271.2	4,426.1	4,044.9	(381.2)	-8.6%	(226.3)	-5.3%
Dona Ana I&G	23,658.3	24,308.6	22,404.3	(1,904.3)	-7.8%	(1,254.0)	-5.3%
Grants I&G	3,526.1	3,619.1	3,360.3	(258.8)	-7.2%	(165.8)	-4.7%
<b>Total</b>	<b>158,800.0</b>	<b>162,077.2</b>	<b>150,876.3</b>	<b>(11,200.9)</b>	<b>-6.9%</b>	<b>(7,923.7)</b>	<b>-5.0%</b>



**NEW MEXICO HIGHER EDUCATION DEPARTMENT  
Revised Budget Approval Form  
FY 2021 (Academic Year 2020-2021)**

INSTITUTION: New Mexico State University - Las Cruces

<b>EXPENDITURES</b>			
	UNRESTRICTED	RESTRICTED	TOTAL
CURRENT FUNDS	\$317,319,869	\$167,374,743	\$484,694,612
PLANT FUNDS	\$48,786,153	N/A	\$48,786,153
<b>TOTAL</b>	<b>\$366,106,022</b>	<b>\$167,374,743</b>	<b>\$533,480,765</b>

**Amounts must agree with Exhibit 1 of the Operating Budget.**

This operating budget is submitted in accordance with Article 5, Section 9, of the Constitution of New Mexico and Section 21-1-26 NMSA 1978. All information herein stated is true and correct to the best of my knowledge and belief.

Approved by Governing Board:

\_\_\_\_\_  
Chair \_\_\_\_\_  
Date

Approved by New Mexico Higher Education Department:

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date

Approved by Department of Finance & Administration:

\_\_\_\_\_  
State Budget Division Director \_\_\_\_\_  
Date

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date

**NEW MEXICO HIGHER EDUCATION DEPARTMENT  
Revised Budget Approval Form  
FY 2021 (Academic Year 2020-2021)**

INSTITUTION: New Mexico State University - Alamogordo

<b>EXPENDITURES</b>			
	UNRESTRICTED	RESTRICTED	TOTAL
CURRENT FUNDS	\$10,131,295	\$2,871,426	\$13,002,721
PLANT FUNDS	\$3,615,379	N/A	\$3,615,379
<b>TOTAL</b>	<b>\$13,746,674</b>	<b>\$2,871,426</b>	<b>\$16,618,100</b>

**Amounts must agree with Exhibit 1 of the Operating Budget.**

This operating budget is submitted in accordance with Article 5, Section 9, of the Constitution of New Mexico and Section 21-1-26 NMSA 1978. All information herein stated is true and correct to the best of my knowledge and belief.

Approved by Governing Board:

\_\_\_\_\_  
Chair \_\_\_\_\_  
Date

Approved by New Mexico Higher Education Department:

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date

Approved by Department of Finance & Administration:

\_\_\_\_\_  
State Budget Division Director \_\_\_\_\_  
Date

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date

**NEW MEXICO HIGHER EDUCATION DEPARTMENT  
Revised Budget Approval Form  
FY 2021 (Academic Year 2020-2021)**

INSTITUTION: New Mexico State University - Carlsbad

<b>EXPENDITURES</b>			
	UNRESTRICTED	RESTRICTED	TOTAL
CURRENT FUNDS	\$11,101,291	\$2,980,862	\$14,082,153
PLANT FUNDS	\$2,000,000	N/A	\$2,000,000
<b>TOTAL</b>	<b>\$13,101,291</b>	<b>\$2,980,862</b>	<b>\$16,082,153</b>

**Amounts must agree with Exhibit 1 of the Operating Budget.**

This operating budget is submitted in accordance with Article 5, Section 9, of the Constitution of New Mexico and Section 21-1-26 NMSA 1978. All information herein stated is true and correct to the best of my knowledge and belief.

Approved by Governing Board:

\_\_\_\_\_  
Chair \_\_\_\_\_  
Date

Approved by New Mexico Higher Education Department:

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date

Approved by Department of Finance & Administration:

\_\_\_\_\_  
State Budget Division Director \_\_\_\_\_  
Date

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date

**NEW MEXICO HIGHER EDUCATION DEPARTMENT  
Revised Budget Approval Form  
FY 2021 (Academic Year 2020-2021)**

INSTITUTION: New Mexico State University - Dona Ana

<b>EXPENDITURES</b>			
	UNRESTRICTED	RESTRICTED	TOTAL
CURRENT FUNDS	\$41,628,435	\$20,763,754	\$62,392,189
PLANT FUNDS	\$13,525,777	N/A	\$13,525,777
<b>TOTAL</b>	<b>\$55,154,212</b>	<b>\$20,763,754</b>	<b>\$75,917,966</b>

**Amounts must agree with Exhibit 1 of the Operating Budget.**

This operating budget is submitted in accordance with Article 5, Section 9, of the Constitution of New Mexico and Section 21-1-26 NMSA 1978. All information herein stated is true and correct to the best of my knowledge and belief.

Approved by Governing Board:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Approved by New Mexico Higher Education Department:

\_\_\_\_\_  
Cabinet Secretary

\_\_\_\_\_  
Date

Approved by Department of Finance & Administration:

\_\_\_\_\_  
State Budget Division Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cabinet Secretary

\_\_\_\_\_  
Date

**NEW MEXICO HIGHER EDUCATION DEPARTMENT  
Revised Budget Approval Form  
FY 2021 (Academic Year 2020-2021)**

INSTITUTION: New Mexico State University - Grants

<b>EXPENDITURES</b>			
	UNRESTRICTED	RESTRICTED	TOTAL
CURRENT FUNDS	\$4,419,679	\$1,699,127	\$6,118,806
PLANT FUNDS	\$3,711,000	N/A	\$3,711,000
<b>TOTAL</b>	<b>\$8,130,679</b>	<b>\$1,699,127</b>	<b>\$9,829,806</b>

**Amounts must agree with Exhibit 1 of the Operating Budget.**

This operating budget is submitted in accordance with Article 5, Section 9, of the Constitution of New Mexico and Section 21-1-26 NMSA 1978. All information herein stated is true and correct to the best of my knowledge and belief.

Approved by Governing Board:

\_\_\_\_\_  
Chair \_\_\_\_\_  
Date

Approved by New Mexico Higher Education Department:

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date

Approved by Department of Finance & Administration:

\_\_\_\_\_  
State Budget Division Director \_\_\_\_\_  
Date

\_\_\_\_\_  
Cabinet Secretary \_\_\_\_\_  
Date